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Minutes of Governing Board Regular Study & Voting Session Meeting
Tuesday, October 6, 2026 @ 5:00 pm
Prescott Unified School District Governing Board

A Regular Study & Voting Session Meeting of the Governing Board of Prescott Unified School District was held on Tuesday, October 6, 2026, beginning at 5:00 pm in the Boardroom of the PUSD District Office.

All supporting documents/attachments can be found by visiting our website.

This meeting was live-streamed, and the video recording can be viewed by visiting the following LINK.

Board Members present:

Governing Board President, Jane Robertson
Vice President, Jennifer Bergamini
Andy Fraher, Member
Stan Goligoski, Member
Brett Mangum, Member

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Others present:

Clark Tenney, Superintendent
Kelsey Secor, Assistant Superintendent of Instruction
Andy Binder, Assistant Superintendent/Human Resources
Brian Moore, Chief Financial Officer
Sarah Torres, Administrative Assistant to Superintendent and Governing Board
Braydon James, Governing Board Student Representative

1. CALL TO ORDER - Governing Board President, Jane Robertson, called the meeting to order at 5:00 pm.

2. OPENING CEREMONY

2.A. Welcome - Governing Board President, Jane Robertson, welcomed everyone in attendance.

2.B. Pledge of Allegiance - Governing Board President, Jane Robertson, asked Prescott High School Principal, Adam Neely, to lead the Pledge of Allegiance.

3. APPROVAL OF AGENDA - Governing Board President, Jane Robertson

3.A. Consider approving the agenda, as presented.

RELEVANT INFORMATION: Board Policy requires the approval of the agenda.

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Governing Board President, Jane Robertson noted, do I have a motion to approve the agenda as presented. Stan Goligoski noted, so moved. Jennifer Bergamini seconded the motion.

Jane Robertson: Aye
Jennifer Bergamini: Aye
Andy Fraher: Aye
Stan Goligoski: Aye
Brett Mangum: Aye
The motion passed 5-0.

4. APPROVAL OF MINUTES - Governing Board President, Jane Robertson

4.A. Consider approving the minutes from the Regular Study and Voting Session meeting of September 1, 2026, as presented.

RELEVANT INFORMATION: Board policy requires the approval of minutes.

Governing Board President, Jane Robertson, noted, do I have a motion to approve the minutes from the Regular Study and Voting Session meeting of September 1, 2026, as presented. Jennifer Bergamini noted, so moved. Andy Fraher seconded the motion.

Jane Robertson: Aye
Jennifer Bergamini: Aye
Andy Fraher: Aye
Stan Goligoski: Aye
Brett Mangum: Aye
The motion passed 5-0.

5. APPROVAL OF DONATIONS - Governing Board President, Jane Robertson

5.A. Consider Approving the Donations

RELEVANT INFORMATION: Board Policy requires the approval of donations.

Vice President, Jennifer Bergamini, read the donations aloud.

Governing Board President, Jane Robertson, noted, do I have a motion to approve the donations as presented. Stan Goligoski noted, so moved. Brett Mangum seconded the motion.

Jane Robertson: Aye
Jennifer Bergamini: Aye

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Andy Fraher: **Aye**
Stan Goligoski: **Aye**
Brett Mangum: **Aye**
The motion passed 5-0.

6. PRESENTATIONS

6.A. PHS Spiritline

Presenters: PHS Spiritline & Loreta Halford, PHS Teacher & Cheer Coach. Loreta Halford shared this information with the board, which included its summer accomplishments and recognitions. The team attended USA Cheer Camp in Tucson and received the Superior Blue Ribbon Team and Hardest Working Team recognitions.

Several Spiritline members were selected as USA All-American. Team members will represent Prescott High School and USA Cheer at the Pearl Harbor Memorial Parade in Honolulu, Hawaii, in December.

The Governing Board congratulated the team and recognized the dedication, athleticism, teamwork, and perseverance demonstrated by the student-athletes. Challenge Coins recognizing the students' contributions were presented to the Spiritline members and coaches.

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6.B. Prescott Mile High Middle School Promotional Video

Presenters: PUSD Students, Jenna Keys, Hilary James, Zachary Stepp, Max Schuster, Gavin Luhmann, Madison Sturdevant, Abbey Rose Phoenix. Mr. Ryan James and student members of the Prescott Mile High Middle School broadcasting program presented a promotional video created entirely by students.

Students developed the concept, wrote the script, filmed, edited, and produced the video. The presentation highlighted Mile High's programs and student opportunities, including speaking and listening, daily news production, culinary/life skills, and other school activities.

The Board commended the students for their creativity, technical skills, leadership, teamwork, collaboration, and problem-solving. Students and Mr. James were presented with challenge coins in recognition of their work.

6.C. Prescott High School Promotional Video

Presenters: PUSD Students, Rowen Caldwell, Matilda Norman, Nazaian Serras & Jaden Cool. Rowen Caldwell, PHS Film and TV course student, presented the promotional video created as part of a student project highlighting PUSD schools and programs. The project required significant time throughout the school year and included extensive editing and key-framing work. The Board recognized the quality of

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the production and the student's leadership and expressed appreciation for the effort to showcase opportunities throughout the District. Rowen was presented with a challenge coin and given coins to present to the other students who were unable to attend the meeting.

7. INFORMATION ONLY ITEMS

7.A. Summary of Current Events

7.A.1. Superintendent Clark Tenney shared this current event presentation with the Board.

7.A.2. Governing Board Members reported on attendance at school and community events, including Patriot Day ceremonies, athletic events, bond and override information meetings, the District convocation, the PHS Half Century Club luncheon, the ASBA law conference, community education events, and other District activities.

Board members also expressed appreciation for PUSD's dual enrollment and early college opportunities and the positive impact these programs have on students and families.

7.A.3. Governing Board Student Representative Braydon James shared information on the rescheduled Homecoming festivities this week. He shared that 975 tickets were sold to last Wednesday's Homecoming Dance, and he also shared some of the sports event outcomes that occurred over the past month.

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7.B. Community Comments shared with the Governing Board (what comments/concerns do Board members hear from the public in general).

Presenter: Governing Board President, Jane Robertson

There were none.

8. ACTION ITEMS

8.A. CONSENT AGENDA - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.

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Consider approving the Consent Agenda as presented.

Governing Board President Jane Robertson noted, are there any items board members wish to pull for separate discussion? There were none.

Governing Board President Jane Robertson noted, do I have a motion to approve the Consent Agenda, as presented. Andy Fraher noted, so moved. Jennifer Bergamini seconded the motion.

Jane Robertson: **Aye**
Jennifer Bergamini: **Aye**
Andy Fraher: **Aye**
Stan Goligoski: **Aye**
Brett Mangum: **Aye**
The motion passed 5-0.

8.A.1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:
A copy of the personnel report is attached for review.

Presenter: Andy Binder, Assistant Superintendent/HR Director

8.A.2. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:
Arizona Revised Statutes require approval/ratification of all vouchers.

Presenter: Brian Moore, Chief Financial Officer

8.A.3. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for FY26 End of Year (EOY) and FY27 as presented.

RELEVANT INFORMATION: Please see the attached reports.

Presenter: Brian Moore, Chief Financial Officer

8.B. STUDY AND VOTING SESSION - If a member of the public wishes to speak to one of the following voting items, please complete and return form 1.302.01, Request for Public Participation, to Sarah Torres, Administrative Assistant to the Governing Board prior to the study and voting session of the agenda. This document can also be found under the Governing Board tab on the PUSD website: https://www.prescottschools.com.

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For items with the potential to have many speakers, the overall speaking time may be adjusted by the Governing Board. Speakers will be called to speak in the order in which they signed up, first come, first served.

Requests to speak that are emailed will also be first come, first served. Email requests can be sent to sarah.torres@prescottschools.com at any time prior to the study and voting session of the agenda.

There were no requests to speak.

8.B.1. Consider adopting the proposed changes to the Trust Model Policies and Procedures Parts 1, 1-A, 2 & 3, PUSD Field Trips Policy and PUSD RETIREMENT / Return to Work Policy, as presented.

RELEVANT INFORMATION:
Governing Board policy 1-303 requires first and second readings of all proposed policy adoptions and approval by the Governing Board. This is the second reading of the proposed policy changes. The Board will be asked to adopt the policies after the second reading. Any Procedures and/or Forms have been attached for review and do not require Governing Board approval.

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Presenter: Andy Binder, Assistant Superintendent, Human Resources

Discussion included:

- Field trip and chaperone requirements, including ratios and responsibilities.
- Mandatory reporting requirements and the responsibilities of mandatory reporters.
- Procedures involving the Department of Child Safety and law enforcement.
- Governing Board meeting agendas and existing PUSD provision regarding requests for agenda items.
- Policy language concerning selection of the District's independent auditor.
- The District's policy regarding employees who retire and subsequently work through ESI, including the proposed compensation methodology.

The Board directed administration to preserve the existing PUSD language concerning agenda-item requests and to clarify certain policy language regarding chaperones.

Governing Board President Jane Robertson noted, do I have a motion to adopt the proposed TRUST policy changes with the identified exceptions concerning the field trip/chaperone language and keeping the language in Policy 1-302 regarding two board members requesting agenda items. Brett Mangum noted, so moved. Stan Goligoski seconded the motion.

Jane Robertson: **Aye**
Jennifer Bergamini: **Aye**

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Andy Fraher: **Aye**
Stan Goligoski: **Aye**
Brett Mangum: **Aye**
The motion passed 5-0.

8.B.2. Consider approving an out-of-state travel request for the PHS Girls Badminton Team, PUSD staff members, and volunteers/chaperons to travel to Disneyland in Anaheim, CA from November 8–November 11, 2026, as presented.

RELEVANT INFORMATION:
Per PUSD's Field Trips policy, out-of-state travel requests require governing board approval.

Presenter: Adam Neely, PHS Principal, shared that this trip is intended as an end-of-season celebration following the state tournament and is supported by fundraising conducted by the team. The Board discussed transportation and chaperone requirements. It was noted that PUSD coaches receive regular CPR training.

Governing Board President Jane Robertson noted, do I have a motion to approve an out-of-state travel request for the PHS Girls Badminton Team, PUSD staff members, and volunteers/chaperons to travel to Disneyland in Anaheim, CA from November 8–November 11, 2026, as presented. Jennifer Bergamini noted, so moved. Andy Fraher seconded the motion.

Jane Robertson: **Aye**
Jennifer Bergamini: **Aye**
Andy Fraher: **Aye**
Stan Goligoski: **Aye**
Brett Mangum: **Aye**
The motion passed 5-0.

8.B.3. Consider approving the FY26 Annual Financial Report (AFR), as presented.

RELEVANT INFORMATION:
Mr. Moore has prepared the FY26 Annual Financial Report for your approval. The summary condenses the information in the AFR and is the document that will be transmitted electronically to the Arizona Department of Education (ADE) for posting to their website. The report will be submitted to ADE for review.

Presenter: Brian Moore, Chief Financial Officer, noted that this report reflects actual expenditures by category and fund and provides information used in determining District financial measures, including carry-forward balances and classroom spending.

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The Board discussed the reported carry-forward amount, the distinction between budgeted carry-forward and actual year-end balances, and the relationship between the report and the District's annual audit and classroom spending reports.

Governing Board President Jane Robertson noted, do I have a motion to approve the FY26 Annual Financial Report (AFR), as presented. Jennifer Bergamini noted, so moved. Brett Mangum seconded the motion.

Jane Robertson: **Aye**
Jennifer Bergamini: **Aye**
Andy Fraher: **Aye**
Stan Goligoski: **Aye**
Brett Mangum: **Aye**
The motion passed 5-0.

8.B.4. Consider approving the FY26 School Level Annual Financial Reports (AFR), as presented.

RELEVANT INFORMATION:
Mr. Moore has prepared the FY26 School Level Annual Financial Reports for your approval. The summaries condense the information in the AFRs and are the documents that will be transmitted electronically to the Arizona Department of Education (ADE) for posting to their website. The reports will be submitted to ADE for review.

Presenter: Mr. Brian Moore, Chief Financial Officer, noted that these reports allocate District revenues and expenditures among individual schools. Discussion included Discovery Gardens preschool funding, tuition and grant revenues, Indian gaming revenues, and the manner in which special education funding is represented in the reports.

Governing Board President, Jane Robertson, noted, do I have a motion to approve the FY26 School Level Annual Financial Reports (AFR), as presented. Stan Goligoski noted, so moved. Andy Fraher seconded the motion.

Jane Robertson: **Aye**
Jennifer Bergamini: **Aye**
Andy Fraher: **Aye**
Stan Goligoski: **Aye**
Brett Mangum: **Aye**
The motion passed 5-0.

8.B.5. Consider approving the School Facilities Division "Terms and Conditions for Acceptance of Monies from the Building Renewal Grant Fund", for Prescott High School, as presented.

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RELEVANT INFORMATION:
Governing Board approval is required in order for the School Facilities Division to distribute any monies for projects from the Building Renewal Grant Fund in order to be in compliance with state law.

BRG Project Number: PA-011027 - Prescott High School - Broken Sewer Pipe Repair/Replacement.

Presenter: Brian Moore, Chief Financial Officer

Governing Board President Jane Robertson noted, do I have a motion to approve the School Facilities Division 'Terms and Conditions for Acceptance of Monies from the Building Renewal Grant Fund' for Prescott High School, as presented. Andy Fraher noted, so moved. Jennifer Bergaminin seconded the motion.

Jane Robertson: **Aye**
Jennifer Bergamini: **Aye**
Andy Fraher: **Aye**
Stan Goligoski: **Aye**
Brett Mangum: **Aye**
The motion passed 5-0.

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8.B.6. Consider approving the Sole Source Procurement of Robert E. Porter Construction Co., Inc., as presented.

RELEVANT INFORMATION:
In April 2025, PUSD #1 submitted a surface-deficiency request to the School Facility Division (SFD) regarding the concrete bridge at Granite Mountain Upper Elementary School. The request was approved, leading to funding for a new bridge design. With the design completed, the project has transitioned to the construction phase. While construction funding was not available at the time, documentation for this phase still requires a formal price quote for construction services.

Securing construction services standardly involves an Invitation for Bid (IFB); however, awarded proposals remain valid only for a limited window—typically 90 to 120 days for complex projects. Given the current shortage of SFD funds, issuing an IFB is impractical, as the winning bid would likely expire before construction funding is secured.
PUSD #1 has previous experience with Robert E. Porter Construction Co., Inc., consistently recognizing their exceptional work quality and reasonable pricing. Because an IFB process is not feasible under these circumstances, designating Robert E. Porter Construction Co., Inc., as a sole source contractor is appropriate for procuring the necessary construction services.

Presenter: Brian Moore, Chief Financial Officer

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Governing Board President Jane Robertson noted, do I have a motion to approve the Sole Source Procurement of Robert E. Porter Construction Co., Inc., as presented. Stan Goligoski noted, so moved. Brett Mangum seconded the motion.

Jane Robertson: Aye
Jennifer Bergamini: Aye
Andy Fraher: Aye
Stan Goligoski: Aye
Brett Mangum: Aye
The motion passed 5-0.

8.B.7. Consider approving the Sole Source Procurement of Gervasio & Assoc., Inc., Consulting Engineers, as presented.

RELEVANT INFORMATION:
In April 2025, PUSD #1 submitted a surface deficiency request to the School Facility Division (SFD) regarding the concrete bridge at Granite Mountain Upper Elementary School. Upon accepting the deficiency, the SFD provided funding for the design stage, and Gervasio and Associates were chosen to design the proposed new concrete bridge.

Following the completion of the design by Gervasio & Assoc., Inc. Consulting Engineers, the Building Renewal Grant project progressed to the construction phase. This phase requires a Construction Administrator—a role typically filled by the engineering firm responsible for the architectural design. Because Gervasio & Assoc., Inc. Consulting Engineers created the bridge design, they possess specific familiarity with the construction specifications and hold proprietary knowledge concerning the project. Consequently, appointing Gervasio & Assoc., Inc. Consulting Engineers and Associates as the construction administrator is highly advantageous, and utilizing a sole source designation is appropriate for procuring their construction administration services.

Presenter: Brian Moore, Chief Financial Officer

Governing Board President Jane Robertson noted, do I have a motion to approve the Sole Source Procurement of Gervasio & Assoc., Inc., Consulting Engineers, as presented. Brett Mangum noted, so moved. Andy Fraher seconded the motion.

Jane Robertson: Aye
Jennifer Bergamini: Aye
Andy Fraher: Aye
Stan Goligoski: Aye
Brett Mangum: Aye

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The motion passed 5-0.

8.B.8. Consider approving the Copyright License Agreement between Christopher Mendoza and Prescott Unified School District for the use of the Prescott Badger copyrighted artwork/design, as presented.

RELEVANT INFORMATION:
The Agreement grants Prescott High School (PHS) a nonexclusive license to use the copyrighted "Prescott Badger" artwork for specified school purposes and approved products. PUSD may sell licensed products through authorized in-person sales channels, with all net proceeds benefiting PHS students, programs, activities, or other lawful school purposes. Online sales remain the exclusive right of the Licensor unless otherwise approved in writing. The initial term is 25 years, with an option for one additional 25-year term.

Presenter: Clark Tenney, Superintendent

Governing Board President Jane Robertson noted, do I have a motion to approve the Copyright License Agreement between Christopher Mendoza and Prescott Unified School District for the use of the Prescott Badger copyrighted artwork/design, as presented. Stan Goligoski noted, so moved. Jennifer Bergamini seconded the motion.

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Jane Robertson: Aye
Jennifer Bergamini: Aye
Andy Fraher: Aye
Stan Goligoski: Aye
Brett Mangum: Aye
The motion passed 5-0.

8.C. INFORMATION AND DISCUSSION ITEMS

8.C.1. Brian Moore, Chief Financial Officer, has prepared the School Board Summary Budget Report for your review.

8.C.2. Requests for Future Agenda Items

Presenter: Governing Board President, Jane Robertson

The Board requested that a report/discussion regarding the results of the November election be included on the November 10, 2026 Governing Board Meeting.

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8.C.3. Meeting Dates:
Regular Study and Voting Session: Tuesday, November 10, 2026, at 5:00 pm in the PUSD District Office Boardroom.

Other Dates:
October 9, 2026 - Distinguished Alumni Award Ceremony & PHS Homecoming Game.
October 12–16, 2026 — Fall Break — all school sites closed.
October 22 & 23, 2026 — Parent Teacher Conferences — half days for students.

9. ADJOURNMENT - Hearing no objections, Governing Board President Jane Robertson adjourned this meeting at 7:23 pm.

Sarah A. Torres
Governing Board Secretary

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