

Summary of Gifts

October 2026

	A	B	C	D	E	F	G
1	School/Dept.	Description	Donor	Contact	Address 1	Address 2	Est. Value
2	Wilchester Elementary	STEM lab materials	Bright Like Lucy	Tracy Omogbai	7800 Washington Ave. Suite 700	Houston, TX 77007	\$ 22,710.00
3	Memorial Drive Elementary	Field and grounds maintenance	MDE Dad's Club	Bubba Gentry	11202 Smithdale Road	Houston, TX 77024	\$ 18,000.00
4	Pine Shadows Elementary	Teacher shopping spree classroom supplies	Office Depot #15	Mark Palmer	10217 Katy Freeway	Houston, TX 77024	\$ 10,000.00
8							
9							
10							
11							
12							
13							

Spring Branch ISD
101920

OTHER REVENUES
GIFTS AND SOLICITATIONS

CDC
(EXHIBIT)

REQUEST FOR ACCEPTANCE OF GIFT

School: WILCHESTER ELEMENTARY

Board Policy: CDC(LOCAL)

Description of Gift: MATERIALS AND RESOURCES FOR
WILCHESTER STEM LAB.

Donor:

Name of Donor/Company/Foundation: BRIGHT LIKE LUCY

Attention (please supply name): TRACY OMOGBAI

Address: 7800 WASHINGTON AVE. SUIT. 700

City: HOUSTON

State: TX

Zip: 77007

Telephone: 832.722.0245 or 713.471.0337

Where and how will this gift be used: STEM materials and resources
to enhance instruction in The Wilchester STEM lab.

Estimated value (as set by donor): \$22,710

Cost to District (example: pick up, installation, and maintenance): none

Principal or department head responsible for adding item to property management inventory system, if applicable: n/a

Acceptance recommended: 
(Principal or Department Head signature)

Date approved by Board: (if \$5,000 or more) _____

Property Management Control No.: (if applicable) _____

In compliance with the Omnibus Budget Reconciliation Act of 1993, this acknowledges the contributions and advises that the District provided no goods or services in consideration, in whole or in part, for any of the contributions described above.

☐ Copy provided to Donor

Bright Like Lucy Lucy's Lab at Wilchester STEM

Item	Quantity	Cost Per Unit	Total	Vendor/Link
Ozobot Evo- Classroom kit with 12 bots	1 Kit	\$2,050.00	\$2,050.00	https://makermaven.net/products/evo-classroom-kit-2-0-12-bots?_pos=4&_sid=d1efb90f7&_ss=r
Sphero Kit- Classroom kit with 15 bots	1 Kit	\$3,000	\$3,000	https://sphero.com/collections/bolt-plus/products/sphero-bolt-power-pack
Wonder Dash Robots - Classroom kit with 12 bots	1 Kit	\$1,859	\$1,895	https://makermaven.net/products/dash-12-pack?_pos=4&_psq=wonder+dash&_psid=8cd63fd9&_ss=e
CoDrone Edu- Classroom set of 12 with PD	1 Kit	\$3,999	\$3,999	https://makermaven.net/products/codrone-edu-classroom-12-pack-with-pd?_pos=7&_sid=7eacb6259&_ss=r
Microbit Sets	24	\$26.80	\$645	https://www.amazon.com/KEYESTUDIO-MICROBIT-V2-21-GO-KIT/dp/B0BNKTGG87/ref=sr_1_5_sspa?crid=15LD9OBQY76R5&dib=eyJ2ljoIAMSJ9_8_fgBEcWc94ttgOhrly_3P75Xkxm9Jkp_N7mYjuqkVqq0Yy11TR-fAJBsyQJv1xvzavvZiDfjwKjJSp1JLwRV6Xd_kMjRVkqHCYf-3FNFJyKtqXTzNII3UTZ00HN3S_34x4HSXwtTjcBXSoa1SKJEtmuQQTZnOOGhvXu09jav1DUCIPQP0HRqw6TrkNREfOJnHxXTWWKZDfSwy3MiBNkV5xtiGmvuxF4z0a5E_mND7iz3Pn7pO8Oukzh7mYrNY-0CcxyrV92_eWBjhR68&dib_tag=se&keywords=microbit%2Bclassroom%2Bset&qid=1787324188&srefix=microbit%2Bset%2CCaps%2C280&s=8-5-spons&sp_csd=d2lkZ2V0TmFtZT1zcf9tdGY&psc=1
Dell Chromebook 3120 and license	24	\$327.47	\$7,900.00	District purchase - I need to figure out this process!
Indi Car by Sphero Set of 8	1 Kit	\$1,500	\$1,500	https://sphero.com/products/indi-student-kit?variant=4196466880045
Chomp Saw's	2	\$249	\$500	https://www.amazon.com/ChompSaw-Ultimate-Kid-Safe-Cardboard-Educational/dp/B0DYRF6D4C/ref=sr_1_1?crid=108S7KM2GNG6A&dib=eyJ2ljoIAMSJ9_AA4kBFEC6Lj-EkwOYbA1r_rsg3OHs8TXGVfMhpQmv2-J9W63-Sez84XZT8MQrt0wYELtac0scc360RmrdJzKasXX0yiggQ8rfXDILDRF579zLVd2QSSXSElznGy6BtZS3FMH0pQJeZAxvfb-LmZINr0JbhhUngsqgEJHYnDplzCST5UbRP3j1c0mmAYwcK9ofSfadZiHlZbr5qwed9HnmJu-nfeegLGPiopl69QaAcBQLZEw8SZFZ-yOEfaDS9y3dopYQ96OGJnB2QjELm2K3xEAJAHOp3yj1nggY8.OSkTjNorNLJTBnBY4hHSKEJUsIH8nSojzKu3xjSW-Ao&dib_tag=se&keywords=chomp+saws&qid=1787325226&srefix=chomp+saw%2CCaps%2C237&sr=8-1
MakeDo Cardboard Construction Sets	2	\$198	\$396	https://www.amazon.com/Makedo-Cardboard-Construction-Classroom-Learning/dp/B08X639VBT/ref=sr_1_1?crid=2BZMHY2QG6XH2&dib=eyJ2ljoIAMSJ9_Tb04fl_N6mQYxlgTjh1D-HhFzy70hU-owV6aVb8Pc59woJuCaBp28w8MpUL2yRRalxigEgGiuPJSF9y3NXEinfYy04QJnfeI07a7iY2Ks35quillX Lx4odAO8qXqd8F9gXmGfLa20QxxfXpr7W1BQ.SVEwdU_EqSpIOMvDJNSmy8-CF0P-NDail_Oo9BGnmROQ&dib_tag=se&keywords=MakeDo+invent&qid=1787325412&srefix=makedo+inven%2CCaps%2C159&sr=8-1
Battery Charging Ports- (to use with Drones per PD)	10	\$24.99	\$250	https://www.amazon.com/gp/aw/d/B0FF9Q8GDX/?_encoding=UTF8&pd_rd_plhdr=t&axitk=1a7f135d0266f68ae45565151e9ac05d&hsa_cr_id=0&qid=1787329307&sr=1-1-9e67e56a-6f64-441f-a281-df67fc737124&i=aps&aref=BxaN4eNr9Q&ref=sbx_s_sparkle_sbtdt_asin_0_title&pd_rd_w=kSsHW&content-id=amzn1_sym_8de9b3d5-f5c5-40e9-9b39-d65f08d6ea68%3Aamzn1_sym_8de9b3d5-f5c5-40e9-9b39-d65f08d6ea68&pf_rd_p=8de9b3d5-f5c5-40e9-9b39-d65f08d6ea68&pf_rd_r=82GAXFP9H4GYTEE90JJM&pd_rd_wg=H7Ows&pd_rd_r=6618b8bd-26ff-4380-b9cf-328d73bcd1f&th=1
Squishy Circuit Group Kit - Classroom kit of 10	1	\$300	\$300	https://www.amazon.com/Squishy-Circuits-Group-Kit/dp/B07734CB87/ref=sr_1_8?crid=1J8UKS9ROKBSZ&dib=eyJ2ljoIAMSJ9_L0aY-hMNMcn_DOsJavg4YkcsQfeR89Uk2Sn5VdEC07P5uzis0rZO_FCVLnJNorPvD5tSdJ4ghSqx08j1mVD-ckUHbsRmmx4J0CM9mkVGfKdk55a1_3CjYpJo1klDHi1x7yGPybqhzQfN-kVG93aZE7Srv-7bfo8SYQvLg0e16A4EJhkF3Gluc2BbRfDIXk9r185snya6uNrmIpprEEfcNqQBe6qu940IKb8HLzaS17UVPFclDy6Ao820w49vmRWEJemic7w7A8ief41YcO5LqxNYEc-7ishNe9vRYnYF00.FijcHl0lFHYWTzFZG8OUtdi0q6RMJVV_z7YOv92CTk&dib_tag=se&keywords=squishy%2Bcircuits&qid=1787324608&srefix=squishy%2Bcircuit%2CCaps%2C181&sr=8-8&th=1
Squishy Circuit Dough Refill	1	\$174	\$174	https://www.amazon.com/Squishy-Circuits-Group-Kit/dp/B0F2JMGH3D/ref=sr_1_8?crid=1J8UKS9ROKBSZ&dib=eyJ2ljoIAMSJ9_L0aY-hMNMcn_DOsJavg4YkcsQfeR89Uk2Sn5VdEC07P5uzis0rZO_FCVLnJNorPvD5tSdJ4ghSqx08j1mVD-ckUHbsRmmx4J0CM9mkVGfKdk55a1_3CjYpJo1klDHi1x7yGPybqhzQfN-kVG93aZE7Srv-7bfo8SYQvLg0e16A4EJhkF3Gluc2BbRfDIXk9r185snya6uNrmIpprEEfcNqQBe6qu940IKb8HLzaS17UVPFclDy6Ao820w49vmRWEJemic7w7A8ief41YcO5LqxNYEc-7ishNe9vRYnYF00.FijcHl0lFHYWTzFZG8OUtdi0q6RMJVV_z7YOv92CTk&dib_tag=se&keywords=squishy%2Bcircuit%2C181&sr=8-8&th=1
		TOTAL	\$22,710	

Spring Branch ISD
101920

OTHER REVENUES
GRANTS FROM PRIVATE SOURCES

CDC
(EXHIBIT)

REQUEST FOR ACCEPTANCE OF GIFT

School: Memorial Drive Elementary
Board Policy: CDC(LOCAL)
Description of Gift: Field and Grounds Maintenance

Donor:

Name of Donor/Company/Foundation: MDE Dads' Club

Attention (please supply name): _____

Address: _____

City: _____

State: _____

Zip: _____

Telephone: _____

Where and how will this gift be used: Memorial Drive Elementary grounds

Estimated value (as set by donor): \$ 1500 / month x 12 = \$18,000

Cost to District (example: pick up, installation, and maintenance): none

Principal or department head responsible for adding item to property management inventory system, if applicable: N/A

Acceptance recommended:

[Signature]
(Principal or Department Head signature)

Date approved by Board: (if \$5,000 or more) _____

Property Management Control No.: (if applicable) _____

In compliance with the Omnibus Budget Reconciliation Act of 1993, this acknowledges the contributions and advises that the District provided no goods or services in consideration, in whole or in part, for any of the contributions described above.

☐ Copy provided to Donor

DATE ISSUED: 5/31/2007
LDU 2007.04
CDC(EXHIBIT)-X

FACILITIES CONSTRUCTION

CV
(EXHIBIT)

PROPOSAL FOR ALTERATIONS AND ADDITIONS TO DISTRICT PROPERTY

In an effort to guarantee any alterations or additions to all structures and grounds in the District, appropriate approval must be made prior to any modifications. This form must be filled out by individuals who desire to make such changes and submit to the building principal for consideration.

If the building principal agrees to approve the proposal, he or she must sign the completed form and submit it to the Director of Planning and Construction for review by the Associate Superintendent, who will then coordinate with appropriate departments for consideration.

The plan for alterations and additions will include all structures, athletic fields, courts, and accompanying structures. Also included are alterations or installation of bookcases, cabinets, permanent equipment, anything to be attached to the building (inside and outside), and any other equipment that has not had prior approval for installation in the school building.

*Appropriate policies must be reviewed prior to submitting a proposal. Examples: Policies CLB, FFA, CL, and CDC.

Once the building principal signs off and submits the proposal to the Associate Superintendent, the Director of Planning and Construction will schedule a meeting for all stakeholders required pending scope of the project.

Name of individual submitting proposal: Thayer Hutcherson
Title: Principal Date: 9-10-26

Description of Proposal:

Proposal to accept a gift of \$1,500 per month for one year from MDE Dad's Club for maintenance of fields and grounds.

Specifically how does this proposal support teaching and learning/curriculum and objectives:

This proposal supports maintenance of district and Dad's Club investments for athletics

FACILITIES CONSTRUCTION

CV
(EXHIBIT)

Describe alterations, additions, and the like. Will this take place in a classroom? *If future projected enrollment requires use of this classroom, it will be returned to a classroom as needed.

Lawn maintenance

Cost, how will proposal be funded? Campus must follow policy CDC.

Dads' Club will pay the vendor directly

What maintenance and additional costs will be required to support the proposal? How will this be funded?

None.

Grade Level/Group to utilize proposal:

All grades and the MDE Community.

Additional required signatures as appropriate from departmental designees:

FACILITIES CONSTRUCTION

CV
(EXHIBIT)

FOR ADMINISTRATOR REQUESTING ADDITIONS OR ALTERATIONS TO DISTRICT
PROPERTY

*The requesting administrator should submit the completed form to the Director of Planning
and Construction.*

Shayne Huter Date: 9-10-20
Individual submitting proposal

Shayne Huter Date: 9-10-20
Administrator making request

[Signature] Date: 9/10/20
Facilities

Planning and Construction Date: _____

Risk Management Date: _____

[Signature] Date: 10/07/2020
Associate Superintendent of Talent & Operations

OTHER SIGNATURES REQUIRED IF APPLICABLE:

Purchasing (if cost or project exceeds \$10,000) Date: _____

Academics Date: _____

Child Nutrition Services Date: _____

[Signature] Date: 9/10/20
Athletics

Commercial Landscaping Services Agreement

The Grounds Crew LLC

Effective September 1, 2026

This Agreement is between The Grounds Crew LLC, a Texas limited liability company ("Contractor"), and Memorial Drive Community Men's Association Inc. ("Customer"). Customer is engaging Contractor solely to fund and coordinate the services described herein. Contractor acknowledges that the service property is owned and/or controlled by Spring Branch Independent School District ("SBISD"), and Customer makes no representation or warranty regarding ownership or control of the property. Contractor shall comply with all applicable SBISD requirements regarding access to and work upon the property.

1. Services. Contractor will provide the recurring services described on page 2. Work outside that scope requires Customer's written approval, including approval by email, and will be billed at an agreed price. Contractor may use employees and independent contractors and remains responsible for directing their work, and for all acts and omissions of such employees and independent contractors. No additional services, charges, materials, or fees may be incurred without Customer's prior written approval.

2. Schedule and Conditions. Thursday is the anticipated service day, but Contractor may reschedule for weather, holidays, unsafe or wet conditions, access restrictions, equipment issues, or other conditions reasonably beyond Contractor's control. Contractor may postpone work when service would be unsafe or damage turf, equipment, or property. Contractor will use commercially reasonable efforts to provide weekly service. If a scheduled service is missed, Contractor will use commercially reasonable efforts to make up the service within seven (7) days. Customer will not be charged for recurring services that are not performed if Contractor fails to provide a reasonable make-up service.

3. Customer Responsibilities. Customer will provide reasonable cooperation regarding access to the property. Contractor shall coordinate with Customer and comply with any applicable school or district access requirements. Customer does not warrant or guarantee access to property controlled by SBISD. Customer will disclose known hazards or restrictions. Customer will provide Contractor with information concerning known hazards or restrictions actually known to Customer. Contractor shall exercise reasonable care to identify and avoid visible irrigation components, utilities, drainage features, landscaping, structures, equipment, and other property. Contractor remains responsible for damage caused by Contractor's negligence, failure to exercise reasonable care, or failure to follow disclosed property restrictions. Customer shall have no responsibility for concealed conditions or property features of which Customer has no actual knowledge.

4. Fees and Payment. Contractor will invoice \$1,500 monthly in arrears, due within thirty (30) days. No late fee or interest will accrue unless an undisputed invoice remains unpaid for more than thirty (30) days following written notice of delinquency. Contractor may suspend service after fifteen (15) days' written notice of nonpayment. Customer must dispute an invoice in writing within thirty (30) days after receipt and timely pay the undisputed portion. Failure to dispute an invoice within such period will not constitute a waiver of Customer's right to dispute charges resulting from billing errors, duplicate charges, unauthorized work, or services not performed.

5. Term and Termination. The Agreement begins September 1, 2026 and continues on a month-to-month basis unless terminated in accordance with this Section. Either Party may terminate without cause on fifteen (15) days' written notice or for a material breach not cured within ten (10) days after notice. Contractor may terminate immediately for unlawful instructions or conditions that reasonably and imminently threaten people or property. Final charges will be prorated through termination, and Customer will have no liability for services scheduled after the effective termination date. Customer will be responsible only for services performed and authorized prior to termination. Customer may terminate this Agreement immediately and without penalty if funding for the services becomes unavailable, SBISD or the school withdraws or restricts permission for the services, Contractor loses required insurance, or Contractor repeatedly fails to perform the agreed services.

6. Insurance and Liability. Contractor will maintain commercially appropriate general liability and automobile insurance and workers' compensation as required by SBISD and shall provide certificates of insurance upon request. Contractor is solely responsible for ensuring that its employees, subcontractors, vehicles, and equipment satisfy applicable insurance and legal requirements. Contractor shall be responsible for bodily injury, death, and physical property damage to the extent caused by the negligence, willful misconduct, or breach of this Agreement by Contractor or its employees, agents, or subcontractors. Contractor shall defend, indemnify, and hold harmless Customer and its officers, directors, members, volunteers, and representatives from third-party claims arising from such acts or omissions to the extent permitted by applicable law. Customer shall have no obligation to defend or indemnify Contractor. Neither Party is liable for consequential damages. Any limitation of Contractor's liability shall not apply to bodily injury, death, property damage, negligence or gross negligence, willful misconduct, violation of law, Contractor's indemnification obligations, or claims covered or required to be covered by Contractor's insurance. No officer, director, member, parent, volunteer, employee, or representative of Customer shall have any personal liability under this Agreement. Contractor agrees that its sole contractual recourse for amounts owed by Customer is against Memorial Drive Community Men's Association Inc. as an entity and not against any individual acting on its behalf.

7. General Terms. Contractor is an independent contractor and has no authority to bind Customer, Memorial Drive Elementary, or SBISD. Nothing in this Agreement creates an employment, agency, partnership, or joint-venture relationship. Neither Party is liable for delay caused by events beyond its reasonable control; provided, however, Customer will not be charged for services that are not ultimately performed. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to conflict-of-laws principles. Exclusive venue for any action arising out of or relating to this Agreement shall be in Harris County, Texas. Before suit, the Parties will confer in good faith and may mutually agree to participate in nonbinding mediation, except for emergency relief or preservation of a deadline. Each Party will bear its own attorneys' fees and legal expenses except to the extent otherwise expressly required by applicable law. This Agreement and page 2 are the entire agreement and may be amended only in signed writing, except an authorized representative of Customer may approve specific additional services and their associated price by email. No email approval will amend any other material provision of this Agreement. Electronic signatures and counterparts are effective. Nothing in this Agreement creates any obligation or liability on the part of Memorial Drive Elementary, Spring Branch Independent School District, or any individual officer, member, parent, or volunteer of Customer.

8. Notices. Formal notices must be written and delivered personally, by overnight carrier, or by email with transmission confirmation. Customer notices may be sent to Bubba Gentry at bgentry@westhoustonauto.com and Tripp Rice at trice@4minvestments.com. Contractor notices may be sent to the address or email on its latest invoice. Customer may update its designated representative or notice address at any time by written notice to Contractor.

Service Scope and Signatures

Customer	Memorial Drive Community Men's Association Inc.
Contact	Bubba Gentry bgentry@westhoustonauto.com Tripp Rice trice@4minvestments.com
Property	Memorial Drive Elementary School 11202 Smithdale Road, Houston, Texas 77024
Start	Thursday, September 3, 2026 at 9:00 a.m.
Schedule	Every Thursday thereafter, subject to Section 2
Price	\$1,500 per month; invoiced in arrears; Net 30

Included Services

- Mow the grass in and around the track.
- Control weeds by mowing, trimming, hand removal, or other nonchemical routine methods, and blow ordinary landscape debris from serviced areas.
- Monitor the irrigation system and sprinkler coverage affecting the back fields, courtyard, and front of the school, and make routine operational adjustments reasonably necessary to maintain appropriate coverage and avoid obvious overwatering or underwatering. Contractor will promptly report apparent leaks, broken heads, damaged components, controller malfunctions, or other conditions requiring repair or specialized service.

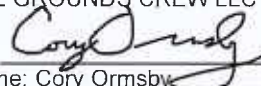
Exclusions and Clarifications

- Routine monitoring and operational adjustment of the irrigation system are included in the base scope. Repairs, replacement parts, replacement of sprinkler heads or other components, major troubleshooting, system redesign or modification, and other work beyond routine adjustment require Customer's prior written approval and will be billed at an agreed price.
- Large accumulations, dumped materials, construction or hazardous waste, storm debris, and hauling beyond ordinary landscape debris are excluded unless separately approved.
- The flat monthly fee does not change when a month contains four or five Thursdays, subject to Section 2 regarding missed services and make-up service.

Acceptance

By signing below, each Party agrees to all terms of this Agreement, including the Service Scope and Signatures page.

THE GROUNDS CREW LLC

By: 

Name: Cory Ormsby

Title: General Manager

Date: 09/29/2026

MEMORIAL DRIVE COMMUNITY MEN'S ASSOCIATION
INC.

By: _____

Name: Bubba Gentry Title: _____

Date: _____

RIGHT OF ENTRY AND CONSTRUCTION AGREEMENT

This Right of Entry and Construction Agreement (the "Agreement"), dated 09/14/2026, 2023 The Grounds Crew, LLC and Spring Branch Independent School District (the "District"). The District and the The Grounds Crew, LLC are herein collectively referred to as the "Parties" and individually as a "Party".

WHEREAS the District is the owner of certain property known as Memorial Dr. Elem., located at 11202 Smithdale Rd. (the "District's Property");

WHEREAS MDE Dad's Club desires to utilize a portion of the District's Property for the purpose of Field maintenance and up keep subject to the terms and conditions set forth below; and

WHEREAS the District desires MDE Dad's Club to utilize the District's Property for purposes of the Field maintenance and up keep, subject to the terms and conditions set forth below;

NOW THEREFORE, in consideration of the mutual promises, covenants, and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the execution of this Agreement, the Parties hereby agree as follows:

1. Right of Entry.

a. The District hereby grants to Cory Ormsby and Bill Arceneaux applicable employees, contractors, and representatives, a right of entry ("Right of Entry") over and across the District's Property for purposes related to the construction and/or installation of weekly maintenance, subject to the terms set forth in Section 2(b), below.

2. Construction Requirements.

a. MDE Dad's Club shall engage the services of The Grounds Crew, LLC (the "Contractor") pursuant to a separate agreement to perform the construction and/or installation of the weekly maintenance, which shall be performed in accordance with the estimate attached hereto as Exhibit A and incorporated herein by reference.

b. Prior to the commencement of any installation or construction activities related to the weekly maintenance, weekly maintenance shall provide written notice to the District Attn: Travis Stanford, and receive a written notice to proceed from the District setting forth the permitted dates and times to perform such installation and/or construction. In addition, all plans and specifications related to the installation and/or construction of the weekly maintenance shall be subject to the District's prior written approval. MDE Dad's Club shall submit all such plans and specifications to the District for its approval, and shall obtain such approval from the District, prior to the commencement of any installation or construction activities by Contractor.

c. To the extent that any digging or excavation will be necessary in connection with the construction and/or installation of the weekly maintenance, weekly maintenance shall first obtain a survey of the subject property to determine the location of any underground utility, fiber optic, and similar facilities and lines, by contacting the Center Point Energy "Call Before You Dig" Service.

d. MDE Dad's Club hereby assigns to the District any and all warranties and claims it may have or accrue against Contractor arising out of the weekly maintenance agreement with the Contractor and/or Contractor's performance of any work related to the construction or installation of the weekly maintenance.

e. Contractor must satisfy the Insurance Requirements specified in Exhibit B, attached hereto and incorporated herein by reference.

f. Prior to the commencement of any installation or construction activities, MDE Dad's Club shall cause the Contractor to complete and return to the District the "Contractor Certification" regarding the criminal history of covered employees, attached hereto as Exhibit C and incorporated herein by reference.

g. Any agreement between the MDE Dad's Club and the Contractor shall provide, and The Grounds Crew, LLC shall ensure, that all workers on the project are paid the minimum prevailing wage rate adopted by the District, as set forth in Exhibit D. The Grounds Crew, LLC shall indemnify and hold the District harmless from any and all damages, costs, penalties, fines or other liabilities arising from weekly maintenance breach of this provision.

3. Miscellaneous.

a. This Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Texas, excluding any conflict of laws rule or principle that might refer the governance or the construction of this Agreement to the law of another jurisdiction.

b. Subject to any terms or provisions hereof to the contrary, this Agreement shall be effective on the Effective Date and shall remain in effect for a term of 60 days following commencement of the installation and construction activities (the "Term").

c. This Agreement sets forth the entire agreement and understanding of the Parties with respect to the subject matter contemplated hereby, and supersedes all prior agreements, arrangements, and understandings related to the subject matter hereof.

d. This Agreement may be amended or modified only by a written instrument executed by both Parties hereto.

e. This Agreement may be executed in any number of counterparts, all of which taken together shall constitute one and the same instrument.

f. All notifications under this Agreement shall be sent by certified U.S. mail return receipt requested. All notifications shall be sent to following mailing address and fax number:

If to **District:**

Spring Branch ISD
Attn: Associate Sup. of Operations
1066 Gessner Rd., Building A
Houston, TX 77055

If to _____:

Attn: _____

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]
[SIGNATURES ON THE FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have set their hands hereto, effective as of the Effective Date above defined.

_____:

By: The Grounds Crew, LLC

Name: Cory Ormsby

Title: Owner

Date: 09/14/2026

DISTRICT:

By: Spring Branch ISD

Name: _____

Title: Associate Sup. of Operations

Date: _____

EXHIBIT A

[See attached]

EXHIBIT B
INSURANCE REQUIREMENTS

It is suggested that this Exhibit be provided to the Contractor's insurance provider.

Contractor shall not commence work until all required bonds and insurance coverages have been obtained and such insurance has been reviewed and accepted by the District. Certificates of Insurance on the current ACORD form shall be issued to the District showing all required insurance coverages.

<u>Insurance Required</u>	<u>Limit Required</u>
Automobile Liability insurance covering Any Auto	\$1,000,000 Combined Single Limit
Comprehensive (Commercial) General Liability insurance including Products, Completed Operations, Independent Contractors, Broad Form Property Damage, Pollution and Blanket Contractual Liability coverages. XCU exclusions to be removed when underground work is performed.	\$1,000,000 Occurrence \$2,000,000 Aggregate \$1,000,000 Personal Injury \$ 500,000 Fire Damage \$ 5,000 Medical Payments Per Project Aggregate (CG 70 49) Evidence of coverage must be shown on certificates of insurance.
Workers Compensation insurance with limits to comply with the requirements of the Texas Workers' Compensation Act	Statutory Limits
Employers Liability insurance	\$100,000 per employee/accident and \$500,000 policy limit.

Insurance Conditions

All insurance coverages shall be issued on an Occurrence basis (except Professional Liability) by companies acceptable to District and licensed to do business in the State of Texas by the Texas Department of Insurance. Such companies shall have a Best's Key rating of at least "A- X".

All certificates must include:

1. The location or description and the bid number (if applicable), CSP number or Purchase Order number
2. A 60 day notice of cancellation of any non-renewal, cancellation or material change to any of the policies
3. "Additional Insured" on the Property, General Liability and Automobile Liability and Liability policies naming the District.
4. A "Waiver of Subrogation" clause in favor of the District will be attached to the Workers Compensation, General Liability, and Automobile Liability policies
5. In addition to certificates of insurance, copies of policy endorsements must be provided (a) listing the District as Additional Insured, and (b) showing waivers of subrogation in favor of the District: CG2010, CG2037, CG2404, CA0070, CA0032, WC0003 or their equivalents.

All insurance must be maintained for one year following substantial completion with Certificates of Insurance provided.

Contractor shall be responsible for payment of all deductibles; the District shall approve the deductibles selected.

If any policy has aggregate limits, a statement of claims against the aggregate limits is required.

The District reserves the right to review the insurance requirements during the effective period of any contract to make reasonable adjustments to insurance coverages and limits when deemed reasonably prudent by District based upon changes in statutory laws, court decisions or potential increase in exposure to loss.

ACORD

CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
 08/28/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MAURY DONNELLY & PARR INC 30720261 10150 YORK ROAD SUITE 420 COCKEYSVILLE MD 21030	CONTACT NAME:	
	PHONE (410) 685-4625 (A/C, No, Ext):	FAX (410) 685-3071 (A/C, No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Property and Casualty Insurance Company of Hartford	NAIC# 34690
INSURED THE GROUNDS CREW 1400 POST OAK BLVD HOUSTON TX 77056-3029	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. * LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. LIMITS SHOWN ARE INCLUSIVE OF AMOUNTS REQUESTED BY THE CERTIFICATE HOLDER AND MAY NOT REFLECT POLICY LIMIT AMOUNTS IN EXCESS OF THOSE REQUESTED. *Not Applicable in WY

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR General Liability GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC. OTHER:		30 SBA CF3YL1	08/27/2026	08/27/2027	EACH OCCURRENCE \$ \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ \$1,000,000 MED EXP (Any one person) \$ \$10,000 PERSONAL & ADV INJURY \$ \$1,000,000 GENERAL AGGREGATE \$ \$2,000,000 PRODUCTS - COMP/OP AGG \$ \$2,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY		30 SBA CF3YL1	08/27/2026	08/27/2027	COMBINED SINGLE LIMIT (Ea accident) \$ \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE -EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	Employment Practices Liability Insurance		30 SBA CF3YL1	08/27/2026	08/27/2027	Each Claim Limit \$25,000 Annual Aggregate Limit \$25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Those usual to the Insured's Operations.

CERTIFICATE HOLDER

For Informational Purposes
 1400 POST OAK BLVD
 HOUSTON TX 77056-3029

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Suana L. Castaneda

EXHIBIT C
Contractor Certification

Definitions:

Covered employees: Employees who have or will have continuing duties related to the service to be performed at the District and have or will have direct contact with students. The District will be the final arbiter of what constitutes direct contact with students.

Disqualifying criminal history: Any conviction or other criminal history information designated by the District, or one of the following offenses, if at the time of the offense, the victim was under 18 or enrolled in a public school: (a) a felony offense under Title 5, Texas Penal Code; (b) an offense for which a defendant is required to register as a sex offender under Chapter 62, Texas Code of Criminal Procedure; or (c) an equivalent offense under federal law or the laws of another state.

On behalf of CO ("Contractor"), I certify that [check one]:

☐ Contractor has no employees; Contractor provides services to the District as an individual and has or will have direct contact with students. Contractor certifies that Contractor does not have a disqualifying criminal history.

Or

☐ None of Contractor's employees are *covered employees*, as defined above. If this box is checked, I further certify that Contractor has taken precautions or imposed conditions to ensure that Contractor's employees will not become *covered employees*. Contractor will maintain these precautions or conditions throughout the time the contracted services are provided.

Or



Some or all of Contractor's employees are *covered employees*. If this box is checked, I further certify that:

1. Contractor has obtained all required criminal history record information regarding its covered employees. None of the covered employees has a disqualifying criminal history.
2. If Contractor receives information that a covered employee subsequently has a disqualifying criminal history, Contractor will immediately remove the covered employee from contract duties and notify the District in writing within 3 business days.
3. Upon request, Contractor will provide the District with the name and any other requested information of covered employees so that the District may obtain criminal history record information on the covered employees.
4. If the District objects to the assignment of a covered employee on the basis of the covered employee's criminal history record information, Contractor agrees to discontinue using the covered employee to provide services at the District.

Noncompliance or misrepresentation regarding this certification may be grounds for contract termination.

Cory D. Smith
Signature

09/14/2026
Date

OTHER REVENUES
GRANTS FROM PRIVATE SOURCES

CDC
(EXHIBIT)

REQUEST FOR ACCEPTANCE OF GIFT

School: Pine Shadows Elementary

Board Policy: CDC(LOCAL)

Description of Gift: Teacher Shopping Spree

Donor:

Name of Donor/Company/Foundation: Office Depot #15

Attention (please supply name): Mark Palmer (Senior Store Mgr.)

Address: 10217 Katy Freeway

City: Houston

State: Tx

Zip: 77024

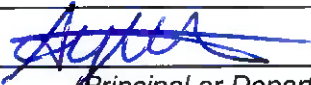
Telephone: (713) 467-7807

Where and how will this gift be used: Supplies for teachers and campus.

Estimated value (as set by donor): \$10,000

Cost to District (example: pick up, installation, and maintenance): N/A

Principal or department head responsible for adding item to property management inventory system, if applicable: _____

Acceptance recommended: 
(Principal or Department Head signature)

Date approved by Board: (if \$5,000 or more) _____

Property Management Control No.: (if applicable) _____

In compliance with the Omnibus Budget Reconciliation Act of 1993, this acknowledges the contributions and advises that the District provided no goods or services in consideration, in whole or in part, for any of the contributions described above.

☐ Copy provided to Donor

Martinez, Aylin

From: Mark Palmer <Mark.Palmer@OfficeDepot.com>
Sent: Tuesday, October 13, 2026 2:54 PM
To: Martinez, Aylin
Subject: [Promotional] Exciting Opportunity for Your Teachers – \$10,000 Classroom Shopping Spree! 🎁 FROM OFFICE DEPOT!.

CAUTION: This email originated from outside of Spring Branch ISD.

Dear Principal Martinez,

I hope you are doing well!

I wanted to reach out personally because an incredible opportunity has come available, and you were the very first person I thought of. Office Depot has provided funding that we are looking to invest back into our community, and I would love for your teachers to benefit from it.

The Gessner Office Depot store is excited to sponsor a **Teacher Shopping Spree valued at \$10,000!** 🎁

Here's the exciting part:

- ❖ Up to **40 teachers** can participate
- ❖ Each teacher will receive **\$250** to shop for classroom supplies and educational resources
- ❖ A total of **\$10,000** will be invested directly into your classrooms and students

As educators continuously go above and beyond, often purchasing supplies with their own money, we couldn't think of a better way to give back and help support the amazing work happening at your school.

We are targeting **Friday, November 13th, from 3:30 PM to 5:30 PM** for this special event, and we would love to partner with you to make it an unforgettable experience for your teachers.

Please give me a call on my cell phone at **281-253-2823** at your convenience so we can discuss the details and begin planning. I am truly excited about the possibility of celebrating and supporting your staff in such a meaningful way.

Thank you for everything you and your teachers do for the community. We look forward to creating a memorable experience that directly impacts your classrooms and students.

Warm regards,

Mark Palmer

Senior Store Manager/ District Training Manager/ Region 41 NPS Captain
Office Depot #15 & #3312
10217 Katy Freeway
Houston, Tx 77024
Mark.Palmer@OfficeDepot.com
Tel. 713-467-7807