

**City of Stewartville
City Council Regular Meeting Minutes
Stewartville City Hall
October 13, 2026**

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER - Mayor King called the meeting to order on October 13th, 2026 at 6:00pm.

Present: King, Anderson, Arndt, Beyer & Oeltjen

Also Present: City Administrator Schimmel, Public Works Director Hale, Finance Officer Grabau and City Clerk Jefferson

III. APPROVAL OF AGENDA

Motion made by Anderson, second by Oeltjen to approve the agenda. Unanimously approved.

IV. APPROVAL OF COUNCIL MEETING MINUTES

Motion made by Beyer, second by Arndt to approve the regular meeting minutes of September 22, 2026. Unanimously approved.

V. FINANCE AND BUDGET - Grabau explained that she is currently in the middle of transitioning to the new software system, and that the listings would look a little different as the transition takes place.

Motion made by Beyer, second by Oeltjen to approve the Accounts Payable listings. Unanimously approved.

VI. MOTIONS AND GENERAL BUSINESS

- A. **2026 Emergency Warning Siren** - Emergency Management Director Jon Jacobson and City staff reviewed the City's emergency warning capabilities and identified the need for an additional siren in the northwest portion of Stewartville to improve coverage for the Southern Hills, Petersen Subdivision, and Schumann Business Park areas.

The current emergency siren fund balance is \$38,130.50. Olmsted County Emergency Management obtained a TIPS quote from Federal Signal Corporation for \$33,339.10. Olmsted County will purchase and coordinate installation of the siren, and the City will reimburse the County for the cost. Additional installation costs or unforeseen requirements may apply.

Schimmel noted that the electrical work looked to be the only additional cost.

Motion made by Anderson, second by Beyer to approve reimbursement to Olmsted County Emergency Management for the purchase and installation of an emergency warning siren. Unanimously approved.

- B. **Massage Inspection Program** - The City's previous Joint Powers Agreement with Olmsted County for massage establishment inspection services expired in March 2026. Olmsted County proposed a new agreement that includes automatic renewal unless either party provides notice of termination and an updated sanitarian hourly rate of \$90 beginning in 2027, increased from the previous rate of \$85 per hour. Discussion took place on the hourly rate and if this would increase year after year.

Motion made by Beyer, second by Oeltjen to enter into a new Joint Powers Agreement with Olmsted County for massage establishment inspections. Unanimously approved.

- C. **2027 Capital Improvement Project** - Council discussed moving the original 2027 CIP project to 2028 at the September 22, 2026, meeting and directed staff to identify a smaller project for 2027. Staff identified 2nd Avenue SW as a potential project. Council considered approving a feasibility study to evaluate the proposed improvements, estimated costs, and potential funding options. Discussion took place regarding whether 4th Avenue SW would be necessary for the project. Hale recommended evaluating the need for the improvements but noted that he believes they are necessary. Hale also stated that the feasibility study could be completed in-house.

Motion made by Beyer, second by Anderson to approve a feasibility study for 2nd Avenue SW to evaluate the proposed improvements, estimated project costs, and potential funding options for consideration as a 2027 CIP project. Unanimously approved.

- D. **Lot Split - 519 5th Ave SE** - The owner of 519 5th Avenue SE requested to split Lot 14, Block 1, Robbin Addition, into three parcels. The City previously installed water and sewer connections to accommodate future homes. Although the proposed lots do not meet the 70-foot minimum frontage requirement, the City had previously acknowledged they would be buildable. The Planning Commission held a public hearing on October 6, 2026, and recommended approval of the lot split. arndt, oeltjen

Motion made by Arndt, second by Oeltjen to approve the lot split at 519 5th Ave SE. Unanimously approved.

- E. **Lot Split - Meadow Park North** - The City of Stewartville requested to split three City-owned parcels within Meadow Park North. The proposed split would allow Adamson's Golf Course to expand and improve the course. The Park Board reviewed the proposal, and the Planning Commission held a public hearing on October 6, 2026, and recommended approval of the lot split to the City Council. Mayor King questioned the fence work needing to be done. Schimmel explained that Adamson's would be responsible for moving the fence and making improvements to the trail system near one of the parcels. Discussion took place on conditions being included in the agreement. Conditions as follows:

Parcel A:

Any and all fence re-alignment, any and all trail re-alignment with existing East/West Trail along Root River – including any and all demo, the complete construction of the newly re-aligned paved trail according to city specifications and approval, and any possible MnDOT approval, and any and all necessary ground/turf restoration.

Parcel B:

Any and all fence re-alignment, and any and all brush and tree removal, and any and all necessary ground/road/turf restoration.

Parcel C:

Any and all fence re-alignment, and any and all necessary brush and tree removal, and ground/turf restoration.

Motion made by Anderson, second by Beyer to approve the lot split of three parcels within Meadow Park North, with conditions. Unanimously approved.

VII. MAYOR, STAFF, AND CONSULTANTS REPORTS

A. MAYOR'S REPORT

- Sympathy to the families of Howard Sloneker, Timothy Griffin, Ronald Boone, Darrel Smith, Nancy Hansen, and Raymond Hornberg
- Support our American Legion October 24th for their steak and shrimp supper
- The Fire Department had a great turnout for their event
- Today is Finance Officer, Grabau's birthday

B. CITY ADMINISTRATOR'S REPORT

- Schimmel provided an update on the library expansion project, noting that progress was going well and work was proceeding as expected. He also addressed resident concerns regarding micromobility vehicles and reviewed current laws and regulations. Council supported increased enforcement, and Mayor King noted growing concerns with golf carts.

C. FINANCE OFFICER'S REPORT

- Grabau provided an update on the software changeover, outlining the progress made and the anticipated timeline for implementation.

D. PUBLIC WORKS DIRECTOR'S REPORT

- Hale provided an update on the swimming pool repairs. The company that completed the previous work used a camera to inspect the piping and identify the issue. A plugged drain line is suspected. Hale noted that the company, based out of Kansas City, agreed with the initial findings and offered to come to Stewartville to help resolve the issue. Discussion also took place regarding the possibility of lining the pipe. Hale stated that the company has been great to work with and expressed hope that a solution can be found.

Hale also noted that the leaf machine is scheduled to begin operating Monday and that parks will remain open until temperatures are forecast to reach 25 degrees.

E. CITY ENGINEER'S REPORT

- No report

F. LIBRARY DIRECTOR'S REPORT

- No report

G. FIRE CHIEF'S REPORT

- No Report

H. POOL DIRECTOR'S REPORT

- No Report

VIII. COMMITTEE, COMMISSIONS, AND BOARD REPORTS

- A. CHAMBER OF COMMERCE - No Report
- B. EDA/HRA - No Report
- C. FINANCE - No Report
- D. LIBRARY - No Report
- E. PARK BOARD - No Report
- F. PERSONNEL - No Report
- G. PLANNING AND ZONING - Meeting Minutes of October 6, 2026
- H. PUBLIC SAFETY - No Report
- I. PUBLIC WORKS - No Report
- J. RAEDI - No Report
- K. ROCOG - Meeting Minutes of August 26, 2026

IX. COMMUNICATIONS

- X. OPEN MIC** - The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employees name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.

Guy Johnson - 1151 Peterson Ct NW: Introduced himself as the new superintendent and expressed interest in building collaboration between the City and the school district. He noted he has been in the community for three months and looks forward to working together.

Brian Mueller: Provided an update on the Airport Zoning Board meeting scheduled for October 22 and noted that proposed changes may ease height restrictions.

XI. ADJOURN - 6:30pm

Motion made by Anderson, second by Oeltjen to adjourn the meeting. Unanimously approved.

Respectfully submitted,

*Cassandra Jefferson
City Clerk*