Wharton County Junior College

Personnel Action Form

Human Resources

Banner ID #	Last Name	First	Middle Initial	Telephone
@	Gonzalez, Diego			
Address		City	State	Zip

Part I: Check *all* that apply

Classification			
◉ Administrative/Professional Staff ○ Faculty ○ Support Staff	☐ New Employee ☐ Extension ☐ Salary Adjustment ☐ Separation (date:_____)	☑ Other (explain) Change in title/assignment	
○ Temporary ◉ Regular	◉ Full-Time ○ Part-Time		

Part II: Assignment/Accounting Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person. All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures. Support Staff employees are at-will employees.

CURRENT Division/Unit: Technology

Job Vacancy No.: (if applicable) 2404 S 016

Job Title/Position: IT Technician

Specialized Area: Information Technology

Budgeted Position? ◉ Yes ○ No

Funded in which FY? FY27

Budget Number: 1110-13035-6114-6081

Position No. (NBAPOSN): TS1003

Compensation			Hourly Rate: (Part-time only)
$ 40,095	◉ Annual ○ Hourly ○ Other (explain)	Sched CL Grade CL5 Step n/a	$ n/a per hr x n/a hrs/wk x n/a wks = $ n/a per year

Start Date:	End Date:		If temporary, anticipated termination date:
07/08/24	n/a	◉ At-will-employee ○ Per contract	n/a

Position is funded for the following number of months/weeks:
○ 9 months ○ 10 ½ months ◉ 12 months ○ Other (specify)

PROPOSED Division/Unit: Administration

Job Vacancy No.: (if applicable) 2608 A 033

Job Title/Position: Research Analyst

Specialized Area: Institutional Research

Budgeted Position? ◉ Yes ○ No

Name of Replaced Employee: Oscar Cano

Funded in which FY? FY27

Budget Number: 1110-13036-6093-602

Position No. (NBAPOSN): REA001

Compensation			Hourly Rate: (Part-time only)
$ 50,500	◉ Annual ○ Hourly ○ Other (explain)	Sched AA Grade AD2 Step n/a	$ n/a per hr x n/a hrs/wk x n/a wks = $ n/a per year

Start Date:		If temporary, anticipated termination date:
11/18/26	☐ At-will-employee ◉ Per contract	n/a

Position is funded for the following number of months/weeks:
○ 9 months ○ 10 ½ months ◉ 12 months ○ Other (specify)

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor/Department Head: Lea Kostelnik — Digitally signed by Lea Kostelnik Date: 2026.10.23 13:10:01 -05'00' — Date	Approved by Dean — Date
Approved by Division Chair — Date	Approved by Vice President — Date
Approved by Cabinet Level Supervisor: Lindsey McPherson — Digitally signed by Lindsey McPherson Date: 2026.10.23 16:28:01 -05'00' — Date	Reviewed by Human Resources: Rachel Palmer 10/27/26 — Date
Budget Approval: Scott Cuyler 10/27/26 — Date	Approved by President — Date

Reg. 821 HR Requisition Number A 2610 0044

Revised May 29, 2014