Policy Subcommittee Meeting Minutes

Call to Order The meeting of the Policy Subcommittee was called to order by Chair Samantha Mannion on Wednesday, September 23, 2026, at 7:00 p.m.

Attendance

- **Subcommittee Members Present:** Samantha Mannion (Chair), Kimberly LaTourette, Amy Johnson, Kathy's Personal.
- **Others Present:** Dr. Kenneth Craw (Superintendent), Dominic Cipollone, Millie Kellogg.

Approval of Minutes

- **Motion:** Made by Kimberly LaTourette and seconded by Amy Johnson to approve the Policy Subcommittee minutes from the meeting on May 27, 2026.
- **Action:** Motion carried unanimously (4–0).

Information / Action Items

1. Policy 5142 – School Safety, Preparation, Response, and After Action

- **Discussion:** Superintendent Dr. Kenneth Craw presented this proposed new policy, which incorporates recent statutory changes. The policy affirms that non-confidential portions of the district's All-Hazards Plan may be disclosed upon request, establishes timelines for communicating crisis response drills to families, and includes protocols for handling immigration inquiries through the Superintendent's office.
- **Action:** Moved to the full Board of Education for consideration.

2. Policy 3231A – Medical Reimbursement for Special Education Students

- **Discussion:** Dr. Craw explained that the proposed revision aligns with statutory changes allowing parents to provide electronic signatures for medical service reimbursements (e.g., nursing, speech, OT/PT). This change aims to streamline obtaining parental consent without impacting families.
- **Action:** Moved to the full Board of Education for consideration.

3. Policy 5114A – Suspension and Expulsion / Due Process / Referral to the Police

- **Discussion:** Dr. Craw highlighted statutory revisions that updated the standard for out-of-school suspension from causing "physical harm" to "serious physical harm". The subcommittee discussed concerns regarding the lack of a clear definition for "serious physical harm" and potential administrative challenges. Dr. Craw agreed to seek clarification from CABE prior to full board review.
- **Action:** Moved to the full Board of Education for consideration, pending administrative clarification.

4. By-law 9030 – Commitment to Democratic Principles Governing Board / Staff Communications and Interactions

- **Discussion:** Chair Samantha Mannion introduced proposed language (Section 4) establishing an expectation that Board of Education members attend high school commencement absent extraordinary circumstances. Members debated whether mandatory or highly encouraged language should be codified in policy or handled informally through board coordination.
- **Action:** No motion was made; the proposed revision died in committee.

Discussion Items

Parameters and Criteria for Systemic Review of Existing Policies

- **Discussion:** Dr. Craw proposed implementing a systematic review cycle for existing district policies, starting with the 5000 (Student) series. The subcommittee agreed on the value of establishing an ongoing policy review schedule.

Adjournment

- **Motion:** Made by Samantha Mannion and seconded by Amy Johnson to adjourn the meeting.
- **Action:** Motion carried unanimously. The meeting was adjourned at 7:47 p.m.