Consent Item

Date: November 9, 2026 **Division**: Finance

Subject: RFP #F1091-26 District Fleet Maintenance, Products, and Related Services

Background Information:

- Request for Proposal (RFP) #F1091-26 District Fleet Maintenance, Products, and Related Services is a new solicitation that will run concurrently with the District's existing RFP #F1019-22 Vehicle Fleet Maintenance, which expires in June 2027. The new solicitation was issued to ensure continued vehicle fleet maintenance services for Lewisville ISD.
- The District's fleet includes approximately 478 vehicles (264 buses and 214 white fleet vehicles) and 65 trailers supporting Facility Services, Special Education, Career and Technical Education (CTE), Technology, Agricultural Science, Textbook Warehouse, Food Service, New Construction, Safety and Security, Fine Arts, and Transportation.
- Routine and as-needed maintenance is necessary to keep District vehicles in top condition for safety, economy, and state regulations. Services include, but are not limited to, state inspections, oil changes, cooling/transmission/brake service, air conditioning repair, front-end alignment, tires, tune-ups, glass replacement, and engine/transmission overhauls.
- Maintaining multiple vendor options ensures competitive pricing, rapid service turnaround, and best overall value based on price, quality, and availability, without obligating the District to make purchases.
- Federal fund expenditures remain subject to multi-step approval to ensure compliance with federal and local guidelines.

Administrative Consideration:

- Notifications were sent to 2,224 vendors, and 20 responses were received.
- Funding for these products and services will be provided through approved departmental budgets, including general operating, state, and federal funds.
- Previous annual expenditures in 2025–2026: $754,733
    - Facility Services: $230,171
    - Transportation: $441,976
    - Other Departments: $82,586
- Estimated annual expenditures: $780,000 but will not exceed the approved budgets.
    - Facility Services: $240,000
    - Transportation: $450,000
    - Other Departments: $90,000

- This procurement complies with Texas Education Code Section 44.031, EDGAR regulations (2 CFR 200), and all other applicable state, local, and federal procurement laws.

Recommendations:

- That the Lewisville ISD Board of Trustees approves the RFP #F1091-26 District Fleet Maintenance, Products, and Related Services, the recommended vendors, and estimated annual expenditures for two years.

Timeline/Report:

- Term: November 2026 – November 2028