BIG LAKE SCHOOLS
INDEPENDENT SCHOOL DISTRICT 727
BIG LAKE, MINNESOTA

Minutes of the Regular Meeting
October 28, 2026
6:00 PM

I. CALL TO ORDER
The regular meeting of the Board of Education of Independent School District No. 727, Big Lake Schools, was called to order on October 28, 2026 at 6:01 PM in the Middle School Student Center by Chair Reasoner.

II. ROLL CALL
The following Board members were present: Ms. Chelsey Hancock, Ms. Amber Sixberry, Ms. Tonya Reasoner, Ms. Lenette Brown, Ms. Ashley Schabilion. Absent: Mr. Derek Nelson.

III. APPROVE AGENDA
A motion was made by Schabilion seconded by Sixberry to approve the agenda.
The motion carried 5-0.

IV. PLEDGE OF ALLEGIANCE
Chair Reasoner and the Board led the Pledge of Allegiance.

V. RETIREMENT RECOGNITION
Beth Schultz was recognized for her 27 years of service to the district.

VI. OPEN FORUM
Danielle Pedersen addressed the board on adding agriculture classes at the High School.

VII. CONSENT AGENDA
A motion was made by Schabilion seconded by Brown to approve the following:
A. PREVIOUS MINUTES from the September 23, 2026 regular meeting, the October 14, 2026 special meeting, and the October 14, 2026 work session
B. CLAIMS AND ACCOUNTS for the month of October in the amount of $1,409,739.69 checks 109287-109455
C. CREDIT CARD REPORT
D. PERSONNEL

October 2026 Personnel				
Employee (Last, First Name)	**Position**	**Building**	**Effective Date**	**Action Type**
Schultz, Elizabeth	Paraeducator	Middle School	08/24/2026	Retirement
Berg, Julie	Administrative Assistant	Middle School	12/30/2026	Retirement
Enger, Nicholas	Custodian	Liberty	10/09/2026	New Hire
Reynolds, Brianna	Building Sub Teacher	Liberty	10/05/2026	New Hire
Georgeson, Stephanie	Program Secretary	Community Ed	10/08/2026	New Hire
Sellner, Aimee	Paraeducator	Liberty	11/01/2026	Long-Term Leave of Absence
Sayler, Tiana	Paraeducator	Liberty	10/19/2026	Transfer
Zenner, Tammy	Paraeducator	Liberty	10/14/2026	New Hire
Metcalf, Kendall	LTS Paraeducator	Independence	10/26/2026	New Hire

E. MOU
Kris McDonald

F. FINAL READING AND APPROVAL OF POLICIES
404 Employment Background Checks; 435 Conflict of Interest by Elected Officials and Employees; 560 Memorials for Deceased Students and Staff; 809 Naming Rights

G. APPROVAL OF ONE READ POLICIES
508 Extended School Year for Certain Students with Individualized Education Programs; 515 Protection and Privacy of Pupil Records; 518 DNR-DNI Orders; 523 Policies Incorporated by Reference; 565 Booster Club; 807 Health and Safety

H. EXTENDED FIELD TRIP REQUEST FORMS
Volleyball and Wrestling

The motion carried 5-0.

VIII. DONATIONS

A motion was made by Schabilion seconded by Sixberry to approve the following donations:

Donor	Item	Designated Purpose (if any)
Big Lake Swim & Dive Booster Club	$5,002.00	Assistant Coach salary
Sherburne County Area United Way	$250.00	Community Connect take down crew donation Swim Dive Team
Laketown Nutrition	50 $5.00 gift cards	Staff recognition at Independence
Sherburne County Area United Way	$250.00	Community Connect set up crew Cheer Team

The motion carried 5-0.

IX. MSHSL FOUNDATION RESOLUTIONS

A motion was made by Reasoner seconded by Brown to approve the following resolution:

FORM A

RESOLUTION OF GOVERNING BOARD SUPPORTING
FORM A APPLICATION TO MINNESOTA
STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the Governing Board of Big Lake Public Schools recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist schools in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Governing Board of Big Lake Public Schools supports the school's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

After a roll call vote the motion carried 5-0.

A motion was made by Hancock seconded by Schabilion to approve the following resolution:

FORM B

RESOLUTION OF SCHOOL BOARD/GOVERNING BOARD SUPPORTING

FORM B APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the Governing Board of Big Lake Public Schools recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist schools to provide seminars/training opportunities or support for specific school functions for students/faculty members/officials and others who are involved in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Governing Board of Big Lake Public Schools supports the school's application to the Minnesota State High School League Foundation for a **FORM B** grant.

After a roll call vote the motion carried 5-0.

X. SCOREBOARD UPDATE

Activities Director, Mark Kuisle, gave an update on the new scoreboard.

XI. FINANCIAL REPORT

Director of Business Services, Melanie Brey, presented the financial report for September. A motion was made by Schabilion seconded by Hancock to approve the financial report and budget revisions as presented.

The motion carried 5-0.

XII. COMMUNITY EDUCATION ANNUAL REPORT

Director of Community Education and Communication Services, Stephanie Hillman, presented the annual report to the board.

XIII. DATA AND GOALS UPDATE

Assistant Superintendent of Teaching and Learning, Minda Anderson, presented the update.

XIV. SECOND READING OF POLICY 721 PROCUREMENT

XV. FIRST READING OF POLICY 625 RESPONSIBLE USE OF ARTIFICIAL INTELLIGENCE

XVI. APPROVE SPECIAL MEETING TO CANVASS THE NOVEMBER 3, 2026 GENERAL ELECTION

A motion was made by Reasoner seconded by Brown to approve the Special Meeting to canvass the November 3, 2026 General Election for Thursday, November 12, 2026 at 4:00 PM with a work session to follow.

The motion carried 5-0.

XVII. SCHOOL BOARD COMMITTEE/REPRESENTATIVE UPDATES

a. Finance—no meeting
b. Policy—continue to review policies
c. Buildings and Grounds—Director of Buildings and Grounds, TJ Zerwas, updated the board on the track replacement.
d. School Board Representatives: Special Education Co-op—Reasoner; SAFF--Schabilion

XVIII. SUPERINTENDENT REPORT
Superintendent Truebenbach gave his report to the board.

XIX. ADJOURNMENT
Chair Reasoner adjourned the meeting at 7:42 PM.

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Clerk, Ashley Schabilion
Approved November 18, 2026