DBS CODE: 3110

BUSINESS **To be deleted**

Budget Planning:

The school budget shall be developed annually for the next fiscal year. Adjustments shall be made as it moves upward through the administration.

1. The Board reviews and approves the proposed budget procedure and calendar.

2. Superintendent's budget proposal will be given to the Board. The Budget Committee sets dates for review.

3. The proposed budget document is presented to the entire Board for discussion.

4. The Board of Education votes to approve a proposed budget figure. They set a public hearing for input regarding the budget.

5. An informational flyer is prepared for use at the public hearing. The budget is prepared for submission to the Board of Education.

6. A public hearing is held. The budget is adjusted as necessary and submitted to the Board of Education for study.

7. At the next meeting of the Board the budget will be submitted for approval.

8. The budget, as approved by the Board of Education, is submitted to the Board of Finance for study.

9. The Budget Committee meets with the Board of Finance to discuss the budget.

10. The budget, as approved by the Board of Finance, is returned to the Board of Education for adjustment, if necessary. Material for Town budget hearing is prepared and submitted to the Board of Finance.

(See Adm. Reg. 3112)

Adopted: October 22, 1979

Revised: May 28, 1985

April 10, 2000

October 15, 2018