Policy to be deleted

DBS CODE: 3112

BUSINESS

Budget Planning:

Budget Calendar

January (first meeting): Superintendent's budget submitted to the Board.

January (second meeting): Board of Education continues review and discussion of budget. Superintendent answer questions and/or provides additional information.

February (first meeting): The Board approves a budget for presentation at the public hearing (first BOE meeting in March). The Superintendent will prepare an informational flyer for use at the public hearing.

March (first meeting): A public hearing is held prior to the regularly scheduled Board of Education Meeting. The Board holds its regularly scheduled meeting after the public hearing to review public comments and make adjustments to the budget, if necessary. A final budget is adopted for presentation to the Board of Finance. Final budget adopted by the Board of Education will be printed by Central Office and delivered to the Board of Finance.

March (third week): The Board of Education approved school budget is presented to the Board of Finance by the Superintendent at a date set by the Board of Finance. When their review is completed and if the total budget amount set is different than originally presented, the budget will go back to the Superintendent for recommendation to the Board for possible areas where adjustments may be made.

Any adjustments will be voted upon by the Board of Education and will be available at the Town hearing.

May: The Board of Education budget for the schools will be finalized after the Town budget is approved at the Town referendum, modified, if necessary, by any difference in the amount requested by the Board of Education and the amount appropriated by the Town for the operation of the schools.

May - June: The Administration will report back to their staff the final status of their budgets.

The Administration will review any budget changes with the staff both to keep staff informed and to acquire staff input.

Revised: May 28, 1985

June 12, 2000

October 15, 2018