October 12, 2026 - Regular Board Meeting
Monday, October 12, 2026 5:30 PM Eastern

CMS library
707 E. Third Street
Elk Rapids, Michigan 49629

Jennifer Brown:	Present
Jeff Hill:	Present
Tara Kribs:	Present
Steven Merchant:	Present
Scott Moore:	Present
Sherry Steffen:	Present
Shana Wojtowicz:	Present

Present: 7.

I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE

Board of Education:

President Jennifer Brown
Vice-President Tara Kribs
Secretary Sherry Steffen
Treasurer Scott Moore
Trustee Shana Wojtowicz
Trustee Jeff Hill
Trustee Steven Merchant

Central Staff:

Superintendent Bryan McKenna
Executive Assistant Kortni Huron
Director of Finance Chelsea McGuire

II. CHANGES AND ADDITIONS TO THE AGENDA

To approve the agenda with no changes or additions. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

III. SPECIAL PRESENTATION

- Mill Creek Academy Update - Kwin Morris & Kaitlyn Pasik

IV. SPECIAL PRESENTATION - STAFF/STUDENT SPOTLIGHT

- Cherryland Middle School National Junior Honor Society
  - Katherine Theisen
  - Student Reps

Student Reps: Violet DenHerder & Siann Richards

V. COMMUNICATIONS FROM THE PUBLIC (AGENDA ITEMS ONLY)

Time limitations: Fifteen minutes per item, three minutes per speaker per item. Any citizen

attending the meeting in person who wishes to address the school board on agenda items only may speak at this time. Person addressing the board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize the citizen before speaking.
None.

VI. CONSENT AGENDA

The purpose of the consent agenda is to expedite business by grouping routine items together to be dealt with by one board motion without discussion beyond asking questions for simple clarification. Any board member may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for discussion or due to conflicts. Such requests will be granted. If an item is not removed from the consent agenda, the action noted on the agenda is approved by motions to adopt the consent agenda.

APPROVAL OF MINUTES

- September 14, 2026 - Regular Meeting Minutes

APPROVAL OF BILLS

- General Fund - $636,061.18
- Capital - $109,990.00
- Bond - $895,921.68

PERSONNEL

57-26 APPROVAL OF BRANDI KLUMB AS A PARAPROFESSIONAL
RESOLVED: That Brandi Klumb be approved as a paraprofessional at Cherryland Middle School. Ms. Klumb will be placed at Step 1 of the ERSSA Master Agreement.

58-26 APPROVAL OF LIZA OCONNELL AS A PARAPROFESSIONAL
RESOLVED: That Liza OConnell be approved as a paraprofessional at Cherryland Middle School. Mrs. OConnell will be placed at Step 1 of the ERSSA Master Agreement.

DONATIONS

None.
To approve the Consent Agenda as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.
Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

VII. COMMUNICATIONS FROM THE PUBLIC

Time limitations: Same as above. Any citizen attending the meeting in person who wishes to address the Elk Rapids School Board on a matter not listed on this agenda may speak at this time. Persons addressing the school board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize that the attendees wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the board.

None.

VIII. **DISCUSSION ITEMS**

- MSTEP/PSAT/SAT Proficiency Reports
- Superintendent Goals Connected to the Strategic Plan

- MSTEP/PSAT/SAT Proficiency Reports - Superintendent McKenna presented data and stated that the district is looking to improve in plateau areas.
- Superintendent Goals Connected to the Strategic Plan - The high school implemented the social-emotional learning curriculum. Superintendent McKenna discussed PSAT/SAT indicators and the MClass to review during Professional Development. Mr. McKenna also shared that there has been a Reuinification Team has been put in place to practice safety-related measures if ever needed.

IX. **ACTION ITEMS**

IX.A. **59-26** APPROVAL OF SUPERINTENDENT GOALS
RESOLVED: Approval of Superintendent Goals as presented by Bryan McKenna.
To approve the resolution with the understanding that Attendance will be added to be reviewed and included. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.
Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

IX.B. **60-26** APPROVAL OF MARGARET LEARNER AS A PARAPROFESSIONAL AND THE REAFFIRMATION OF HER RESIGNATION
RESOLVED: That Margaret Learner be approved as a paraprofessional at Lakeland Elementary, and also the reaffirmation of her resignation be approved as of September 10, 2026.
To approve the resolution as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.
Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

X. **CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION**

None.

XI. **SUPERINTENDENT REPORT**

- Professional Development Update
- Communication Plan
- Instructional Coaching Cycles
- 31aa Update

- Professional Development Update - Mr. McKenna reported that the first PD Day went well under the instruction of Bill Boyle.

- Communication Plan - The district hired Chloe Marie Media to help with district communications, and community newsletters will go out to residential households three times per year.
- Instructional Coaching Cycles - Superintendent McKenna stated that Carrie Anderson will be leading this initiative.
- 31aa Update — Superintendent McKenna shared that districts are waiting for guidance from their law firm before deciding to opt in or out.

XII. **MONTHLY BOARD OF EDUCATION FINANCIAL REPORT**

- Produced by Chelsea McGuire

Beverly Mobley was also in attendance for her last scheduled board meeting. Mr. McKenna and the board thanked her for her guidance and support.

XIII. **BOARD COMMITTEE REPORTS**

- Facilities/Finance Committee
- Class Size Committee
- ER Safe Committee

- Facilities/Finance Committee - Jennie Brown shared that the committee is working through the remaining bond funds and what would be capital project funds.
- Class Size Committee - Jeff Hill stated that there are no class sizes that will require a payout for student counts.
- ER Safe Committee - Sherry Steffen stated that the committee met and continues to focus on relationships, locked doors, and communication to ensure safety.

XIV. **BOARD OF EDUCATION CELEBRATING SUCCESSES**
Brown - reported that she is excited to see how Cherryland Middle School came together at the Community Open House.
Steffen - celebrated that it's great to hold a board meeting at Cherryland Middle School.

XV. **SCHEDULED ACTIVITIES/FUTURE MEETINGS**

- October 16, 2026 - Homecoming
- Week of October 26, 2026 - Parent-Teacher Conferences
- October 28, 2026 - Coffee with McKenna, 9 am
- October 30, 2026 - 1/2 Day for Students and Staff
- November 2, 2026 - No School for Students, RSDD for Staff
- November 9, 2026 - Regular Board Meeting

XVI. **ADJOURNMENT**
To adjourn at 6:35 p.m. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.
Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea,

Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0