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SCPA School Board Minutes October 27, 2026

Members Present: T. Gulbransen (Chair), J. Johnson (Vice-Chair), D. Smith (Treasurer), H. Gonzalez (Secretary), A. Bagwell, K. Osberghaus, A. Sachs, C.J. Strand

Members Absent:

Remote Board Members: H. Johnson attended virtually starting at 6:20 pm

Ex-officio Members Present: J. Fuchs (Executive Director)

Guests:

1. Call to order: T. Gulbransen called the meeting to order at 6:00 PM.
2. Open Forum: None
3. Agenda Approval
   - Motion to approve the agenda: D. Smith
   - Second: J. Johnson
   - Approved: All
     - H. Johnson absent from vote
4. Consent Agenda
   a. Board Minutes:
      i. Board Minutes 9/22/26

   - Motions to Approve the Consent Agenda as presented: T. Gulbransen
   - Second: D. Smith
   - Approved: All
     - H. Johnson absent from vote

5. Reports

5.A. Executive Director Report

5.A.1. Contracts/Purchases Delegated Under Executive Director

1) PHD Licensed Teacher 10-5-26_21.54
2) Striping Services Inc estimate 379
3) Parking Lot Striping Decision Matrix 9.26.26

5.B.1. Administrative Reports

1) Athletic Director Report
2) Bi-Annual HR Board Report
3) Fall 2026 Director of T & L Report

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4) Fall 2026 Q Comp Bi-Annual Report to the Board
5) Foundation Report Prep School Board Agenda_20Oct26
    - Motion to Approve Advertising at Athletic Fields and School Locations for St. Croix Prep Foundation Per Policy 905: K. Osberghaus
    - Second: D. Smith
    - Approved by Roll Call: H. Johnson (virtual), T. Gulbransen, D. Smith, A. Sachs, A. Bagwell, J. Johnson, H. Gonzalez, K. Osberhaus, CJ Strand

5.C. Committee Reports

5.C.1. Finance

5.C.1.a. Finance Committee Report

1) Finance Committee Minutes 10/22/26

5.C.1.b. FY26 Unaudited Financials

1) Budget Update 9/30/26

5.C.1.c. Monthly Financial

- Balance Sheet 9.30.26
- Bank 1 Reconciliation 9.30.26
- Bank 4 Reconciliation 9.30.26
- Bank 10 Reconciliation 9.30.26
- Bank 12 Reconciliation 9.30.26
- Bank 13 Reconciliation 9.30.26
- Cash Flow 9.30.26
- Check & Wire Listing 9.30.26
- Receipt Listing - September 2026
- Sept Divvy Activity
- Top 20 Vendors Paid - Sept 2026

5.C.2 Governance Committee

5.C.2.a. Governance Committee Report

1) SCPA Governance Committee Agenda and Minutes - September 1, 2026
2) SCPA Governance Committee Agenda and Minutes - October 6, 2026

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5.C.2.b. Policies - First Reading

- SCPA 110 Data Retention
- SCPA 110 Appendix
- 209 Code of Ethics
- 503 Student Attendance
- 507 Corporal Punishment and Prone Restraint
- 625 Responsible Use of AI

5.C.3. Curriculum and Instruction Committee

- Public CAC Meeting Notes 9_16_26

6. Board Action Items

a. SMS Contract Termination
   - Motion to approve the contract termination with the school management system LLC: J. Johnson
   - Second: D. Smith
   - Approved by Roll Call: H. Johnson (virtual), T. Gulbransen, D. Smith, A. Sachs, A. Bagwell, J. Johnson, H. Gonzalez, K. Osberhaus, CJ Strand

b. Direct Bid Proposal for Payroll
   - Motion to approve the direct bid request for payroll services only: J. Johnson
   - Second: A. Bagwell
   - Approved by Roll Call: H. Johnson (virtual), T. Gulbransen, D. Smith, A. Sachs, A. Bagwell, J. Johnson, H. Gonzalez, K. Osberhaus, CJ Strand

c. Governance Committee Policy Approval
   i. 203.5 Charter School Board Meeting Agenda
   ii. 408 Subpoena of a Charter School Employee
   - Motion to approve Policy 203.5 and Policy 408: J. Johnson
   - Second: K. Osberghaus
   - Approved by Roll Call: H. Johnson (virtual), T. Gulbransen, D. Smith, A. Sachs, A. Bagwell, J. Johnson, H. Gonzalez, K. Osberhaus, CJ Strand

d. Language Access Plan

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- Motion to approve the Language Access Plan: K. Osberghaus
- Second: CJ Strand
- Approved by Roll Call: H. Johnson (virtual), T. Gulbransen, D. Smith, A. Sachs, A. Bagwell, J. Johnson, H. Gonzalez, K. Osberhaus, CJ Strand

e. Annual Report/Comprehensive Achievement and Civic Readiness (CACR) Report
   i. St. Croix Prep 2025-26 Annual_CACR Report
   ii. 2025-2026 SCPA CACR Presentation

f. MCA Report

g. Contracts/RFPs exceeding ED delegated authority

7. Board Development/Training - MN Charter School Law

8. Board Chair/Governance Updates

   a. 2026-2027 SCPA Board Calendar
   b. Upcoming meetings/deadlines
      i. St. Croix Prep 2026 -2027 Internal Board Calendar
   c. Other Board Items/Announcements

Adjournment: 8:20 PM

- Motion to adjourn: D. Smith
- Second: J. Johnson
- Approved by Roll Call: H. Johnson (virtual), T. Gulbransen, D. Smith, A. Sachs, A. Bagwell, J. Johnson, H. Gonzalez, K. Osberhaus, CJ Strand

Respectfully Submitted by H. Gonzalez St. Croix Preparatory Academy Board Secretary