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Governance Committee Agenda and Minutes for November 3, 2026

Members: Jen Santini, Jeff Johnson, Terri Gulbransen, Alison Sachs
Ex-Officio: Jenn Fuchs
Guests:
Absent: Al Bagwell
Location: West Wing Conference Room

Agenda:

1. Policies for review: 1st reads are part of the normal 3 year policy review process.
    a. **Second Reads**
        i. 625 - Artificial Intelligence
            1. This is the only policy that had Board Discussion in October.

    b. **First Reads**

505	Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees
508	Extended School Year for Certain Students with Individualized Education Programs
509	Admission and Enrollment
512	School-Sponsored Student Publications and Activities
704	Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System - Replaces SCPA 704-required for audit (will be retroactive)
714	Fund Balances (moved from October)

2. New Board Member Manual (Status Update)
    a. Redundant areas of manual need to be trimmed
        i. Terri to address this

3. Board Effectiveness Survey Discussion
    a. Given our inexperience in this area, potentially using a consultant to design this process
    b. Potentially create ourselves
    c. MSBA-They don't have any surveys on their website.

4. Board Special Election Discussion
    a. Update

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Action Item

- **Alison will review governance and bylaws related to the election.**
- **Jenn researched surveys from other schools.**
    - **1. Shakopee Public Schools — Annual Community Conversation & Survey**
        - **Best for ongoing community engagement**
        - **Uses ThoughtExchange to collect survey ratings and open-ended ideas from families, staff, businesses, and residents. Results from 2025 and 2026 are available, with the 2026 findings presented to the school board in June.**
        - **View surveys and results**
    - **2. Bloomington Public Schools — Strategic Planning Stakeholder Survey**
        - **Includes stakeholder survey reports, SWOT analysis, data-retreat findings, and vision-planning survey results. Useful for developing board goals and district strategic priorities.**
        - **View stakeholder survey reports**
        - **Open actual survey questionnaire (PDF)**
    - **3. Inver Grove Heights Schools — Community Opinion Surveys (2024 and 2026)**
        - **Used random-sample surveys of 400 residents or voters to assess district performance, financial stewardship, safety priorities, and levy support. The results informed school board discussions about ballot questions.**
        - **View 2024 community survey results**
    - **4. Northfield Public Schools — Community Tracking Survey**
        - **The 2023 board packet describes a 35-question telephone survey of 400 voters, including its methodology, budget, timeline, and questionnaire approval process. Excellent for understanding how a school board commissions a representative community survey.**
        - **View school board packet (PDF)**