

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
October 12, 2026
Regular Meeting - 6:30 p.m.
District Office
4115 Ambassador Blvd.
St. Francis MN 55070
M I N U T E S

The regular meeting was called to order by Board Chair Burr at 6:30 p.m. with the following members present: Directors, Rob Schoenrock, Annette West, Chad Working, Jessica Bakken-Kleven, and Jake Humphrey, and Jill Anderson. Superintendent Karsten Anderson was present.

Call to Order – Pledge of Allegiance

Motion to approve the agenda

Motion was made by Ms. Anderson, second by Mr. Working to approve the agenda.
Motion carried 7-0.

Consideration of Visitors

Community member Barb Anderson addressed the board.

Consent Agenda

Mr. Burr asked if any School Board member wanted to remove any items from the consent agenda.

Motion was made by Ms. Anderson, second by Mr. Working to approve the consent agenda.

Roll Call Vote:

Mr. Schoenrock: aye

Mr. Working: aye

Mr. Burr: aye

Ms. Bakken-Kleven: aye

Mr. Humphrey: aye

Ms. Anderson: aye

Ms. West: aye

Motion carried: 7-0.

- A. THAT the Regular School Board Meeting Minutes of September 28, 2026 be approved as presented.
- B. THAT the Routine Personnel Items be approved as presented.

NEW EMPLOYMENT

Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs / Day	Salary Level	Wage	Effective
Bennett, Rachelle	Building Monitor	Alexis Brodt	SFHS	CONT	171	6.75	Level II, Step 9	\$18.83	10/12/26
Engen, Matthew	Educational Assistant	Open Position	TRAN	CONT	171	7	Level II, Step 6	\$17.80	09/28/26
Herrick, Juliet	Kitchen Assistant	Katelyn Holm	CCE S	CONT	171	7	A12, Step 6	\$19.30	10/19/26
Howard, Nicole	Teacher, SpEd	Angela Kitzrow	SFMS	CONT	186	8	BA/E 1	\$49,866	08/31/26
Mackowick, Virginia	Office Professional	Sandy Xiong	ECF C	CONT	172	7	B22, Step 9	\$22.97	09/28/26
Patterson, Margaret	Educational Assistant, SpEd	New Position	ECF C	CONT	171	4.5	Level III, Step 14	\$20.61	09/29/26
Vadman, Macoy	Educational Assistant, SpEd	New Position	CCE S	CONT	171	6.5	Level III, Step 2	\$19.52	10/01/26
INTERNAL TRANSFERS									
Name	Current Position/Location	Current Days/Hrs	Current Salary	New Position/Location		Days/Hrs	New Salary	Effective	
LEAVES OF ABSENCE									
					Expected Duration		Most recent assignment		
Name	Position		Location		From	To	Days/Year	Hrs/Day	
Beck, Karen	Educational Assistant		CCES		09/23/26	10/21/2026	171	6.75	
Beise, Lori	Educational Assistant		SFLC - RESTORE		09/08/26	10/12/2026 RETURNED	171	6.75	
Hendricks, Stephanie	Teacher		SFES		09/11/26	09/28/2026 RETURNED	186	8.00	

Oas, Amanda	Educational Assistant	SFMS	09/21/2 6	09/28/2026 RETURNED	171	6.75
Stearns, Megan	Teacher	EBES	05/11/2 6	09/28/2026 RETURNED	186	8.00
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION						
Name	Position	Site	Reason		Effective	
Borg, Tammy	Educational Assistant	SFES	Resignation		09/25/2026	
Falck, Rochelle	Educational Assistant	SFHS	Retirement		12/31/2026	
Urang, Cheryl	Driver	TRAN	Resignation		11/13/2026	
Yang, April	Educational Assistant	CCES	Resignation		09/25/2026	

C. THAT the Acknowledgement of Gifts be approved as presented.

D. THAT the Extended Trip Request – SFMS Student Council, be approved as presented.

Information Items and Reports

Administrative Report

Superintendent Karsten Anderson provided an update on administrative matters. Mr. Anderson answered questions from school board members.

Motion to add student council report made by Mr. Working, second by Ms. Anderson to add agenda item 5.3 Student Council Report.

Motion carried: 7-0.

SFHS Student Council Report

Student Council representative Sydney Fiereck provided the board with an update on student council goings on. Ms. Fiereck answered questions from board members.

Academic Achievement Results: FastBridge and MCAs

Stacy Peikert, Director of Curriculum and Instruction provided the board with recent academic achievement results from FastBridge and MCA assessment tests. Ms. Peikert answered questions from board members.

Action Items

Approval of Policy 208

Motion was made by Ms. Anderson, second by Mr. Working to approve Policy 208.

Motion carried: 7-0.

Upcoming Meetings and Preliminary Topics

Superintendent Anderson keeps a 12-month calendar with important issues to track throughout the year. The calendar is included in the Board packet.

School Board Member Reports

Reports were provided by Directors Schoenrock, Working, Humphrey, Bakken-Kleven, West, Anderson, and Chair Burr.

Motion to adjourn made by Mr. Working, second by Ms. Anderson.

Motion carried: 7-0.

Meeting was adjourned at 7:25 PM.

Rob Schoenrock, School Board Clerk