NAVARRO INDEPENDENT SCHOOL DISTRICT

Subject: **Reorganize the Board of Trustees - Election of a President, Vice President, Secretary, and Assistant Secretary**

Date: November 16, 2026___

Administrator Responsible/Position: **Mandy Epley, Superintendent of Schools**

A. Purpose of Agenda Item:

☐ Information Only ☑ Action Needed ☐ Receive Input

B. Authority for This Action:

☑ Local Policy ☐ Law or Rule ☐ N/A

C. Priority, Goal, or Need Addressed:

☐ Strategic Plan ☐ District/Campus Improvement Plan ☐ Other

Priorities

☐ **Priority 1:** Recruiting, Hiring, Coaching, and Retaining High Quality Teachers and Staff to Support Student Outcomes.

☐ **Priority 2:** Maximizing Academic Performance.

☐ **Priority 3:** Maximizing Co-Curricular and Extra-Curricular Opportunities, Performance, and Engagement.

☐ **Priority 4:** Planning, Preparing, and Maintaining Facilities and Environments for Learning.

☐ **Priority 5:** Obtaining and Maintaining Top Rated District Recognition

Board Goals for 2023-2028

☐ **Goal 1*:** The percent of 3rd grade students that score meets grade level or above on STAAR Reading will increase from 49% to 60% by June 2024, 65% for 2024-2025, 70% for 2025-2026, 75% for 2026-2027, 80% for 2027-2028. **(HB3 Required Goal)**

☐ **Goal 2*:** Increased overall student performance in mathematics to 85% Meets Standard by 2028. The percent of 3rd grade students that score meets grade level or above on STAAR Math will increase from 53% to 65% by June 2024, 70% for 2024-2025, 75% for 2025-2026, 80% for 2026-2027, 85% for 2027-2028. **(HB3 Required Goal)**

☐ **Goal 3*:**The percentage of graduates that meet the criteria for CCMR will increase from 72% to 88% by August 2024 and increase to 95% by 2028. **(HB3 Required Goal)**

D.

Summary:	The Board shall elect officers in accordance with Board Policies BDAA (LEGAL) and BDAA (LOCAL)
Background Information:	The Board shall elect a President, a Vice President, a Secretary, and an Assistant Secretary who shall be members of the Board. No member of the

Board shall hold a Board office unless he or she has at least one year of experience on the Board. The Board may assign a District employee to provide clerical assistance to the Board. Vacancy A vacancy among officers of the Board shall be filled by majority action of the Board. Term and Duties Board officers shall serve for a term of two years or until a successor is elected. Officers may succeed themselves in office. Each officer shall perform any legal duties of the office and other duties as required by action of the Board.

President. In addition to the duties required by law, the President of the Board shall: 1. Preside at all Board meetings unless unable to attend. 2. Have the right to discuss, make motions and resolutions, and vote on all matters coming before the Board.

Vice President. The Vice President of the Board shall: 1. Act in the capacity and perform the duties of the President of the Board in the event of the absence or incapacity of the President. 2. Become President only upon being elected to the position.

Secretary. The Secretary of the Board shall: 1. Ensure that an accurate record is kept of the proceedings of each Board meeting. 2. Ensure that notices of Board meetings are posted and sent as required by law. 3. In the absence of the President and Vice President, call the meeting to order and act as presiding officer. 4. Sign or countersign documents as directed by action of the Board.

Assistant Secretary. The Assistant Secretary of the Board shall perform the duties of the Secretary in the Secretary's absence.

E. Comments Received:

☑ LT ☐ DEIC ☐ Other

All agenda items are reviewed by the Superintendent's Leadership Team.

F.

Administrative Recommendation: Administration recommends compliance with BDAA (LEGAL) and (LOCAL) for the election of Board of Trustee Officers. The Board may choose to go into closed session to discuss the merits of nominees for a given office before returning to open session to take a vote. (Government Code 551.074)

G. Fiscal Impact and Cost: **Amount:** N/A

☐ Budget ☐ Grant/Special Funds ☐ Other

☐ Bond

H.

Exhibits: BBDA (LEGAL) and BDAA (LOCAL) and Board Operating Procedures

I. Action: Unlike a motion, a nomination does not require a second. It is acceptable, however, for another member who supports that nominee to second the nomination. To open nominations from the floor, the chair states: "Nominations are now in order for the office of the President." After hearing a nomination, the chair restates the nomination just as he or she would when a motion is made: "Mr./Ms. Blank is nominated for the office of president." The chair then asks if there are other nominations: "Are there any further nominations for the office of the president?" The chair restates each nomination until it appears that there are no more. To be certain that no one wishes to make another nomination, the chair should repeat: "Are there further nominations for President? Then if not, nominations are closed. The chair asks for all in favor of a particular nominee, then all opposed, before moving to the next nominee. If the first nominee does not receive a majority of "yes" votes, the second name is announced and the "yes" and "no" votes called for. Voting continues for each nominee until one receives a majority. When one has received a majority, the remaining nominees need not be announced and voted on. This process will be followed for all officer positions.

Motion by:_____ Second by:_____

FOR: J. Frederick, D. Gilliam, L. Gosch, D. Reinhard, M. Sartain, C. Scheib, B. Stephenson
AGAINST: J. Frederick, D. Gilliam, L. Gosch, D. Reinhard, M. Sartain, C. Scheib, B. Stephenson
ABSTAIN: J. Frederick, D. Gilliam, L. Gosch, D. Reinhard, M. Sartain, C. Scheib, B. Stephenson

MOTION CARRIED/DENIED/POSTPONED