2026 Community Foundation for Northeast Michigan Urgent Needs Grant

The intent of these awards is to address immediate needs, not general organizational operations or administrative costs.

Grant Agreement

Grant Id

Name of Organization

Name of Organization (hereinafter referred to as "Grantee")

Alpena County - Emergency Management

TERMS AND CONDITIONS

This grant agreement is applicable only to U.S. Grantees which have been ruled to be exempt organizations described in Section 501(c)(3) by the I.R.S.

Upon application by the grantee to the Community Foundation for Northeast Michigan (hereinafter "Grantor"), Grantor agrees to make the following Grant, and Grantee agrees to accept such Grant, in accordance with the terms below and subject to the additional conditions set forth in Exhibit A hereto and made a part hereof:

1. GRANT AMOUNT:

Amount Awarded

$5,000

2. GRANT TERMS:

To be paid in full upon receipt of signed Grant Agreement. Grantee is expected to retain receipts and invoices in case they are requested. If the final cost of the project/program for which these funds were granted does not meet or exceed the amount awarded by the Community Foundation, the grantee is asked to **return any unused funds above $100.**

Funds Awarded From and Total Awarded from each Fund

Urgent Needs Fund - $5,000

3. SPECIFIC PURPOSES OF THE GRANT:

The Grant shall be used solely for the following purposes:

To purchase cots, blankets, and hygiene kits to equip an emergency response trailer.

Project Name

Name of Project.

Emergency Supplies for Trailer and Shelter

Special Conditions

This grant cycle is ongoing, and awards will be based on merit of the proposal and availability of funds. This grant is meant to fill unexpected/emergency needs in the aftermath of the northern Michigan ice storms, flooding, and fires.

(Any reference above to an organization or person to which the Grantee may make distribution is solely illustrative and is not a condition imposed by Grantor. See Paragraph 1 of Exhibit A.)

4. TIME WITHIN WHICH GRANT IS TO BE USED:

Please note: Grantee shall expend the full amount of the award not later than **45 days** from grant approval. If unable to expend the award before this date, Grantee may contact the CFNEM office, in writing and before the deadline date, for an extension. If no request is made for an extension and the deadline date has passed, Grantee will be notified that the grant file will be closed within two (2) months following the notification.

5. PHOTO/MEDIA PERMISSION:

By signing this grant agreement, grantee permits CFNEM to use photographs or videos either taken by CFNEM or provided by grantee of the project or program and its participants for the promotion and/or advertising related to CFNEM and its Affiliate Foundation activities.

EXHIBIT A

Additional Conditions to Grant Agreement

1. Restrictions to using the grant. Grantee will agree to use the funds only for the designated purpose as described in the grant application and subsequent grant notification letter; to notify the Community Foundation of and obtain its consent to any deviation from said purpose; and to not use the funds for any purpose prohibited by law.

2. Record keeping. Grantee agrees to maintain its books and records to show upon request, and separately account for, the funds received under this grant, and to maintain records of expenditures adequate to identify the purposes for which, and manner in which, grant funds have been expended.

3. Reports to grantor. Grantee shall submit the Final Grant Report Form by the time this grant file is closed, including any requested materials as specified in the grant notification letter.

4. Access to records. Grantee will permit the Community Foundation, at its request, to have reasonable access to the grantee's files and records for the purpose of making such financial audits, verifications, and investigations as it deems necessary concerning the grant.

5. Grantee holds grantor harmless. Grantee agrees to hold grantor harmless from any and all

liability of any sort which grantor would be subject to as a result of this grant and agrees to fully indemnify grantor if any liability shall be incurred by grantor.

6. Publicity. Grantee agrees to recognize the Community Foundation in publicity materials related to the funded project or program as specified in the grant notification and to submit photos, if available, for the Community Foundation to use for publicity and marketing purposes.

ACCEPTANCE OF TERMS & CONDITIONS*

This grant is conditional upon Grantee's acceptance of the terms and conditions set forth herein. By selecting the "I Accept Grant Terms and Conditions" below, Grantee agrees to accept and comply with the stated terms and conditions of this grant.

Choices

I Accept Grant Terms and Conditions	✓
I Decline Grant Terms and Conditions	

AUTHORIZED SIGNATURE

By typing in your Name, Title, and Date in the spaces below, you confirm that you are authorized to make legal contracts for the Grantee and that you agree to enter into this agreement by electronic means.

This should be the executive director, CEO, or principal or superintendent if for a school.

Name* JESSE OSMON

Title* COUNTY ADMIN.

Date* 11/3/26

Signing Authorization

If the person signing this grant agreement is not the executive director, CEO, superintendent/principal, or pastor for a church, the Community Foundation requires written correspondence (email is accepted) authorizing another individual to sign on their behalf.

This written authorization from the person in charge of your nonprofit may be emailed directly to chitch@cfnem.org.