

MEMORANDUM OF UNDERSTANDING

INTERDEPARTMENTAL TRANSFER OF FUNDS

I. PURPOSE

This Memorandum of Understanding (“MOU”) establishes the terms and conditions under which Riverside County Children & Families Commission (RCCFC), also known as First 5 Riverside County, will transfer Proposition 10 funds to the Riverside University Health System Public Health (RUHS-PH) to support perinatal mental health training and capacity-building activities of the Inland Empire Maternal Mental Health Collaborative (IEMMHC). The activities strengthen caregiver well-being and support the healthy development of children ages 0–5.

II. PARTIES

Riverside County Children and Families Commission

RCCFC serves as a funding partner, provides Proposition 10 funds, and monitors the use of its contribution and the activities supported by this MOU.

Riverside University Health System – Public Health

RUHS-PH is responsible for administering the funded activities, coordinating implementation with collaborative partners, documenting eligible expenditures, and reporting performance to RCCFC.

III. TERM OF AGREEMENT

October 28, 2026 – June 30, 2027, subject to Commission authorization and execution by both parties. Only eligible costs incurred during this term may be reimbursed

IV. AUTHORIZING ACTIONS

This transfer of funds and interdepartmental agreement is authorized through the following actions:

On October 28, 2026, under Action Item 26-40, the Commission approved this MOU and a Proposition 10 contribution not to exceed \$20,000 for the term stated above and authorized the Executive Director to execute the MOU, subject to County Counsel approval as to form.

The collaborative began its current-year activities with funding from regional participating partners including First 5 San Bernardino. RCCFC’s contribution does not increase the collaborative’s overall program budget. This MOU does not authorize reimbursement of costs incurred before its term or costs charged to another funding source.

V. FUNDING

Total Funding Amount

RCCFC shall reimburse RUHS-PH for actual, eligible costs of the activities described in Attachment A, consistent with the budget in Attachment B. Total payments under this MOU shall not exceed TWENTY THOUSAND DOLLARS (\$20,000), inclusive of all costs. RCCFC’s obligation is contingent upon the availability of Proposition 10 funds.

Eligible Costs and Other Funding Sources

Costs must be incurred during the MOU term, directly attributable to the funded activities, supported by adequate documentation, and consistent with the approved budget. RUHS-PH shall identify the portion allocated to RCCFC when an activity is supported by multiple funding sources. No

expenditure may be reimbursed more than once or charged to RCCFC if paid or reimbursed by another source. The budget in Attachment B represents RCCFC's contribution and is not the collaborative's total program budget.

Payment Schedule

RCCFC shall reimburse RUHS-PH, upon submission of an acceptable invoice for actual expenses incurred under the terms of this MOU.

Payment shall be due to RUHS-PH within thirty (30) days of RCCFC's receipt of the invoice with supporting documentation.

Riverside County Children & Families Commission (RCCFC) Policies and Procedures

Invoicing and reimbursements will be submitted and processed consistent with the RCCFC's policies and procedures.

Signature Page Follows

IN WITNESS, WHEREOF, the parties hereto have caused their duly authorized representative to execute this MOU.

Authorized Signature for COMMISSION:	Authorized Signature for CONTRACTOR:
Charna Widby Executive Director and Authorized Signatory	Kim Saruwatari Director and Authorized Signatory
Date Signed:	Date Signed:
585 Technology Ct Riverside, CA 92507	3450 14 th Street, Suite 200 Riverside, CA 92501
APPROVED AS TO FORM SIGNATURE:	
Kristine Bell-Valdez Supervising Deputy County Counsel	
Date Signed:	
ATTEST SIGNATURE:	
Lynn M. Stephens Commission Secretary	
Date Signed:	