

CROSSLAKE COMMUNITY SCHOOLS

District 4059 · In-Person PreK-8 · Online K-8 · Online 9-12

Telehealth Plan: Student Access to Space for Mental Health Care

Online and In-Person Schools · SY 2026-27

Board Approved: _____

Submitted to Osprey Wilds Environmental Learning Center

Required policy · access to space for mental health care through telehealth (Minn. Stat. § 121A.216)

Dr. Jenna Leadbetter, District Superintendent · Amy Miller, Student Support Services Manager

October 2026

Minnesota law requires schools, to the extent space is available, to give secondary students access to a private space at school to receive mental health care through telehealth from the student's own licensed mental health provider, and to have a plan with procedures for receiving those requests. This plan describes how Crosslake Community Schools (CCS) meets that requirement. Owners: Dr. Jenna Leadbetter, District Superintendent, and Amy Miller, Student Support Services Manager, with the three principals.

1. The Space

CCS maintains a dedicated therapy space at the Crosslake campus, furnished by the district and configured with its school-linked mental health partner, ReGroup Counseling & Consulting PSC. Consistent with the district's agreement, students may use this room for telehealth sessions with their own outside providers, including during ReGroup's scheduled service hours as coordinated. If the therapy room is unavailable, District Office #104 or another private room is assigned. The space provides visual and sound privacy for the duration of the session.

2. How a Student or Family Requests Access

Step	Action	What happens
1	Submit the request	The student or parent/guardian submits a request to the front office or the school counselor/social worker (main line 218-692-5437), or to the Student Support Services Manager (Amy Miller), stating the day(s) and time(s) needed.
2	Provide consent	CCS may request a signed, dated consent — from the parent/guardian, or from the student if age 16 or older — authorizing the student's licensed mental health provider to confirm the student is currently in their care. Consent is valid for the school year.
3	Schedule the space	The office schedules the space and notifies the student's teacher(s) of the recurring appointment. Access is available during regular school hours and, to the extent staff is available, before or after the school day.

3. Devices

Students may use a school-issued device (Chromebook) for the telehealth session, consistent with the district's acceptable use policy.

4. Online Program Students

Online students ordinarily attend telehealth appointments from home. When an online student is on campus for an in-person event or requests campus-based access, the same procedures apply. Absences for telehealth appointments are excused; attendance staff (onlineattendance@crosslakekids.org and inpersonattendance@crosslakekids.org) code these consistently with the approved handbooks.

5. Related Services

This plan governs access to space for a student's own outside provider. School-linked mental health services provided through the CCS–ReGroup partnership, counseling, and 504/IEP-related services follow their own referral and consent processes and are not limited by this plan.

Legal References

Minn. Stat. § 121A.216 (access to space for mental health care through telehealth); Minn. Stat. § 120A.22, subd. 12 (excused absences, telehealth appointments); Minn. Stat. § 13.32 / FERPA (student data privacy)