

**DRAFT MINUTES OF THE CITY COUNCIL MEETING
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO**

Tuesday, October 13, 2026

Regular Meeting: 5:00 PM

Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

CALL TO ORDER

Mayor Davis called the meeting to order at 5:04 PM.

ROLL CALL OF COUNCIL MEMBERS

Present: Ed DePriest, Matthew Roetter, Tom Shafer, **Absent:** David Erickson.

PLEDGE OF ALLEGIANCE

Mayor Davis asked Council Member Roetter to lead the pledge of allegiance.

ADDITIONS OR CORRECTIONS

Item 3A was removed from the agenda by motion.

1. CONSENT CALENDAR ***All items on the Consent Calendar are Action Items***

- A. Approval of September 22, 2026 City Council Meeting Minutes
- B. Approval of the Veterans Commission's Recommendation for the 2026 Distinguished Veteran Award
- C. Approval of Change Order No. 5 with LaRiviere, Inc. for the Honeysuckle Avenue and Ramsey Road Roundabout Project

Public Works Director Alan Soderling explained that Change Order No.5 for the Honeysuckle and Ramsey roundabout project stems largely from extensive utility conflicts discovered during construction. The intersection contains numerous overlapping underground utilities. Including, Avista gas and power, Kootenai Electric, TDS, Spectrum, Ziply, Hayden Irrigation District, and the sewer system. All of which required relocation in a specific sequence. Because there is no single coordinating authority over these private utilities, the relocation process took far longer than anticipated, delaying the project significantly.

The current change order, however, reflects a *decrease* in cost. Hayden Irrigation District ultimately did not need some of the materials originally bid through the City under a joint agreement, resulting in a contract reduction. Most of the savings will apply to the irrigation district.

- D. Professional Services Agreement with Nor-IdaTech Inc for Cloud-Based Email Gateway Services

- E. Approval of Amendment No. 2 to the Contract with Welch Comer & Associates for the Hayden Avenue and Atlas Road Roundabout Project

Public Works Director Alan Soderling explained Amendment No.2 to the contract with Welch Comer & Associates for the Hayden Avenue and Atlas Road roundabout project. The original design is nearly three years old and anticipated that federal funding or adjacent development-installed sewer infrastructure would be in place beforehand. Because no federal funds are available for intersection work and Commerce Park's sewer installation has been delayed nearly two years, the City

now needs to design a dry sewer line beneath the roundabout before construction, preventing future excavation.

The amendment cost includes surveying existing conditions, designing the sewer connection to appropriate depths, and updating and repackaging project plans and specifications. While the work would normally cost over \$100,000, the consultant's prior work on the intersection reduces the added cost to approximately \$41,000. Most of the funding for this amendment will appropriately come from the sewer fund rather than the general fund, since the added work is sewer-specific.

F. Approval of Iteris Revised Proportionate Share Analysis Scope of Work and Fee
City Legal Counsel Fonda Jovick explained that the proportional share analysis is required under a settlement agreement and is now the City's constitutional obligation. The study does not obligate the City to fund any intersection improvements; it only determines how much of each already-identified intersection obligation should be assigned to each developer within the area.

All developments have completed their Traffic Impact Analyses, and conditions of approval already specify which intersections require mitigation. The proportional share study simply allocates responsibility among them.

Council asked how this relates to the unresolved "extraordinary impact" issue; staff clarified that extraordinary impacts are still under legal review and must be resolved before master development agreements or construction can proceed.

Finally, the City must pay for the proportional share study itself and will not recover those costs.

- G. Approval of Madison Nelson to the Arts Commission as a Student Representative
- H. Ratification of September Payroll
- I. Approval of Bills for Payment

Council President DePriest requested items 1C, 1E, and 1F be discussed.

MOTION: Council Member Roetter moved to approve the consent calendar as presented. Council President DePriest provided the second.

ROLL CALL VOTE:

Council Member Shafer	Yes
Council President DePriest	Yes
Council Member Roetter	Yes

The motion was approved by a unanimous vote in favor of the members present.

2. VISITOR/PUBLIC COMMENT (3-minutes maximum)

Amy McCamly, Hayden resident, urged the Council to approach the discussion on license plate readers within the broader context of all surveillance technologies. She noted that terms like Flock cameras and LPRs are often mixed together, which can confuse both the public and policymakers. She encouraged the Council to consider whether surveillance should be addressed under one comprehensive policy or as separate categories, and to ensure that any decision about becoming a "surveilled city" includes genuine public input. Because attending meetings is difficult for many residents, she recommended a citywide survey similar to the one conducted during the

police services matrix review. Amy concluded by expressing her personal opposition to any form of surveillance in the community.

Eric Seeley, Hayden resident, expressed strong agreement with the prior speaker's concerns about surveillance. He stated that while widespread monitoring increasingly feels inevitable, delaying the onset of a society where residents are constantly watched is important for protecting personal freedom. He supported Amy's comments and urged caution as the City considers the future use of surveillance technologies.

3. UNFINISHED BUSINESS

A. ACTION ITEM Automatic License Plate Readers Policy Discussion

MOTION: Council Member Shafer moved to table the discussion until all Council Members were in attendance to discuss. Council President DePriest provided the second.

ROLL CALL VOTE:

Council Member Roetter	Yes
Council President DePriest	Yes
Council Member Shafer	Yes

The motion was approved by a unanimous vote in favor of the members present.

4. NEW BUSINESS

A. ACTION ITEM PZE-22-0112 Mabrey Estates Subdivision Preliminary Plat Extension Request

City Planner Shannon Drappo explained that the applicant for the Mabrey Estates subdivision requested a second one-year extension of their preliminary plat approval, extending the deadline to December 31, 2027. The 4.7-acre, 15-lot subdivision, originally approved in 2023, remains eligible for up to three one-year extensions after the initial two-year approval period. Staff explained that the delay is due to the owners working to secure financing after completing necessary construction-related preparations, and they may sell the property; however, the extension runs with the land and would transfer to any new owner.

Council confirmed that denying the extension would require the applicant to restart the subdivision process under current code, though staff noted the plat still meets today's standards, including required connectivity. The Council posed clarifying questions but raised no major objections.

MOTION: Council President DePriest moved to approve the extension request. Council Member Shafer provided the second.

ROLL CALL VOTE:

Council Member Roetter	Yes
Council Member Shafer	Yes
Council President DePriest	Yes

The motion was approved by a unanimous vote in favor of the members present.

5. REPORTS

A. City Administrator Report and Calendar Review

City Administrator Lisa Ailport updated the Council, noting the start of the new fiscal year. No financial report was provided at this meeting because staff is still finalizing

end-of-year numbers, including revenue that arrives in October but applies to the previous fiscal year. A full financial update is expected at the next meeting or once the state issues its revenue-sharing figures. Ms. Ailport also reported that this should be a clean audit year, with the goal of completing a single, timely audit. No further questions were raised.

B. Law Enforcement

No Law Enforcement report was available for this meeting.

C. Mayor/Council

Council Member Shafer shared an update from the Kootenai Metropolitan Planning Organization (KMPO) meeting, noting that the county has roughly \$1 billion in transportation projects identified but lacks sufficient funding. KMPO is discussing the possibility of a voter-approved levy on vehicle registrations, though a similar measure failed in 2020.

Council President DePriest relayed preliminary tax information from the Finance Director, indicating that city taxes on a \$500,000 home will decrease slightly this year despite inflation and the city taking the allowed 3% increase.

Council Member Roetter reported that the Hayden Area Regional Sewer Board (HARSB) wastewater treatment plant is being re-evaluated for updated capacity levels. Past standards assumed 200 gallons per day per household, later adjusted to 172.5; due to modern water-efficient fixtures, the plant may now support a higher effective capacity once the new rating is complete.

Mayor Davis concluded by noting no new future agenda requests and reminding the community about the upcoming "Friday Night Frights" event at Hayden Meadows on October 30th.

6. REQUEST FOR FUTURE AGENDA ITEMS

There were no future agenda items requested.

7. ADJOURNMENT

The meeting was adjourned at 5:36 p.m.

Abbi Sanchez, City Clerk

Alan Davis, Mayor