IN-DISTRICT OPEN ENROLLMENT

I. PURPOSE

The Cambridge-Isanti School District places a high priority on ensuring program and service equity between its elementary schools and between its middle schools.

II. GENERAL STATEMENT OF POLICY

Class size, program availability, specialists, and support services are examples of areas in which equity is important. To help ensure equity of opportunity and access for all students, Cambridge-Isanti Schools permits only a limited number of resident students to open enroll into an elementary or middle school that is outside of their attendance area.

III. PROCEDURES

Limited in-district open enrollment shall be implemented with the following conditions:

1. The maximum number of resident students permitted to in-district open enroll in a primary, intermediate or middle school outside their attendance area may be limited to 10 students per grade level.

2. Cambridge-Isanti Schools, in-district open-enrollment applications shall be completed and submitted to the requested school no later than January 15 for the next school year. Applications submitted following January 15 will be reviewed on a case by case basis.

3. Acceptance of in-district, open enrollment applications will be based on a "first-come, first-serve" basis.

4. The district will notify the parents of the decision to accept or reject the in-district open enrollment no later than February 15. A copy of the notification shall be forwarded to the Principal of the school in the student's attendance area.

5. Parents of students accepted for enrollment into an elementary or middle school outside of their attendance area are responsible for transportation to and from that school. If parents choose to bring their student(s) to an existing bus stop location within the attendance area they are selecting, bussing may be allowed if there is space on the bus, providing the parents make the proper arrangements with the Transportation Department. Safety of the student will be the determining factor in allowing transportation arrangements.

6. Student enrollment into the Cambridge-Isanti STEAM School and Early Childhood Programs is district-wide. Enrollment procedures for those district-wide programs and sites are not governed by this policy.

7. Exceptions to this policy may be approved by the Superintendent. Exceptions include, but are not limited to the following:

   a. Needed program or service is not available at the student's school of attendance, or

   b. Verified safety or emotional concerns for a student are present, or

   c. Family moved to another in-district attendance area may remain at their current school for the remainder of the current school year, or

   d. Family verifies plans to move to another in-district attendance area within the upcoming semester.

Source: Cambridge-Isanti Schools

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