

**Sonora Independent School District**  
404 E. 1<sup>st</sup> Street  
Sonora, TX 76950

**REQUEST FOR SEALED PROPOSAL NO. 2425-2**

**JOB ORDER CONTRACTS**

Sonora ISD will accept proposals for job order contracts based on time and material rates for minor construction, plumbing, repair, painting, electrical, rehabilitation or alteration of a facility for a contract period of January 1, 2025 through December 31, 2026. Sealed proposals may be submitted in person or mailed to 404 E. 1st Street, Sonora, Texas 76950. Proposals may also be emailed to [bids@sonoraisd.net](mailto:bids@sonoraisd.net) , following the directions below:

1. Bids or proposals sent to any other email address will not be considered.
2. Bids or proposals must be sent as an attachment to the email.
3. The subject of the email must read "Sealed Proposal No. 2425-2".

The email message must contain the respondent's full name, address, and phone number. The body of the email message should not contain contents of the attachment or include any information that will reveal substance of the content.

4. All emailed bids or proposals will be date- and time-stamped as determined by the designated District recipient's email account.
5. Attachments to emails will remain unopened by the District until the scheduled date and time for opening all bids, to occur at the appropriate location when required by law.
6. If multiple emails are sent by a respondent, a copy of each email must be included in the procurement file.

**Proposal Opening Date and Time: Wednesday, December 4, 2024 at 2:00 PM**

**Location:** Sonora Independent School District  
404 E. 1<sup>st</sup> Street  
Sonora, TX 76950

**Contract Time Period:** January 1, 2025 through December 31, 2026

It is the intent of the Sonora Independent School District to hire temporary, experienced companies and workers for maintenance and repair of our facilities. Proposals will be presented to the Board of Trustees at

the next regular meeting of the Board at 404 E. 1<sup>st</sup> Street, Sonora Texas. The District reserves the right to reject any or all proposals.

Should you have any questions concerning this proposal, please contact Greta Ramsdell, Business Manager at 325-387-6940 ext. 1002 or at greta.ramsdell@sonoraisd.net.

### Proposal for Job Order Contract

The undersigned agrees to provide materials and temporary labor at the rates provided below for a contract period January 1, 2025 through December 31, 2026. The undersigned agrees to be on site to begin service within twenty-four (24) hours from time of notification.

Cost Materials Mark-up 50 % increase

Job Supervisor \$60 /hour *Journeyman Electricians  
Master*

Worker/Laborer 50 /hour *Apprentice*

Other \_\_\_\_\_ /hour

(add additional pages as needed)

The undersigned agrees that this proposal will be valid for the period beginning January 1, 2025 through December 31, 2026.

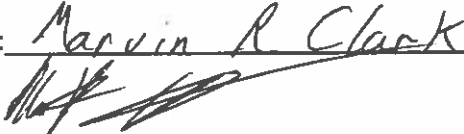


**Felony Conviction Notice**

State of Texas Legislative Senate Bill No.1, Section 44.034, Notification of Criminal History, Subsection (a) states "a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony."

Subsection (b) states "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract." This notice is not required of a publicly-held Corporation. I, the undersigned agent for the firm named below, certify that the information concerning notification of felony convictions has been reviewed by me and the following information furnished is true to the best of my knowledge.

Vendor's Name: MC Electric

Authorized Company Official's Name (Printed): Marvin R Clark  


a. My firm is a publicly held corporation; therefore, this reporting requirement is not applicable.

Signature of Company Official: \_\_\_\_\_

b. My firm is not owned or operated by anyone who has been convicted of a felony.

Signature of Company Official: \_\_\_\_\_

c. My firm is owned or operated by the following individual(s) who has/have been convicted of a felony:

Name of Felon(s): \_\_\_\_\_

\_\_\_\_\_

Details of Conviction(s): \_\_\_\_\_

Signature of Company Official: \_\_\_\_\_

**Affidavit of Non-Discriminatory Employment**

STATE OF TEXAS

COUNTY OF Tom Green

AFFIDAVIT

Respondent agrees to refrain from discrimination in terms and conditions of employment or any other reason based on race, color, religion, sex or national origin and agrees to take affirmative action as required by Federal Statutes and rules and regulations issued pursuant thereto in order to maintain and ensure non-discriminatory employment practices.

I, Marvin R Clark do swear or affirm that the statements made are complete and correct to the best of my knowledge and belief.

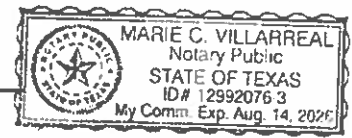
Print name: MARVIN R Clark

Attested: Sworn/affirmed and subscribed before me this 4<sup>th</sup> day of November, 2014

Notary Public: Marie Villarreal ID# 12992076-3

Date of commission expiration: Aug 14, 2016

Signature: [Handwritten Signature]



Printed Name: Marvin R Clark

Title: owner

**Certificate of Residency**

The State of Texas has passed a law concerning non-resident contractors. This law can be found in Texas Government Code under Chapter 2252, Subchapter A. This law makes it necessary for the Sonora Independent School District to determine the residency of its offerors. In part, this law reads as follows:

Section: 2252.001

(3) 'Non-resident proposer' refers to a person who is not a resident.

(4) 'Resident proposer' refers to a person whose principal place of business is in the state, including a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

Section: 2252.002

A governmental entity may not award a governmental contract to a nonresident proposer unless the non-resident underbids the lowest proposal submitted by a responsible resident proposer by an amount that is not less than the amount by which a resident proposer would be required to underbid the nonresident proposer to obtain a comparable contract in the state in which the non-resident's principal place of business is located."

I certify that MC Electric  
(Name of Company)

is, under Section: 2252.001 (3) and (4), a

Resident Proposer

Non-resident Proposer

My or Our principal place of business under Section: 2252.001 (3) and (4), is in the city of

San Angelo in the state of Texas

  
Signature of Authorized Company Representative

MARVIN R Clark  
Print Name

OWNER  
Title

Date

**Statement of Non-Collusion**

The undersigned Proposer, by signing and executing this proposal, certifies and represents to the Sonora Independent School District that Proposer has not offered, conferred or agreed to confer any pecuniary benefit, as defined by Section 1.07 (a)(6) of the Texas Penal Code, or any other thing of value, as consideration for the receipt of information of any special treatment or advantage relating to this proposal;

The Proposer also certifies and represents that Proposer has not offered, conferred or agreed to confer any pecuniary benefit or other things of value as consideration for the recipient's decision, opinion, recommendation, vote or other exercise of discretion concerning this proposal;

The Proposer certifies and represents that Proposer has neither coerced nor attempted to influence the exercise of discretion by any officer, trustee, agent or employee of the Sonora Independent School District concerning this proposal on the basis of any consideration not authorized by law;

The Proposer also certifies and represents that Proposer has not received any information not available to other proposers so as to give the undersigned an advantage with respect to this proposal;

The Proposer further certifies and represents that Proposer has not violated any state, federal, or local law, regulation or ordinance relating to bribery, improper influence, collusion or the like and that Proposer will not in the future, offer, confer, or agree to confer any pecuniary benefit or other thing of value of any officer, trustee, agent or employee of the Sonora Independent School District in return for the person having exercised the person's official discretion, power or duty with respect to this proposal;

The Proposer certifies and represents that it has not now or will not in the future offer, confer, or agree to confer a pecuniary benefit or other thing of value to any office, trustee, agent or employee of the Sonora Independent School District in connection with information regarding this proposal, the submission of this proposal, the award of this proposal or the performance, delivery or sale pursuant to this proposal;

The Proposer certifies that the Proposer has not prepared this proposal and will not prepare any future proposals arising from this Request for Proposal (RFP) in collusion with any other respondent, and that the content of any future proposals arising out of this RFP will not be communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the District's selection of a contractor for this RFP.

FIRM NAME MC Electric

ADDRESS 817 Culwell St, San Angelo, TX 76903

TYPED NAME OF REPRESENTATIVE(S) Marrin R Clark

SIGNATURE OF REPRESENTATIVE(S) 

DATE 11/6/24

## Disclosure of Interested Parties

Any vendor that is to be awarded a contract with SISD that either (1) requires an action or vote by the school district before the contract may be signed, or (2) has a value of a least \$1 million, must first file FORM 1295 with the Texas Ethics Commission as per Section 2295.908 Texas Government Code. Sonora Independent School District will not issue a contract with the awarded vendor until this process has been completed and formally acknowledged by the SISD Purchasing Department.

The vendor to be awarded the contract with SISD, upon notice from the District, will need to access the Texas Ethics Commission website, <https://www.ethics.state.tx.us>. Instructions for accessing the required document from the Texas Ethics Commission website are as follows:

- Select "File Reports Electronically" from the far-left hand column.
- From the "File Reports Electronically" list, select "Form 1295 Certificate of Interested Parties Filing".
- Next, you will need to "Log In" to create/complete your certificate<sup>1</sup>. If you require assistance, there are links to instructional videos and a list of Frequently Asked Questions (FAQ).
- The first time you sign in to file, you will be required to set up a User ID and Password.
- When filling out the information to create the "Certificate of Interested Parties", enter the RFP number, followed by the vendor name, in the "Contract ID Number" field.

Upon completion of the certificate, scan a copy, and email to [greta.ramsdell@sonoraisd.net](mailto:greta.ramsdell@sonoraisd.net). Once the completed certificate has been received and verified, a purchase order will be issued.

*We will comply once we have been notified of award*

M/A

# CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

Mungia Southwest LLC

2 Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Brenda Mungia

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

Brenda Mungia is a member of the Mungia Southwest LLC and her husband, Anthony Mungia is the owner.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

X Yes No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

Brenda Mungia is the wife of owner, Anthony Mungia, and is employed by Mungia Southwest LLC.

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Signature of vendor doing business with the governmental entity

Date



## Request for Taxpayer Identification Number and Certification

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give Form to the  
requester. Do not  
send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**MARVIN R CLARK**

2 Business name/disregarded entity name, if different from above  
**MC ELECTRIC**

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC  
 C Corporation  
 S Corporation  
 Partnership  
 Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) \* \_\_\_\_\_

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): \_\_\_\_\_

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.  
**817 CULWELL STREET**

6 City, state, and ZIP code  
**SAN ANGELO, TX 76903**

7 List account number(s) here (optional)

### Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

--	--	--	--	--	--	--	--	--	--

or

Employer identification number

8	2	1	2	4	0	4	0	5
---	---	---	---	---	---	---	---	---

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification Instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here      Signature of U.S. person ▶

Date ▶ **11/6/24**

### General Instructions

• Form 1099-INT (Interest earned or paid)

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.



RUSSCLA-01

LLEGETT

**CERTIFICATE OF LIABILITY INSURANCE**DATE (MM/DD/YYYY)  
8/1/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Trimble-Batjer, An Alera Group Company PO Box 2480 San Angelo, TX 76902	CONTACT NAME: Laurie Leggett	
	PHONE (A/C, No, Ext): (325) 340-9935	FAX (A/C, No):
	E-MAIL: lleggett@tb1883.com	
	ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Donegal Mutual Insurance Company	13692
INSURED	INSURER B : Mountain States Indemnity	10177
Russell Clark DBA MC Electric 817 Cutwell St. San Angelo, TX 76903-3310	INSURER C : Texas Mutual Insurance Company	22945
	INSURER D :	
	INSURER E :	
	INSURER F :	

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVG	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Enhancement Endt & A  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		GL9067738	7/1/2024	7/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY  UMBRELLA LIAB    OCCUR EXCESS LIAB    CLAIMS-MADE DED    RETENTION \$		1000205201	7/1/2024	7/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N N/A If yes, describe under DESCRIPTION OF OPERATIONS below		0001214781	8/8/2024	8/8/2025	<input checked="" type="checkbox"/> PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Policies (except WC) include a blanket 30 day notice of cancellation (except non-pay, 10), blanket additional insured endorsement (except WC) with GL including products/completed operations and primary/non-contributory coverage, and a blanket waiver of subrogation endorsement all in favor of any person or organization as required by signed, written contract.

WE HAVE ISSUED AN INDUSTRY STANDARD ACORD CERTIFICATE OF INSURANCE FOR OUR CUSTOMER. A LAW PASSED BY THE TEXAS LEGISLATURE EFFECTIVE JANUARY 1, 2012 (SENATE BILL 426) PROHIBITS US FROM ADDING SPECIAL WORDING TO THE CERTIFICATE THAT WOULD (1) ALTER, AMEND OR EXTEND COVERAGE OR TERMS AND CONDITIONS PROVIDED BY THE INSURANCE POLICY; AND (2) PROVIDE FALSE OR MISLEADING INFORMATION CONCERNING THE INSURANCE POLICY; OR (3) REFER TO A LEGAL OR INSURANCE REQUIREMENT CONTAINED IN A CONTRACT.

**CERTIFICATE HOLDER****CANCELLATION**

Sonora I.S.D.  
807 S. Concho  
Sonora, TX 76950

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Bun Batjer*

Insurance Agent Affidavit

To be completed by appropriate Insurance Agent(s) and submitted by Proposer as a Proposal attachment.

MC Electric  
(Name of Proposer)

I, the undersigned agent, certify that the insurance requirements contained in the Request for Proposal and as listed below, have been reviewed by me with the above identified Proposer. If the named Proposer is awarded a contract by Sonora ISD, I affirm that I will be able, within ten (10) days after Proposer is notified of such award, to furnish a valid Certificate of Insurance with the DISTRICT as the additional insured and /or applicable bonds to the District meeting all of the requirements contained in the Request for Proposals for the coverage listed below: (Check all that apply):

- A. Commercial General Liability
  - i. Bodily Injury \$3,000
  - ii. Property Damage \$1,000,000
- B. Business Vehicle Liability
  - i. Bodily Injury \$100,000
  - ii. Property Damage \$100,000
- C. Workers' Compensation
- D. Payment Bond
- E. Performance Bond

Name of Insurance Agency TRIMBLE-BATJER

Address PO Box 2480  
SAN ANGELO, TX 76902

Telephone Number 325-340-9935

Agent Signature \_\_\_\_\_ Date 11/6/24

*Current COI for Sonora ISD attached.*

The undersigned agrees that this proposal will be valid for the period beginning January 1, 2025 through December 31, 2026.

Vendor agrees to comply with all federal, state, and local laws, rules, regulations and ordinances, as applicable. It is further acknowledged that the vendor certifies compliance with all provisions, laws, acts, regulations, etc. as specifically noted above.

Vendor Name: MC Electric

Vendor Address: 817 Culwell St, San Angelo, TX 76903

Phone Number: 325-227-1128 Fax Number: \_\_\_\_\_

Email mcelectric1591@gmail.com

Address: 817 Culwell St, San Angelo, TX 76903

Printed Name and Title of Authorized Representative: Marvin R Clark - owner

Signature of Authorized Representative: 

Date: 11/6/24

Printed Name and Title of Authorized Representative: \_\_\_\_\_

Signature of Sonora ISD Representative: \_\_\_\_\_

Date: \_\_\_\_\_