DRAFT **CATALINA FOOTHILLS SCHOOL DISTRICT** DRAFT
Tucson, Arizona

REGULAR MEETING OF THE GOVERNING BOARD
Carole Siegler Boardroom at Valley View Early Learning Center
3435 E. Sunrise Drive - Tucson, Arizona
Regular Meeting: Tuesday, October 27, 2026 - 6:00 PM, Doors Opened at 5:30 PM

Regular Meeting Minutes

NOTICE OF MEETING

On October 19, 2026, the announcement of the meeting was posted at Catalina Foothills High School, Esperero Canyon Middle School, Orange Grove Middle School, Canyon View Elementary School, Manzanita Elementary School, Sunrise Drive Elementary School, Ventana Vista Elementary School, Valley View Early Learning Center, and on the Catalina Foothills School District (CFSD) website (www.cfsd16.org).

ATTENDANCE

Board Members Present:	District Administration:	District Personnel:
Tom Logue, President	Denise Bartlett, Superintendent	Amie Sams, Administrative Assistant
Jacquelyn Davoli, Vice President	Mindy Westover, Associate Superintendent	
Eileen Jackson, Member	Sheryl Castro, Executive Director of Curriculum and Assessment	
Amy Krauss, Member	Allison Bacalia, Director of Community Relations	
Gina Mehmert, Member	Andrea Davidson, Sunrise Drive Elementary School Principal	
	Lynn Pence, Director of Educational Technology	
	Justin Robinson, Director of Student Data, Assessment and Accountability	

Visitors Present:

Martha Carney, Steve Carney, Fatima Goodall, Pam Kupper, and Eric Thu

Joining Online:
Approximately 33 visitors attended the regular meeting through the YouTube live link.

1. **OPENING**

1.1. Call to Order and Welcome
President Tom Logue called to order the governing board meeting at 6:00 p.m.

1.2. Pledge of Allegiance
President Logue led the group in the Pledge of Allegiance.

1.3. Rules of Order for Governing Board Meetings
President Logue read the Rules of Order for governing board meetings.

1.4. Super Volunteer Recognition – Steve and Martha Carney, Sunrise Drive Elementary School
The governing board proudly honored Steve and Martha Carney for their exceptional volunteer service at Sunrise Drive Elementary School and lasting contributions to student learning and well-being. Board member Eileen Jackson recognized the couple's decades of experience in public education, humorously noting that retirement

in CFSD is often just a temporary reprieve before educators are welcomed back to serve the community. Mr. Carney, a retired Catalina Foothills High School special education teacher and former Sunrise Drive educational assistant, volunteers in math classrooms, providing individualized support to students developing foundational skills, and assists on the playground by encouraging confidence, sportsmanship, and constructive conflict resolution. Mrs. Carney, a retired speech therapist, teacher, and principal, supports students in math and literacy, organizes and maintains the school library, and helps nurture students' writing through grade-level writing celebrations, where young authors proudly share their published work with family and peers. Principal Andrea Davidson praised the couple's countless hours nurturing students, describing them as humble individuals whose impact is powerful. Mr. Carney expressed his appreciation for the students and staff, particularly Ms. Davidson's leadership, while Mrs. Carney shared that volunteering in the classroom and library has been a wonderful experience. Together, their professional expertise, patience, and compassion enrich students' educational experiences, support faculty, and strengthen the Sunrise Drive school community.

The CFSD Governing Board thanked Mr. and Mrs. Carney for their extraordinary volunteer service, and each were presented with a certificate and keychain.

2. **PUBLIC COMMENTS**

There were no public comments.

3. **CONSENT AGENDA**

Upon a motion by Jacquelyn Davoli and a second by Eileen Jackson, the governing board approved the following items on the consent agenda: 3.1 the governing board October 13, 2026, regular meeting minutes, as presented; 3.2 the expense voucher memorandum, as presented; 3.3 the field trip request memorandum, as presented; 3.4 the fundraising request memorandum, as presented; 3.5 the personnel memorandum, as presented; and 3.6 the acceptance, with gratitude, of the gifts and donations memorandum, as presented.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea; Motion carried 5-0.

3.1. Approval of October 13, 2026, Regular Governing Board Meeting Minutes Memorandum

On the consent agenda, the governing board approved the regular governing board meeting minutes for October 13, 2026, as presented.

3.2. Approval of Expense Voucher Memorandum

On the consent agenda, the governing board approved the following expense vouchers:

Expense Voucher		Amount
2708	$	1,574,889.91
2759		154,769.81
2760		981.20
2761		336,160.58
2762		74,448.03
2763		52,722.21
2764		72,209.63
2765		120,377.73
2766		497,854.80
2767		102,895.75

3.3. Approval of the Field Trip Request Memorandum

On the consent agenda, the governing board approved the field trip request memorandum, as presented.

ORGANIZATION	ACTIVITY	LEARNING NEXUS	WHERE	DATE(S)	*FEE
Catalina Foothills High School (CFHS) Distributive Education Clubs	Red Zone Leadership Conference	Students will develop leadership skills through hands-on workshops, network with Arizona Career	Glendale, AZ	11/13/2026	$0.00

of America (DECA)		and Technical Student Organization (CTSO) members, and collaborate with peers to strengthen the CFHS chapter and grow membership.			
CFHS Health Occupations Students of America (HOSA)	Fall Leadership Conference	Students will explore careers in medicine and science, network with other HOSA members, and learn about competitive events and state conference in the Spring.	Phoenix, AZ	12/01/2026	$0.00
CFHS Astronomy 11th and 12th Grades	Falcon-8 Recovery Mission	Students will use teamwork, map reading, and navigation with GPS to search and recover the Falcon-8 space probe.	75-mile radius of Tucson, AZ	02/23/2027	$0.00
CFHS Student Council	Arizona Association of Student Councils (AASC) President's Luncheon	Students will strengthen their leadership, professionalism, and community engagement skills while connecting with student leaders from across Arizona.	Phoenix, AZ	11/18/2026	$0.00
CFHS Student Council	AASC State Conference	Students will deepen their understanding of leadership, build connections, and gain motivation to apply effective leadership skills.	Yuma, AZ	01/28/2027 to 01/30/2027	$0.00
CFHS Pomline (JV and Varsity)	Dance Team Union Regional Competition	Students will strengthen their dance skills, teamwork, and sportsmanship while receiving valuable competition feedback in preparation for nationals.	Mesa, AZ	12/05/2026	$0.00
Esperero Canyon Middle School (ECMS) Band	Southern Arizona Honor Band 2027 Festival	Students will rehearse and perform with some of the strongest student musicians from schools in the Southern AZ area, under a guest conductor, offering a wider variety of experience.	Tucson, AZ	02/06/2027	$25.00

ECMS Band	All-State Band Festival	Students will perform with the top middle school musicians in Arizona and with guest conductors, offering a wider variety of experience.	Mesa, AZ	02/27/2027	$50.00
Manzanita Elementary School (MZES) 5th Grade	5th Grade Camp	Students will apply science concepts, including systems thinking, in a hands-on, team-based environment, engaging in collaborative activities that support both academic understanding and social growth.	Payson, AZ	04/28/2027 to 04/30/2027	$0.00

3.4. Approval of the Fundraising Request Memorandum

On the consent agenda, the governing board approved the fundraising request memorandum, as presented.

NAME	ACTIVITY	PURPOSE	LOCATION	DATE(S)	GROSS REVENUES	NET INCOME
Catalina Foothills High School (CFHS)						
CFHS Girls Soccer	Blast Athletics fundraising campaign	To raise funds for tournament fees, gear, and end-of-season celebration.	Off campus/ online	11/13/2026to 12/04/2026	$8,500.00	$8,500.00
CFHS Cheer Boosters	Chipotle dine out	To raise funds for competition expenses, uniforms, gear, and equipment.	Off campus	12/02/2026	$150.00	$150.00

3.5. Approval of the Personnel Memorandum

On the consent agenda, the governing board approved the personnel, as presented.

CERTIFIED STAFF	CLASSIFIED STAFF	COMMUNITY SCHOOLS	COACH
• Extra Duty	• New Hires • Correction • Rehires • Resignations • Status Changes	• New Hires • Rehires • Resignations	• New Hire • Rehire • Status Change • Volunteers

3.6. Approval of Gifts and Donation Memorandum

On the consent agenda, the governing board accepted, with gratitude, the following gifts, and donations:

DATE	DONOR	SCHOOL	PURPOSE/ITEM	AMOUNT
9/29/2026	Sunrise Drive FFO	Sunrise Drive Elementary School	Transportation	$5,000.00
9/30/2026	Gergely Kota	Catalina Foothills High School	Instruction	$20.00
9/30/2026	Microsoft Matching Gift	Catalina Foothills High School	Instruction	$20.00
9/30/2026	Gergely Kota	Catalina Foothills High School	Science Olympiad	$20.00
9/30/2026	Microsoft Matching Gift	Catalina Foothills High School	Science Olympiad	$20.00
10/5/2026	Manzanita FFO	Manzanita Elementary School	Field Trip	$372.08

10/5/2026	Manzanita FFO	Manzanita Elementary School	Field Trip	$371.28
10/5/2026	Canyon View FFO	Canyon View Elementary School	Field Trip	$148.76
10/7/2026	ServiceNow Matching Gift	Catalina Foothills High School	Instruction	$100.00
10/15/2026	CFHS Swim Booster Club	Catalina Foothills High School	Transportation	$3,905.00
10/19/2026	Thunderbirds Foundation	Catalina Foothills High School	Food/Instruction	$1,500.00
10/19/2026	Esperero Canyon FFO	Esperero Canyon Middle School	Field Trip	$730.44
10/19/2026	Dr. Samira Jean-Louis	Orange Grove Middle School	Orchestra	$20.00
			TOTAL	**$12,227.56**

4. **UNFINISHED BUSINESS**

4.1. Approval of Revisions to Policy JJAB, *Limited Open / Closed Forum* (second reading)

Associate Superintendent Mindy Westover presented the second reading of proposed revisions to Policy JJAB to reflect the requirements of Arizona House Bill 2312. Following the first reading, the nine patriotic youth organizations identified in the statute and their qualifying state affiliates were added to the policy: Big Brothers Big Sisters of America, Scouting America (formerly Boy Scouts of America), Boys & Girls Clubs of America, Civil Air Patrol, National FFA Organization (formerly Future Farmers of America), Girl Scouts of the United States of America, Little League Baseball, Marine Corps League, and U.S. Naval Sea Cadet Corps. The revisions establish that public schools may not deny these groups equal access or a fair opportunity to meet in designated open or limited public forums, or discriminate against them based on membership or leadership requirements or an oath of allegiance to God and country. The policy also outlines procedures for requesting opportunities to address students during the first quarter of the school year and permits principals to accept materials from these groups for distribution to students in accordance with state law.

Board members asked whether parents would be notified in advance to opt their children out of presentations and whether presentations could occur during class time or in other settings. Ms. Westover confirmed that advance notification would be provided and explained that the location is subject to principal approval, with presentations more likely to occur in voluntary, non-classroom settings.

Upon a motion by Eileen Jackson and a second by Amy Krauss, the governing board approved Policy JJAB, *Limited Open / Closed Forum*, as presented.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea; Motion carried 5-0.

4.2. Approval of Revisions to Policy and Regulation, JR, JR-R, *Student Records* (second reading)

Ms. Westover presented the second reading of proposed revisions to Policy and Regulation JR, JR-R, to reflect changes required by Chapter 28, Arizona Senate Bill 1126, amending Arizona Revised Statutes (A.R.S.) §15-411. Policy JR includes minor grammatical and structural revisions for clarity and consistency, with no substantive changes. Regulation JR-R adds a section titled *Child Safety Caseworker*, requiring schools, upon request and in accordance with Family Educational Rights and Privacy Act (FERPA), to identify the schools that have requested a student's educational records and the identity of individuals who have withdrawn the student from school, and to provide other requested information or records relating to a current or former student. The regulation also prohibits schools from restricting employees, contractors, or volunteers from communicating with Department of Child Safety caseworkers investigating allegations of abuse or neglect.

A board member confirmed that the revisions expand existing cooperation with child safety caseworkers by allowing schools to share information about a student's withdrawal to help caseworkers locate the child and support their safety, which Ms. Westover affirmed.

Upon a motion by Gina Mehmert and a second by Jacquelyn Davoli, the governing board approved Policy and Regulation, JR, JR-R, *Student Records*, as presented.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea; Motion carried 5-0.

5. **NEW BUSINESS**

5.1. Approval of the 2027-2028 School Year Calendar

Ms. Westover presented for final approval the 2027-2028 school year calendar which was preliminarily approved by the governing board in April 2026. The calendar represents the best balance of calendar preferences and alternatives which include: new teachers report on Wednesday, July 21, and returning teachers on Tuesday, July 27; the first day of school is Monday, August 2; during the first week of school, elementary schools observe an early release and middle schools observe a late start; the high school observes its regular week bell schedule; the last day of school (Wednesday, May 17) is a half day for students and a full day for staff; Fall break is October 4 – 8; K-12 parent/teacher conferences are October 19, 20, and 21, and PreK on September 20 - October 1, and April 17 - 28 (by appointment only); Thursday, November 11 is a student holiday to observe Veteran's Day; the high school observes a short week schedule during the week of Thanksgiving and first semester exams; Winter break includes three weekends; the semesters are evenly divided (90/90 days); and the last contract day for teachers (Thursday, May 18) is a full day.

A board member asked whether consolidating elementary early release days, first implemented in the 2026–2027 school year, had been successful and whether teachers and administrators had provided positive feedback. Ms. Westover confirmed the change had been successful, allowing schools to collaborate on professional learning, and that feedback from teachers and administrators had been positive.

Upon a motion by Amy Krauss and a second by Gina Mehmert, the governing board approved the 2027-2028 school year calendar, as presented.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea; Motion carried 5-0.

5.2. Initial Review of the 2028-2029 School Year Calendar (first reading)

Ms. Westover shared the preliminary 2028-2029 school calendar recommended by district administration. The draft is similar to the 2027-2028 calendar: new teachers report on July 26 and returning teachers on August 1; the first day of school is August 7; Fall break is October 9 – 13; K-12 parent-teacher conferences are October 24, 25, and 26, and PreK parent-teacher conferences are September 18 – 29 and April 16 – 27 (by appointment only); Friday, November 10 is a student holiday in observance of Veteran's Day which falls on Saturday, November 11; the high school observes a short week schedule during the week of Thanksgiving and first semester exams; Winter break includes three weekends; the semesters are evenly divided (90/90 days); the last day of school is Wednesday, May 23; and the last contract day for teachers (Thursday, May 24) is a full day.

A board member noted that the school calendar has become more consistent with the 90-day semesters and shared that preliminary calendar approval provides families and staff with an advance planning tool. District administration confirmed that initially approved calendars are placed on the district website. In response to a question about high school student absenteeism during the half days preceding Winter Break, administration clarified that the days are reserved for high school semester exams, which increase student attendance.

The proposed 2028-2029 school calendar will return to the governing board agenda for a second reading and preliminary approval at the next regular governing board meeting on November 10, 2026.

5.3. Consideration of Revisions to Policy KI, *Visitors in Schools* (first reading)

Superintendent Denise Bartlett presented the first reading of proposed revisions to Policy KI which incorporated the Regulation KI-R into the policy and clarified procedures for visitor sign-in, identification badges, visitation limits, and campus security, including restrictions on weapons and prohibited substances. The revisions establish procedures for parent and prospective parent classroom visits, including advance scheduling, principal approval and supervision, and a 15-minute observation limit. They also prohibit unauthorized photography and recording of students, staff, and classroom activities; restrict visits by outside agencies and privately employed

service providers unless invited by school personnel, with exceptions for law enforcement and Child Protective Services personnel; and clarify consequences for noncompliance, including removal from District property, restrictions on future visits, and potential legal consequences. The proposed revisions are intended to promote consistent visitor procedures across District campuses while balancing family involvement with student privacy, campus safety, and uninterrupted teaching and learning.

Board members requested confirmation that the policy applies to classroom observations rather than regular volunteers, visits by prospective families, and parents exercising their rights to observe their children in class, which Dr. Bartlett affirmed. In response to questions about the frequency and 15-minute limit for observations, Dr. Bartlett explained that requests are infrequent, the time limit is intended to minimize instructional disruptions, and principals retain discretion to approve requests and limit visits. Dr. Bartlett agreed to revise the policy language for clarity, including removing unnecessary wording from the student privacy provision and clarifying that visitor procedures may include, but are not limited to, those listed. She also confirmed that approval requirements for school visits do not apply to publicly announced competitions or events.

Proposed revisions to the policy and regulation will return to the agenda for a second reading on November 10.

6. **DISCUSSION / REPORTS**

6.1. CFSD Assessment Program and Arizona's A-F Accountability System Report

Director of Student Data, Assessment and Accountability Justin Robinson presented a summary of CFSD's assessment results to the governing board and community, highlighting student performance during the 2025–2026 school year on state achievement assessments and other assessments administered. Mr. Robinson reviewed student achievement and growth data in science, mathematics, and English Language Arts (ELA), along with results from English language proficiency assessments and assessments associated with college and career readiness. He explained how assessment results are disaggregated by student demographic groups and used by schools to identify areas of strength, monitor progress, and guide instructional decisions. He also clarified that the report included all tested students, whereas some publicly available data included only students enrolled for the full academic year, which may result in differences between reported results.

During the review of state achievement assessments, Mr. Robinson highlighted a four-percentage-point increase in science passing rates, driven largely by an eight-percentage-point gain among 11th-grade students. He attributed the improvement to targeted professional development in science instruction, including three-dimensional science practices and literacy strategies for analyzing science-related information. Board members discussed the meaning of passing rates and the distinction between students who are partially proficient and those who meet or exceed proficiency standards. In reviewing mathematics results, board members discussed a cohort of students whose performance had been lower than that of other cohorts since elementary school. Mr. Robinson explained that differences in instructional approaches between elementary and middle school mathematics, the influx of new students in sixth grade, and the cohort's earlier performance could contribute to the trends. He agreed to obtain statewide cohort data to help determine whether the observed pattern reflects a district-specific concern or a broader statewide trend. Board members also discussed declines in 11th-grade ELA performance and the need to identify students requiring additional support. Mr. Robinson described how schools use assessment data to identify students who repeatedly perform at the minimally proficient level and provide targeted interventions.

Mr. Robinson also reviewed English language learner results, ACT and ACT Aspire performance, PSAT and SAT participation, the Seal of Biliteracy, and Advanced Placement (AP) examination results. In discussing declining PSAT participation, board members emphasized the importance of educating students and families about the assessment's potential value in qualifying students for National Merit recognition and associated scholarship opportunities. Board members also discussed communicating the potential college foreign-language requirement benefits of the Seal of Biliteracy and requested additional information about the number of AP students earning scores of four or higher, given that some colleges and universities have more stringent score requirements. Mr. Robinson agreed to explore these items. He also explained that changes to state testing contracts would affect future high school assessments, including the use of the ACT for science, ELA, and mathematics and the discontinuation of ACT Aspire.

In reviewing Arizona's A–F Accountability System, Mr. Robinson explained how school letter grades are calculated using indicators for proficiency, growth, English language learner progress, acceleration readiness, graduation, and college and career readiness, as applicable to each school level. He discussed the impact of chronic absenteeism on student achievement and accountability results, noting that students who miss 10% or more of the school year are considered chronically absent. Board members discussed strategies for improving attendance, including communicating with families about accumulated absences and the percentage of the school year missed. Mr. Robinson described school efforts to identify attendance concerns and intervene with students and families. He also reviewed graduation rates, college and career readiness indicators, and the additional bonus points available under the current accountability model. In response to board member questions, he explained that the state's accountability calculations use graduation data from an earlier cohort, and that improved district data collection has helped ensure more accurate reporting of students who transfer or leave school. He further explained that changes to the accountability system, including the elimination of bonus points and revisions to how indicators are measured, are anticipated for the following school year. The changes are intended in part to incorporate additional measures into the indicators and provide more detailed information about individual school performance. Mr. Robinson noted that the final state school letter grades had not yet been released at the time of the presentation.

Detailed information about the CFSD Assessment Program and Arizona's A-F Letter Grades Indicator Points Breakdown for the 2025-2026 school year was made available to the CFSD community as part of the October 27 regular meeting materials under Extras on the CFSD website.

6.2. Arizona School Boards Association Pima County Meeting Report (October 22, 2026)

President Logue, Vice President Jacquelyn Davoli, and Superintendent Bartlett shared highlights from the October 22, 2026, Arizona School Boards Association (ASBA) meeting, including the election of John Sparks, a Sahuarita Unified School District Board Member, as Pima County Director. Discussion topics included declining student enrollment and potential school closures, Mr. Logue and Ms. Davoli's recognition for completing 34 hours of continuing education, and an educational presentation on Proposition 320.

6.3. Arizona Legislative / Governmental Activity

Board members commented on the upcoming election on Tuesday, November 3.

7. **AGENDA PLANNING**

There were no requests for future agenda considerations.

8. **ADJOURNMENT**

Upon a motion by Eileen Jackson and a second by Amy Krauss, the governing board adjourned the meeting at 8:48 p.m.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea; Motion carried 5-0.

Approved: November 10, 2026 Jacquelyn Davoli, Vice President