South Summit School District
Achieving Excellence

Board of Education Board of Education Regular Meeting
Monday, October 12, 2026, at 6:00 PM
Located at Boardroom, 285 East 400 South, Kamas, Utah 84036.

Board Members Present were:
Attendance Taken at 6:00 PM.

Dan Eckert:	Present
Ty Metcalf:	Present
Matt Weller:	Present
Lynda Whitmore:	Present
Wade Woolstenhulme:	Present

I. **INTRODUCTORY ITEMS**:

A. Board President Weller opened the meeting and welcomed everyone at 6:00 PM.
1. Superintendent Maughan
2. Business Administrator Robinson
3. Board Assistant McMillan
4. Student Board Member Ellis
5. Student Board Member Smith
6. Kena Woolstenhulme
7. Lisa Flinders
8. Laci McCormick
9. Jeremiah Fierro
10. Kristine Weller
11. Lorraine Jones
12. Kymm Hansen
13. Jerry Parker
14. Marci Mitchell
15. Amy Reagan
16. Stephanie Clegg
17. Rebecca Jensen
18. Shelley Halverson
19. Cindy Butterfield
20. Dave Butterfield

B. Superintendent Maughan reviewed the Vision and Mission Statements
Vision Statement: South Summit School District — valuing individuals and preparing them for success.
Mission Statement: We support, empower, and inspire individuals to promote and achieve academic and character excellence.

C. Board Member Eckert led the Pledge of Allegiance

II. **DISTRICT UPDATE'S PART 1**:

A. OLAG Auditor Presentation:
1. Prior to the OLAG Auditor presentation, the board played a video clip from the audit presentation to the subcommittee.
2. The auditors from OLAG presented their audit findings to the board. Kade Minchy — Auditor General, Darin Underwood- Deputy Auditor, and Brody Bailey - Auditor
    a. Board Level Audit Recommendations (Governance and Strategic Leadership):
        i. What can the Board do to help students achieve their goals?
        ii. Set specific performance goals in the Strategic Plan, so the progress can be monitored.

iii. Review student data regularly and use the student data to drive the board's goals.
iv. Superintendent Evaluations. The auditors suggested the board adopt a structured evaluation model for the Superintendent Evaluation and tie it to student progress.
v. The auditors referenced the OLAG Best Practices Handbook. "Stay in the Lane" Each group should stay in their own lane. Follow the chain of command.

b. District Level Audit Recommendations (Educator Evaluations and Efficacy):
   i. Evaluating a teacher's performance and making sure there is a system in place to follow through. The audit showed there is no correlation between teacher evaluations and student test scores.
   ii. There is a recommendation to the legislature. Right now, the Utah code prohibits the end of level assessment scores to the teacher's performance. There needs to be a resolution at the state level. How can a teacher be held accountable, and how can it be done fairly?
   iii. Educator Goal setting: The audit analyzed 60 teacher goals and found that there was a lack of quantifiable student outcome targets. Their recommendation was to transition from outdated software to a more streamlined tool.

c. School Level (Instruction and Student Achievement):
   i. Use the data effectively. Teacher collaborations. Screeners, effective interventions, and progress monitoring.
   ii. Professional Learning Communities (PLC) focus should move from administrative tasks to student data analysis.
   iii. Address Tier 1 core instructional gaps
   iv. Leverage Instructional Coaches to build a school-wide coaching culture.

d. The audit committee will continue a relationship with the district for another 2–3 years.

B. Board Response to Audit:

1. When the board met with the Audit Subcommittee, they submitted a timeline that outlined when the board would respond to each audit finding. See attached calendar for details. The board will need to review and ratify the timeline.
2. The first items on the board's agenda are to revise the Strategic Plan and revise the Superintendent Evaluation.

C. Student Board Member Items:

1. Ireland Ellis
   a. Parent Teacher Conferences were held at all South Summit Schools
   b. Fall sports wrapping up
   c. Winter sports beginning — tryouts will be starting soon
   d. The 1st Quarter is coming to an end
2. Isabelle Smith
   a. School Spirit events — bake sale to raise money for more student events and activities.
   b. The raffle fundraiser is underway.
   c. Heading into the end of the quarter

D. South Summit High School Data Report:

Principal Rydalch praised Student Board Member, Ireland Ellis. Ireland is the 1st and only student in the class of 2027 to score higher than 30 on ACT. Ireland also helped translate Spanish for every Parent Teacher Conference at the elementary school.

Principal Rydalch and Vice Principal Fierro presented Student Performance Data from South Summit High School.

1. Highlights
   a. Math achievement more than doubled in 3–4 years.

   b. AP Calculus achievement beat state and global scores.
   c. CTE credentials continue to increase.
   d. A gap that is closing: Multilingual learners narrowed the ACT gap with the overall school population
2. Opportunities
   a. ELA (English Language Arts) ACT Benchmark growth fell to a low.
   b. MLL (Multi-Language Learners) reading proficiency
   c. Math deficiencies.
   d. Implementation and monitoring
3. 25% of students in the class of 2027 are more interested in trade school than college.

*The board asked Amy Regan to present the College Application Week Proclamation next so the agenda was rearranged to add the College Application Week Action Item after the South Summit High School Data Report.

III. **ACTION ITEM PT 1: 2026 College Application Week**:

A. Amy Regan presented the College Application Week Proclamation for the week of October 19-22, 2026.

Motion to approve College Application Week for the week of October 19-22, 2026.
Made by Lynda Whitmore
Seconded by Wade Woolstenhulme
Carried

Voting Detail:

Dan Eckert:	Yea
Ty Metcalf:	Yea
Matt Weller:	Yea
Lynda Whitmore:	Yea
Wade Woolstenhulme:	Yea

IV. **DISTRICT UPDATES PT 2**:

A. Director Reports:
1. Shelley Halverson and Cindy Butterfield presented — see attached presentation for details
   a. Keep students at the center of conversations
   b. The data presented was from grades 3-10
   c. The next big goal is to demonstrate that the plan is working
   d. IT and Cindy are working on giving the board access to look at the Analytics and Insights without drilling down to specific students.
   e. Acadience vs. Rise testing data
   f. SSES completed all their Individual Reading Plans (IRP) for students that had a red or yellow indicator the week prior to the board meeting.
   g. Every teacher at SSES has completed the Science of Reading.
2. President Weller reminded the board that they needed to decide the metrics and the timeline. The timeline needs to be ratified, and it needs to be in the Strategic Plan.

B. Superintendent Update:
1. Use of Student Data in Board Meeting Discussions. Superintendent Maughan presented a timeline for the board to use, see attached document.
2. The October 1 Enrollment data for the district was presented.
3. Percentage of Free/Reduced lunches: the percentage of free/reduced lunch waiver is at 16% so far this year. This number could change as the applications are accepted throughout the year.
4. Fee Waivers are down 12% right now from this time last year. This number could also change as applications are accepted throughout the year.

5. Panorama: Stephanie Clegg presented the Panorama data platform. School Safety Legislation (update to code) 53f-4-207. The purpose is to create interventions based on triggers. The state has developed criteria for the triggers.

C. Business Administrator Update:
1. 20-Year Facilities Master Plan Update: The District is currently meeting with school administrators to identify and prioritize capital improvement projects for the upcoming fiscal year. The focus is on evaluating projects associated with Phase I of the 20-Year Facilities Master Plan, with consideration given to safety, facility needs, and available funding.
2. Projects currently under consideration include:
   a. High School Parking: Additional parking to address current and future needs.
   b. High School Safety Improvements: Potential safety enhancements to the front of the high school, including student and pedestrian safety.
   c. Bus Garage: Prioritizing deferred maintenance needs and necessary facility improvements.
   d. High School Football Field and Track: Evaluate renovating or replacing the existing football field and track, scoreboard, and lighting.
3. As discussions with administrators are completed, project priorities will be further evaluated as well as estimated costs and funding availability. A proposed list of projects for the upcoming fiscal year will be presented to the Board for consideration in November or December of this year.

V. **PUBLIC INPUT**:

A. Rebecca Jensen: Spoke to the board regarding the value of the instructional coaches.

VI. **PROCEDURAL UPDATE**:

A. Procedure 3007-B Public Use of Buildings and Grounds was updated to correct spelling and grammar.

B. Procedure 4012-A Graduation Requirements the graduation requirements were updated to remove the Civics Test requirement and replace it with the American Constitutional Government course.

C. Procedure 4021-A Concurrent Enrollment is a new procedure to comply with state code. This procedure was tabled in the September Meeting. The board asked the information about fees and graduation be moved back into the policy.

D. Procedure 5081-A Employee Ethical Standards and Codes of Conduct was updated to align with Model Policy, the was name changed to Employee Codes of Conduct, and the state code references in the procedure were updated.

VII. **RECESS**: None

VIII. **ACTION ITEMS PT 2**:

A. Declaration of Schools as Open or Closed: Based on the enrollment report provided by Superintendent Maughan, the board declared the schools open or Early Open Enrollment for the 2027-2028 school year.

Motion to declare all South Summit Schools open for Open Enrollment for the 2027-2028 school year.
Made by Lynda Whitmore
Seconded by Ty Metcalf
Carried

Voting Detail:

Dan Eckert:	Yea

Ty Metcalf:	Yea
Matt Weller:	Yea
Lynda Whitmore:	Yea
Wade Woolstenhulme:	Yea

B. Holiday Lunches: The board discussed providing lunch for employees during the holidays.

Motion to approve the holiday lunch for employees.
Made by Ty Metcalf
Seconded by Lynda Whitmore
Carried

Voting Detail:

Dan Eckert:	Yea
Ty Metcalf:	Yea
Matt Weller:	Yea
Lynda Whitmore:	Yea
Wade Woolstenhulme:	Yea

C. Consent Agenda: The Chair or Board Secretary will present the Consent Agenda and invite members to request that any item be removed for separate discussion and vote. The remaining Consent Agenda items will be considered for approval with a single vote.

Motion to approve the Consent Agenda to include September 2026 Meeting Minutes, the September 2026 Financial Reports, the new hires, the volunteers with approved background checks, the homeschool affidavits, the policies for 2nd reading, and the out of state travel requests.

Made by Wade Woolstenhulme
Seconded by Dan Eckert
Carried

Voting Detail:

Dan Eckert:	Yea
Ty Metcalf:	Yea
Matt Weller:	Yea
Lynda Whitmore:	Yea
Wade Woolstenhulme:	Yea

1. September 14, 2026, Meeting Minutes:
2. Sep 2026 Financials:
    a. September 2026 - Expense Report
    b. September 2026 - Revenue Report
    c. September 2026 - Vendor Payments
3. New Hires:
    a. Kimberly Sage Matthews – SSAFC
    b. Jalene Richman - Substitute
4. Volunteers with approved background checks:
5. Homeschool Affidavits:
    a. 5th Grade
6. Policies for 2nd Reading:
    a. Update Policy 6029: Safe Schools Corporal Punishment is defined in this update.
    b. Update Policy 6038 Reporting Child Abuse: Split the procedures off this policy.
    c. Policy 6052 Acceptable Use of Internet and Technology
    d.Policy 6062 Student Groups/Clubs updated based on recent legislation.

e. Policy 6067 Sexual Harassment Updated based on current legislation.

7. Out of State Travel Requests: 8624866 - Drill Team Nationals - Orlando, FL

D. Policy 2001 - Budgeting Policy - 1st Reading:

Motion to approve Policy 2001 - Budgeting Policy for 1st Reading.
Made by Dan Eckert
Seconded by Lynda Whitmore
Carried

Voting Detail:

Dan Eckert:	Yea
Ty Metcalf:	Yea
Matt Weller:	Yea
Lynda Whitmore:	Yea
Wade Woolstenhulme:	Yea

E. Policy 2009 - Conflict of Interest - 1st Reading: Board Member Metcalf asked if the Board members could substitute for teachers. Business Administrator Robinson answered that the Board cannot substitute, but they could volunteer.

Motion to approve Policy 2009 Conflict of Interest for 1st Reading.
Made by Ty Metcalf
Seconded by Wade Woolstenhulme
Carried

Voting Detail:

Dan Eckert:	Yea
Ty Metcalf:	Yea
Matt Weller:	Yea
Lynda Whitmore:	Yea
Wade Woolstenhulme:	Yea

F. Policy 4021: Concurrent Enrollment - 1st Reading: This policy was tabled in the September Board Meeting. The Board requested that the fees and graduation information be added back into the policy.

Motion to approve Policy 4021 Concurrent Enrollment for 1st Reading.
Made by Lynda Whitmore
Seconded by Wade Woolstenhulme
Carried

Voting Detail:

Dan Eckert:	Yea
Ty Metcalf:	Yea
Matt Weller:	Yea
Lynda Whitmore:	Yea
Wade Woolstenhulme:	Yea

G. Policy 5022 - Leave Benefits for 1st Reading: The update to this policy brings it into alignment with state code. The major change was in the postpartum and parental leave section.

Motion to approve Policy 5022 Leave Benefits for 1st Reading.
Made by Ty Metcalf
Seconded by Wade Woolstenhulme
Carried

Voting Detail:

Dan Eckert:	Yea
Ty Metcalf:	Yea
Matt Weller:	Yea
Lynda Whitmore:	Yea
Wade Woolstenhulme:	Yea

H. Policy 5042 Background Checks - 1st Reading: This update brings the policy into compliance with the current state code.

Motion to approve Policy 5042 Background Checks for 1st Reading.
Made by Lynda Whitmore
Seconded by Ty Metcalf
Carried

Voting Detail:

Dan Eckert:	Yea
Ty Metcalf:	Yea
Matt Weller:	Yea
Lynda Whitmore:	Yea
Wade Woolstenhulme:	Yea

I. Policy 5081 - Employee Ethical Standards and Codes of Conduct - 1st Reading: Updated name to Employee Codes of Conduct and updated state codes. In model policy, Employee Ethical Standards is a separate policy from Codes of Conduct. In November there will be a new policy called Employee Ethical Standards. This policy was renamed Employee Codes of Conduct.

Motion to approve Policy 5081 Employee Ethical Standards and Codes of Conduct with name change to Employee Codes of Conduct for 1st Reading.
Made by Ty Metcalf
Seconded by Wade Woolstenhulme
Carried

Voting Detail:

Dan Eckert:	Yea
Ty Metcalf:	Yea
Matt Weller:	Yea
Lynda Whitmore:	Yea
Wade Woolstenhulme:	Yea

J. Policy 5085 - Employment Student Support and Scope of Practice - 1st Reading: This is a new policy that brings the district into compliance with the current state code. It specifically refers to the scope of practice for employees who serve as Social Workers, School Guidance Counselors, and Psychologists and the licensure requirements for those employees.

Motion to approve Policy 5085 Employment Student Support and Scope of Practice for 1st Reading.
Made by Wade Woolstenhulme
Seconded by Lynda Whitmore
Carried

Voting Detail:

Dan Eckert:	Yea
Ty Metcalf:	Yea
Matt Weller:	Yea
Lynda Whitmore:	Yea

Wade Woolstenhulme:	Yea

IX. **BOARD ITEMS**:

A. Board Items:
1. Next Work Session (Dec or Jan): December 14th at 4:00 pm
2. USBA: January 7 through January 9
3. BA Robinson reported the incorrect annual amount for preschool tuition for employees in the September board meeting. He reported it at $300 per year, but that is a monthly charge.

X. **CLOSED SESSION**: **Closed Session Reasoning: 52-4-204 and 52-4-205**

A. If, during the meeting, the discussion on any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with Utah's Open and Public Meeting Act, Title 52, section 4, Paragraphs 4 through 10, UCA. Before a closed meeting is convened, the presiding office will publicly identify the section or section of the act authorizing the closed meeting. All final votes, actions, or decision will be taken in an open meeting. Electronic and telephonic participation may be available for board members. The board room at 285 E. 400 S. in Kamas, UT will be the anchor location for any electronic or telephonic participation.

B. The board went into closed session pursuant to Utah Code § 52-4-205(1)(e) for a strategy session concerning the potential sale of District-owned real property, including discussion of the property's appraised value and potential transaction terms at 9:02 PM

Motion to go into closed session to discuss a possible land sale.
Made by Wade Woolstenhulme
Seconded by Lynda Whitmore
Carried

Voting Detail:

Dan Eckert:	Yea
Ty Metcalf:	Yea
Matt Weller:	Yea
Lynda Whitmore:	Yea
Wade Woolstenhulme:	Yea

XI. **ADJOURNMENT**:

A. The board returned from closed session at 9:25 PM and adjourned the meeting.

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Board President, Matt Weller

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Business Administrator, Adam Robinson