Date_____

PUBLIC FORUM SIGN-UP SHEET

THE PUBLIC FORUM AGENDA ITEM
During Board meetings, the Killeen ISD Board of Trustees schedules **Public Forum as a regular agenda item**. This forum is an opportunity for residents of the district, parents, employees, and other individuals to participate openly in Board meetings. Time limit: **three minutes.**

PUBLIC COMMENTS
Individuals will be allowed to comment on agenda items or non-agenda items. Public comments related to an item on the agenda will be called after non-agenda items in the order that follows the agenda. **Public comments at Special meetings are limited to items on the posted agenda.**

The Board President or presiding officer shall determine whether a person addressing the Board has attempted to solve a matter administratively through the grievance process established by Board policy. If not, the person shall be referred to the appropriate forum at which time the person may be heard and seek a resolution in that forum or the Board may put that topic on a future agenda. The Board will only consider personnel or student complaints that remain unresolved after they have been addressed through the grievance process and when they have been placed on the Board agenda for hearing or action. See KISD Board Policies DGBA (employee), FNG (students/families), and GF (public).

BOARD RESPONSE
Trustees may only respond to comments on an agenda item when the agenda item is considered. The item may be passed on to district administrators or placed on the agenda for consideration at a future board meeting. In accordance with Board Policy BED (Local), when necessary for effective meeting management or to accommodate large numbers of individuals wishing to address the Board, the presiding officer may make adjustments to public comment procedures, including adjusting when public comment will occur during the meeting, reordering agenda items, deferring public comment on non-agenda items, continuing agenda items at a later meeting, providing expanded opportunity for public comment, or establishing an overall time limit for public comment and adjusting the time allotted to each speaker, not to be less than one minute.

Please complete and provide to the Board President prior to the beginning of the Board meeting.

All citizens' comments at regular Board meetings are televised and rebroadcast on Killeen ISD Cable Channel 17 and over the Killeen ISD Website.

Name _____

Address and City _____

Representing (Organization) _____

Phone Number ( ) _____

Is your public comment related to a topic on the agenda? ☐ Yes ☐ No

If Yes, what agenda item(s) number(s) # _____

If No, what is the topic of your public comment? _____

Have you filed a grievance or complaint related to this issue? _____

If so, is the grievance or complaint pending? _____