



Board Action Required ☒

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To: Coppell ISD Board of Trustees

From: Randy Fite – Chief Operations Officer

Date: October 26, 2026

cc: Dr. Leanne Shivers, Dr. Amber Lasseigne, Josette Dobbins, Eric Lozano

Re: **Approval of the Child Nutrition Department to purchase a replacement dish machine for Coppell Middle School West based on competitively solicited and evaluated quotes.**

The dish machine at Coppell Middle School West has experienced numerous issues resulting in costly repairs over the last year. The dish machine is currently down again and requires additional expensive repairs. After a review of the on-going costs versus the cost to replace it with a new reliable unit, it is recommended to proceed with a new dish machine for Coppell Middle School West. For this purchase, competitive quotes will be obtained and evaluated based on compliance with specifications and overall long-term value.

This purchase will be funded utilizing Proposition A, 2023 bond funds allocated specifically for child nutrition kitchen equipment replacements. Quotes are obtained in accordance with Texas Education Code §44.031 through the district's membership with Sourcewell and Region 19 Allied States purchasing cooperatives.

This replacement will improve reliability, increase operational efficiency, reduce maintenance costs, and provide upgraded equipment to better support the daily operations of the kitchen at Coppell Middle School West.

The total cost of these quotes for the new dish machine at Coppell Middle School West will not exceed \$50,000. A 10% contingency is also recommended to cover any unforeseen costs that may come up related to this work.

This dish machine replacement has an anticipated completion of December 2026.

Recommendation: Approval and authorization are requested to award the bid to the supplier that meets all specifications and provides the best overall value for the replacement of the dish machine at Coppell Middle School West, utilizing Sourcewell Cooperative Contract No. 063022-PAS and/or Region 19 Allied States Cooperative Contract No. 26-7553, respectively.

It is further recommended that \$50,000 be approved for this work, along with an additional 10% contingency of \$5,000, for a total authorized amount not to exceed \$55,000.