Instruction REGULATION 6153(f) Field Trips and Community Service FORM 1

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. **This form must be typewritten and ALL items filled in or marked N/A.**

Name of School:**Middletown High School** Date of Request: **9/30/26**

Name of Club or Activity: **Middletown Indoor Track**

Trip To: **Boston, MA** Purpose: **Beantown Winter Classic Track Meet**

Number of Students Participating: **8 Boys 8 Girls**

Number of students eligible to go on the field trip: **16**

Dates of Trip: **12/19/26-12/20/26** From: **12/19** To: **12/20** # of school days missed: **0**

Names of Teachers and Chaperones:

1. **Jamarius Russell**	5. **James White**
2. **Rob Weston**	6. **Brennan Lazich**

Number of Non-Chaperone Adults going on trip: **N/A**

Transportation: Bus Van Train Plane Car Other **Carry-All van will be used for the trip.**

Are fund-raising activities planned: If so, describe: **N/A**

Amount of money raised through fundraisers: **N/A**

Lodging: Hotel/Motel Camp Private Home **Going and Coming back each day**

Insurance Arrangements for Staff and Students: **N/A**

Cost per Student: **N/A** Cost per Teacher and/or Chaperone: **N/A**

Cost per Nurse:**N/A** Cost per Paraprofessional: **N/A**
(if necessary) (if necessary)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation ~~attached to this form~~:

a. c.

b. d. Other

Name of teacher making request: **Jamarius Russell**

Approved by Department Head at secondary level: _____

Approved by Principal: _____

Authorized by Chief Academic Officer: _____

Superintendent Approval: _____ Date: 10/28/26

A brief summary of the trip is a track meet up in Boston, Ma. It is an opportunity for some of our athletes to get a chance to compete with the best competition in the north eastern states. The boys compete on one day, and the girls compete on the next day. We will be driving back and forth both days via the carry-all van.