Reyes, Patricia <preyes@rtsd26.org>

RE: Freedom of Information Act (FOIA) Request dated October 29, 2026 – Notice of Voluminous Request and Opportunity to Narrow Under 5 ILCS 140/3(g)

1 message

Reyes, Patricia <preyes@rtsd26.org> Mon, Nov 2, 2026 at 3:39 PM
To: renee@reneecreekbaum.com
Cc: Ryan Berry <rberry@rtsd26.org>

Dear Renee Creekbaum,

The River Trails School District 26 received your Freedom of Information Act (FOIA) request on **October 29, 2026** seeking

emails and files containing the phrase "security incident" or "software license renewal" or "phishing" that were created, sent or received by the River Trails School District 26 Technology Department between October 1, 2025, and September 30, 2026, including attachments. Please send electronic copies by email.

1. Classification as a "Voluminous Request"

Pursuant to Section 2(h) of the Illinois FOIA (5 ILCS 140/2(h)), your request meets the statutory definition of a **"voluminous request"** because **"it necessitates a search for more than 500 pages of documents"**. Specifically, a preliminary search by our office yielded approximately **8,000** plus potentially responsive records.

2. Determination of Undue Burden

Compliance with your request as currently written is **unduly burdensome** under Section 3(g) of the Act (5 ILCS 140/3(g)). A public body may claim this exemption when the burden of compliance outweighs the public interest in the information, and there is no manageable way to fulfill it without severely disrupting agency operations.

Fulfilling this request would require our office to:

- Dedicate a **large amount of** of hours of staff time solely to manually review, filter, and redact these documents.
- Pull a vast subset of communications without defined search terms, keywords, or specialized parameters, effectively shifting the burden of locating specific public records onto the agency.
- Divert our limited administrative staff away from their essential operational duties, creating an unreasonable interference with the daily management of this office.

3. Required Opportunity to Confer and Narrow

In accordance with 5 ILCS 140/3(g), the River Trails School District 26 is extending an official opportunity to **confer with us to attempt to reduce your request to manageable proportions**.

To successfully narrow the scope of this request, we suggest modifying it in the following ways:

- Limiting the timeframe to a more specific date range (e.g., a specific 3-month window instead of multiple years).
- Specifying exact, targeted keywords or search terms for email/text queries.
- Identifying specific individuals, senders, or recipients rather than requesting agency-wide communications.
- Narrowing the request to final, official policy determinations rather than all iterative background iterations and drafts.

4. Next Steps and Statutory Deadlines

Please respond to this notice within **five (5) business days** of receipt to confirm whether you will narrow the scope of your request.

- **If you agree to narrow the request:** We will review your modified parameters and provide an updated, manageable timeline for production.
- **If you decline to narrow the request:** Please be advised that your request will be formally denied as unduly burdensome pursuant to 5 ILCS 140/3(g).
- **If you fail to respond:** Your lack of response will be treated as a declaration that you decline to narrow the scope, and the request will be formally denied.

You may contact me directly at **224-612-7301** or **preyes@rtsd26.org** to discuss how we can work together to narrow this request to a mutually manageable size.

Sincerely,

Patty Reyes
FOIA Officer

---------- Forwarded message ---------
From: **Renee Creekbaum** <renee@reneecreekbaum.com>
Date: Thu, Oct 29, 2026 at 9:40 AM
Subject: FOIA request — River Trails School District 26 Technology Department emails and files, Oct 2025–Sep 2026
To: <rberry@rtsd26.org>

Pursuant to 5 ILCS 140, please provide emails and files containing the phrase “security incident” or “software license renewal” or “phishing” that were created, sent or received by the River Trails School District 26 Technology Department between October 1, 2025, and September 30, 2026, including attachments. Please send electronic copies by email.

River Trails
SCHOOL DISTRICT 26

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