Minutes of School Board Meeting

The Board of School Directors
Warwick School District

A meeting of the Board of School Directors of Warwick School District was held Tuesday, October 20, 2026, beginning at 7:00 PM in the Warwick School District Board Room, 301 West Orange Street, Lititz, PA 17543. This meeting was open to the public to attend in person.

1. **PUBLIC COMMENT IN BOARD MEETINGS**

As per board policy 903: Public Participation in Board Meetings - anyone who wished to speak at a board meeting will be asked to sign up by 3:30 p.m. on the day of the board meeting. Sign-ups can be completed by emailing school board secretary, Mrs. Janice Boyer, at boardsecretary@warwicksd.org, or by calling (717) 626-3700, ex. 7007.

Board meetings are designed for the district to be able to conduct business and should be places of appropriate decorum, and treated with the same respect as a legal proceeding. All those in attendance must recognize their personal behavior cannot interfere with, or otherwise disturb, the intended purpose of these meetings. Additionally, we are setting an example for the students of our district. Students may be physically or virtually present at any time.

The school board respects the right of taxpayers and residents to speak, but public comment is not a forum to interfere with, or disrupt, the purpose of these meetings. Your cooperation with these expectations is appreciated.

2. **WELCOME**

2.A. **Call to Order**

Mrs. Zimmerman, President, called the meeting to order at approximately 7:00 p.m.

2.B. **Pledge of Allegiance**

2.C. **Roll Call**

The Board Secretary called the roll of the Board: Michael Brown, Scott Landis, Angie Lingo, Jerry Steinman, Reggie Weaver, Dr. Kirk Wolfe, Daniel Woolley, Emily Zimmerman, and Trent Goodhart, Student Representative, were present. James Koelsch was absent.

Others attending the meeting in person: Dr. Jason Reifsnyder, Superintendent; Dr. Melanie Calender, Assistant Superintendent; Dr. Steve Szobocsan, Assistant Superintendent; Jennifer Snyderman, Chief Financial Officer and Board Treasurer; Janice Boyer, Board Secretary; Noelle Brossman; Beth Hartranft; and Tom Shumaker.

The following individuals were in attendance at the meeting and utilized the sign in sheets provided:

Kimberly Regennas Jeanette Bontrager Teresa Goodhart Shirley Showalter
Cindy Wingenroth

3. **PRESENTATIONS**

3.A. Capital Plan Board Overview - Chris Celmer of Devopar Consulting

Mr. Celmer provided a high-level overview of the planning process related to building infrastructure. Devopar along with their partners did evaluations of district buildings in order to provide for the planning of future upgrades related to mechanical, electrical, plumbing, safety concerns, etc.

3.B. Bonds/Capital Planning - Lauren Stadel of Raymond James

Mrs. Stadel provided an overview of the district's debt profile as it relates to debt service and borrowing position.

4. **RECOGNITION OF CITIZENS ON AGENDA ITEMS**

Board Policy 903 addresses public participation at meetings and can be found using this LINK.

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding motions on the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

NONE

5. **APPROVAL OF AGENDA**

It was recommended that the Board approve the Agenda as proposed.

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the agenda as presented. Motion passed 8-0.

6. **APPROVAL OF MINUTES FROM OCTOBER 6, 2026**

It was recommended that the Board approve the Minutes from the Special Voting Meeting of October 6, 2026 as presented on the attachment.

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the Minutes of the special voting session meeting of October 6, 2026, as presented on the attachment. Motion passed 8-0

7. **STANDING COMMITTEE REPORTS**

7.A. **Budget & Finance**

The Budget & Finance Committee did not meet during the month of October and does not have any recommendations for the board at this time. The next meeting of the committee is scheduled for Tuesday, November 17, 2026 at 5:15 p.m. in the Board Room of Warwick School District.

7.B. **Building & Property Committee**

The Building & Property Committee met Tuesday, October 20, 2026 at 5:15 p.m. prior to this board meeting. The next meeting of the committee is scheduled for Tuesday, December 15, 2026 at 5:15 p.m. in the Board Room of Warwick School District.

Mr. Weaver shared that this committee met prior to this board meeting and received an in-depth report from Devopar Consulting.

7.C. **Education Committee**

The Education Committee did not meet during the month of October and does not have any recommendations for the board at this time. The next meeting of this committee is scheduled for Tuesday, November 3, 2026 at 5:15 p.m. in the Board Room of Warwick School District.

7.D. **Student Activities Committee**

The Student Activities Committee met at 5:15 p.m. on Tuesday, October 6, 2026 in the Board Room. The next meeting of the committee is scheduled for Tuesday, December 1, 2026 at 5:15 p.m. in the Board Room of Warwick School District.

Mr. Brown shared that this committee met on October 6, 2026 in a brief meeting which included discussions regarding the fence at the baseball field and new advertising signage in the gym. The update to the fence at the baseball field will extend the fence on 1st and 3rd base sides of the field, and is being funded by the baseball parents association.

8. **CONSENT AGENDA**

Description: The consent agenda contains routinely adopted items and items that normally do not require public deliberations on the part of the Board. A Board Member may pull items which will then be discussed and voted on separately.

8.A. **Payment of Bills**

It was recommended that the Board approve the payment of bills as presented on the attachment.

General Fund	$14,172,318.77
Wire Transfers	$7,000,000.00
Capital Projects Fund	$301,307.49
Capital Reserve Fund	None
Cafeteria Fund	$86,332.00
Middle School Fund	$40.00
High School Fund	$7,840.61

8.B. **Treasurer's Report**

It was recommended that the Board approve the Treasurer's Report as presented on the attachment.

8.C. **Reoccurring Contracts and/or Agreements**

It was recommended that the Board approve the following list of recurring contracts that were included in the 26-27 budget, as presented on the attachment. Any new contracts, or those not included in the budget, will appear as a separate action item.

8.D. **Disposal of Obsolete Equipment and Supplies**

It was recommended that the Board approve the list of Obsolete Equipment, as presented on the attachment.

8.E. **Approval of Board Policy Revisions - Second Reading**

It was recommended that the Board approve, as a second reading, the policy revisions to the policies listed below, and as presented on the attachment.

Policy No.	Policy Name
102	Academic Standards (*Programs*)
105	Curriculum (*Programs*)
204.1	Virtual Attendance and Wellness Checks (*Pupils*)
209	Health Examinations/Screenings (*Pupils*)
246	School Wellness (*Pupils*)
249	Bullying/Cyberbullying (*Pupils*)
704	Maintenance (*Property*)
718.1	Facility Dogs (*Property*)
803	School Calendar (*Operations*)
805.2	School Security Personnel (*Operations*)
822	Automated External Defibrillators (AED)/Cardiopulmonary Resuscitation (CPR) (*Operations*)

8.F. **Approval of Board Policy Revisions - First Reading**

It was recommended that the Board approve, as a first reading, the policy revisions to the policy listed below, and as presented on the attachment.

Policy No.	Policy Name
918	Title I Parent & Family Engagement (*Community*)

It was recommended that the board approve the items listed within the consent agenda section as presented above.

Mr. Landis moved, Mr. Woolley seconded, the motion to approve the items listed within the consent agenda section as presented above.

On roll call vote:

Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mr. Steinman, Mr. Weaver, Dr. Wolfe, Mr. Woolley, Mrs. Zimmerman
Abstain: None
Nays: None
Absent: Mr. Koelsch

9. **ACTION ITEMS**

9.A. **Personnel Actions**

9.A.1. **Resignation(s)**

It was recommended that the board approve the resignation of the following individual(s):

Non-Instructional

Name	Building(s)	Position	Effective Date
Winifred Castle	JRB	Food & Nutrition Services Assistant	9/18/2026

Laralye Emlet	KH	Student Support Assistant	10/26/26
Jeffrey Kay	WMS	Building Services employee	10/16/26
Denise Schoppner	WHS	Student Support Assistant	10/5/26

Supplemental/Extra-duty

Name	Building(s)	Position	Effective Date
CJ Freeman	WHS	Assistant Unified Bocce Coach	10/8/2026
Emmeline McFarling	WHS	Musical Assistant	9/30/26
Lyle Ressler	WMS	JH Assistant Track Coach	10/2/26

Mr. Woolley moved, Mr. Steinman seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mr. Steinman, Mr. Weaver, Dr. Wolfe, Mr. Woolley, Mrs. Zimmerman
Abstain: None
Nays: None
Absent: Mr. Koelsch

9.A.2. **New Hires**

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements, clearance checks, and release from current employer *(if applicable),* as presented.

Instructional

Name	Building(s)	Position	Annual Salary	Effective Date
Caitlin Longenecker	LE	Kindergarten Teacher	$66,514.00	effective pending receipt of the appropriate paperwork.

Non-Instructional

Name	Building(s)	Position	Hourly Rate	Effective Date
Marie Beamenderfer	WSD	Food & Nutrition Services Substitute (as needed)	$14.00	effective pending receipt of the appropriate paperwork.
Patricia Henderson	LE	Secretary (5.75 hours/day)	$16.99	effective pending receipt of the appropriate paperwork.
Bridget Myers	LE	Special Programs Assistant (5.75 hours/day)	$18.14	effective pending receipt of the appropriate paperwork.

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mr. Steinman, Mr. Weaver, Dr. Wolfe, Mr. Woolley, Mrs. Zimmerman
Abstain: None
Nays: None
Absent: Mr. Koelsch

9.A.3. **Supplemental/Extra-Duty Contracts (coaches, club advisors, etc.)**

It was recommended that the Board approve the Supplemental/Extra-Duty Contracts of the following individual(s):

Name	Building(s)	Position	Step/Annual Salary	Effective Date
Jenna Brower	WMS	Student Council Advisor	Fb1 / $801.00	10/21/2026
Brett Moore	WHS	Boys Lacrosse Head Coach	Ca9 / $6,128.00	effective pending receipt of the appropriate paperwork
Marcus Zimmerman	WMS	JH Assistant Wrestling Coach	Bc3 / $3,136.00	effective pending receipt of the appropriate paperwork

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the supplemental/extra-duty contracts for the individuals named above.

On voice vote:

Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mr. Steinman, Mr. Weaver, Dr. Wolfe, Mr. Woolley, Mrs. Zimmerman
Abstain: None
Nays: None
Absent: Mr. Koelsch

9.A.4. **Leave of Absence(s)**

It was recommended that the Board approve the Leave of Absence Requests as presented below:

Employee No.	Leave Type	Start Date*	End Date*	Return to Work Date
13800	FMLA with Child Rearing Leave	January 4, 2027	June 7, 2027	first day of the first semester of the 2027/2028 school year.
13933	FMLA with Child Rearing Leave	November 20, 2026	June 7, 2027	first day of the first semester of the 2027/2028 school year.

*these dates are approximate.

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the leave of absence requests for the individuals named above.

On voice vote:

Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mr. Steinman, Mr. Weaver, Dr. Wolfe, Mr. Woolley, Mrs. Zimmerman
Abstain: None
Nays: None
Absent: Mr. Koelsch

9.A.5. **Classroom Monitors**

It was recommended that the Board approve the election of the individual listed below as a Classroom Monitor, effective October 21, 2026, until a resignation is submitted or active status is changed by the district:

Name
Heather Kline

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the individual named above as a classroom monitor.

On voice vote:

Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mr. Steinman, Mr. Weaver, Dr. Wolfe, Mr. Woolley, Mrs. Zimmerman

Abstain: None
Nays: None
Absent: Mr. Koelsch

9.A.6. **District Approved Photographer**

It was recommended that the Board approve the election of the individual listed below as a district approved photographer, effective October 21, 2026, until a resignation is submitted or active status is changed by the district:

Name
Erin Myers

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the individual named above as a district approved photographer.

On voice vote:
Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mr. Steinman, Mr. Weaver, Dr. Wolfe, Mr. Woolley, Mrs. Zimmerman
Abstain: None
Nays: None
Absent: Mr. Koelsch

Dr. Reifsnyder called for highlights from the Treasurer's Report. Mrs. Snyderman provided those highlights.

10. **APPROVAL OF SUBSTITUTE GUEST TEACHER LIST**

It was recommended that the Board approve the list of STS substitutes enrolled in the Guest Teacher program, as per the attachment. A listing of active Guest Teachers will be updated on a quarterly basis as needed.

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the list of STS substitutes enrolled in the Guest Teacher program, as presented on the attachment.

On roll call vote:
Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mr. Steinman, Mr. Weaver, Mr. Woolley, Mrs. Zimmerman
Abstain: Dr. Wolfe *(a copy of the signed Abstention Memorandum is included with the official Minutes)*
Nays: None
Absent: Mr. Koelsch

11. **APPROVAL OF AGREEMENT FOR THE PROVISION OF ATHLETIC TEAM PHYSICIAN SERVICES**

It was recommended that the Board approve the Agreement for the provision of Athletic Team Physician Services with Penn State Health, 100 Crystal A Drive, Hershey, PA, as set forth on the attachment.

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the Agreement for the provision of Athletic Team Physician Services with Penn State Health, as presented on the attachment.

On roll call vote:
Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mr. Steinman, Mr. Weaver, Dr. Wolfe, Mr. Woolley, Mrs. Zimmerman
Abstain: None
Nays: None
Absent: Mr. Koelsch

12. **APPROVAL OF 25-26 FUND BALANCE RESOLUTION**

It was recommended that the Board approve the Committed Fund Balance Resolution for June 30, 2026, as presented in the attached document. This Resolution establishes the General Fund commitments for the FY 25-26 financial statements and creates a new commitment for WarwickWARE ($460,465.00) to capture the intellectual property value from the WarwickWARE Fund consolidation. It also adjusts the Future Operating Deficits commitment to absorb the net fund balance impact of the consolidation.

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the Committed Fund Balance Resolution for June 30, 2026, as presented on the attachment.

On roll call vote:

Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mr. Steinman, Mr. Weaver, Dr. Wolfe, Mr. Woolley, Mrs. Zimmerman
Abstain: None
Nays: None
Absent: Mr. Koelsch

13. **BOARD MEMBER LIAISON REPORTS**

13.A. Student Representative
Speaker(s): Trent Goodhart, Student Representative

Mr. Goodhart provided updates on the following:

- FBLA Club recently had a guest speaker from Chick-fil-A at one of their recent meetings.
- Members of FBLA recently participated in the American Heart Association's Heart Walk.
- Elementary students held a Fun Run at the Lititz recCenter. Approximately 250 students participated.
- Three (3) high school students were named "Commended Students" as part of the National Merit Scholar Program: Elliot Park, Sophia Spurrier, & Travis Stuckey
- National Honor Society participated in the recent Trunk or Treat event. The theme for this year was Dr. Suess
- Field Hockey & Soccer are competing in post-season competition
- Dedication of the new High School will be held on November 5th.

13.B. Superintendent
Speaker(s): Dr. Reifsnyder

Dr. Reifsnyder shared the following:

(The highlights which were shared correlate with the photos seen in a slideshow playing concurrently with this update.)

- The Tri-M Music Honor Society Induction and Concert will take place tomorrow evening at 7:00 p.m. at Warwick High School. The free concert will feature performances by several music groups. A livestream link will also be available on the district website for those who wish to attend virtually.
- Warwick School District will host its 11th Annual Resilience Event on Thursday, November 5, from 5:30 to 7:30 p.m. at Warwick High School. This year's theme, "What Does High School Look Like Today – Warwick Edition," will give attendees an opportunity to experience high school through student-led tours, student and teacher demonstrations, and a dedication ceremony. Light refreshments and community resources will also be available.

- At the end of September, Warwick High School celebrated its 2026 Homecoming. KoriElle McMillion was crowned Homecoming Queen, with Aryella Montalvo named first runner-up and Brooke Ruth named second runner-up.
- Twelve new members and two honorary members were inducted into the German Honor Society, Delta Epsilon Phi, during a candle-lighting ceremony at Lititz Springs Park.
- Seventh-grade students participated in a Financial Reality Fair, while eighth-grade students toured the Lancaster County Career & Technology Center (CTC) to explore career pathways and begin thinking about their futures.
- Eleventh-grade students took part in REAL Life Day, partnering with volunteers to learn about budgeting, making sound financial decisions, and preparing for life after high school.
- Members of Warwick High School's Class of 1976 returned to campus to celebrate their 50th class reunion. Alumni toured the school and learned about the experiences and opportunities available to today's high school students.
- Several middle school students participated in ABC Keystone's annual Construction Wars, an engaging, hands-on event that allowed students to explore construction skills through building and creating.
- High school German students attended German-American Day at Franklin & Marshall College, joining students from across the region for interactive, educational workshops celebrating German language and culture.
- During National Fire Prevention Week, local emergency responders visited each of our elementary schools to provide students with important fire safety lessons and information.
- Field trip season is in full swing across the district! Students of all ages have enjoyed educational experiences at destinations including Cherry Crest Adventure Farm, JA BizTown, and Gretna Glen, along with many other opportunities to extend their learning beyond the classroom.

These events and accomplishments showcase the many ways Warwick students are learning, growing, and engaging with their community.

13.C. Labor and Management Committee
Speaker(s): Mrs. Zimmerman

Mrs. Zimmerman shared that no meeting was held in October. She thanked WEA for their willingness to meet and to have ongoing conversations with administration.

13.D. Lititz Recreation Center Representative
Speaker(s): Mrs. Lingo

Mrs. Lingo shared that no meeting was held in October.

13.E. Legislative Committee
Speaker(s): Mr. Steinman

Mr. Steinman shared that there is a continued push to ban cell phones in schools and this bill has been moved back to the Senate for consideration. It calls for school boards to approve a policy to go into effect for the 2027/2028 school year.

13.F. IU Representative
Speaker(s): Mr. Woolley

Mr. Woolley shared that the IU Board met on Wednesday, October 13, 2026 at the Lancaster IU building. He was unable to attend this meeting due to a work conflict. The IU board approved $23.4 million in disbursements at the meeting and approved 67 personnel actions items. The next meeting of the IU board is schedule for November 11, 2026 at the Lancaster location.

13.G. Lancaster County Career and Technology Center Representative
Speaker(s): Mr. Steinman

Mr. Steinman shared that the CTC is exploring the next phase of the Mount Joy housing project as well as working with the Northwest Regional Police Department with regard to a School Resource Officer for the Mount Joy campus. Warwick senior, Hannah Knudson, was named as a Student of the Month in Photography and Multimedia Communications at the Brownstown Campus.

13.H. Lancaster Academy Joint Operating Committee Representative
Speaker(s): Dr. Wolfe

Dr. Wolfe shared that meetings are held on the first Wednesday of each month and the next meeting is scheduled for December. He shared that this program is for students who struggle in the traditional classroom setting and might not graduate without the program that is provided by the Lancaster Academy.

14. **COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS**

None

15. **INFORMATION**

Mrs. Zimmerman shared that the board met in Executive Session on October 15, 2026 to regarding an ongoing personnel matter. Legal briefs on this matter are to be submitted by November 12, 2026. Additional meetings may be held until the matter has reached a resolution.

16. **ADJOURNMENT TO EXECUTIVE SESSION**

Mrs. Zimmerman announced that an Executive Session will be held immediately following this board meeting to discuss matters of personnel. The Board will also participate in a workshop with Dr. Reifsnyder immediately following the Executive Session. this board meeting.

There being no further business, Mr. Goodhart moved to adjourn the meeting. Mr. Weaver seconded the motion and the meeting adjourned at 8:17 p.m. (8-0)

Respectfully submitted,

/S/

Janice Boyer, Board Secretary