AR 9230 BOARD MEMBER ORIENTATION

The following are the specific topics to be covered or materials to be provided in the orientation of new board members. Orientation will be provided by the Superintendent, the board president, or individual board members independently, and through board work sessions in October and November of each school year.

Superintendent will provide:

- Discussion of policy versus regulation
- Copy of negotiated agreements with Sitka Education Association (SEA), Sitka Education Support Professional Association (SESPA), and Superintendent's contract and job description
- Discussion of Alaska's instructional standards and strategic plan
- Visits with other district management personnel (principals, food service director, business manager, and other district office staff)
- Facilities tour with superintendent or designee
- Copy of student handbooks

Board Secretary will provide:

- Minutes from the board meetings of the previous six months
- Access to and orientation to the board policy manual
- Access to and orientation to School Board Teams site
- Access to and orientation to BoardBook
- Orientation to AASB website
- Copy of student handbooks

Board President will provide:

- Discussion of mission statement and board goal(s)
- The School Board meeting process
- Review of Liaison Policy
- Review of "Roles and Responsibilities for School Board Members and Superintendents"

Individual board members will provide:

- Visits with incumbent board members

October orientation work session will provide:

- A session on interactive communication styles

- An overview of the strategic plan
- An overview of the Board master calendar
- A review of the Board committees and board member interest in committee assignments
- A review of the responsibility of the board (BP 1140)
- A review of Board Bylaws
- The process for decision making
- A review of the Board self-evaluation process and goal setting by the Board
- An overview of the AASB roles and references for board members

ADOPTED: May 6, 2026

Sitka School District