NORTH SLOPE BOROUGH SCHOOL DISTRICT

MEMORANDUM

TO: Madeline Hickman, President
Members of the Board

THROUGH: Dr. Caitlin Santos, Superintendent

FROM: Marie Stackhouse, Board Secretary

DATE: October 29, 2026

SUBJECT: **Proposed Executive Session** **Memo No. SB27-061**
(Action Item)

NSBSD Policy Manual:

Board Bylaw 9321, Executive Sessions: Prior to entering an executive session, the Board first shall meet in open session. At this open meeting, the Board shall enter an executive session only after a majority of the Board votes to accept a motion to enter the executive session. The motion shall clearly and with specificity describe the subject of the proposed executive session without defeating the purpose of addressing the subject in private.

Background:

The Board of Education may go into executive session for:

- Matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the school district;
- Subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;
- Matters, which by law, municipal charter, or ordinance are required to be confidential**;** or
- Matters involving consideration of government records that by law are not subject to public disclosure.
- Purposes of Attorney/Client communications with the District's attorney; including giving direction to the District's attorney

Proposed Motion:

"I move that the Board of Education enter into Executive Session to discuss a matter that could prejudice the reputation and character of a person, and to address related administrative matters."

Moved By: _____ Seconded By: _____

Vote: _____

Signature: Caitlin Santos (Oct 29, 2026 14:54:47 AKDT)

Email: Caitlin.Santos@nsbsd.org