FOR DISCUSSION

Lisle Community Unit School District 202
Board of Education Meeting
October 26, 2026

SUBJECT: Freedom of Information Act Request

BACKGROUND DATA: The District received Freedom of Information Act request(s) from the following individual(s):

1. Sheri Reid, SmartProcure
2. Teagan Walsh, The Data Branch
3. Parent (Name Redacted)

The District will respond to all the request(s) within the required timeline.

From: Sheri Reid <sreid@smartprocure.com>
Sent: Wednesday, October 7, 2026 8:01 AM
To: kfilipiak@lisle202.org <kfilipiak@lisle202.org>
Subject: SmartProcure FOIA Request - Reminder for Lisle Community Unit School District No. 202

Dear Keith Filipiak or Custodian of Public Records,

SmartProcure submitted a commercial FOIA request on 8/26/2026 and has not received a response or acknowledgment, therefore the original request is being submitted again. If the original request is located, please disregard this request.

SmartProcure is submitting a commercial FOIA request to the Lisle Community Unit School District No. 202 for any and all purchasing records from 5/28/2026 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

If you would like to let me know what type of financial software you use, I may have report samples that help to determine how, or if, you are able to respond.

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature.

Regards,

Sheri Reid
Data Acquisition Specialist
SmartProcure
Direct: (561) 609-6759

From: Teagan Walsh <teagan@databranchus.com>
Sent: Thursday, 01 October 2026 07:53:01
To: district202foia@lisle202.org <district202foia@lisle202.org>
Subject: FOIA Request - Lisle Community Unit School District No. 202

Hello,

The Data Branch is submitting a public records request for purchase order records. We are seeking a spreadsheet or equivalent file covering all purchase orders issued between January 1, 2023, and the present.

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140)

Scope of Request:

We are requesting all purchase orders reflecting purchasing or procurement activity across all departments, divisions, and offices.

If a centralized report is not available, we are happy to accept:

- Department-level or segmented purchasing data
- Any readily available reports
- Or records grouped by department, if that is how they are stored

Requested Details (if readily accessible):

- Purchase order number (or equivalent)
- Purchase date
- Vendor ID or name
- Department or issuing entity (if available)
- Line item description
- Quantity
- Unit price
- Total price

If purchase orders are not maintained, we are willing to narrow this request to the smallest set of records that reconstructs spending and contract awards over the most recent 12–24 months. This could include:

- PO register (PO #, date, vendor, description, fund/GL, amount)
- AP check register or payment ledger (vendor, invoice #, amount, date)
- P-Card transaction logs (cardholder, MCC/merchant, date, amount)

- Any other documents that show vendor names alongside prices

We are flexible on format and can accept records in whichever way your office already keeps them, such as:

- Spreadsheet exports (preferred)
- PDF or Word documents
- Standard ERP or finance system reports
- Any existing summary-level purchasing records your office already maintains

If portions of the responsive records fall under an exemption, please withhold only those portions and produce the rest.

This request *is* being made for commercial purposes. We are committed to complying with any applicable procedures Lisle Community Unit School District No. 202 follows for public records requests, and we are happy to refine or scope down the request if that would make fulfillment more manageable.

Responsive records can be sent to Teagan Walsh at the following:

Email: teagan@databranchus.com

Phone: (302) 585-3132

Address: 2810 N Church St STE 89774, Wilmington, DE 19802

We look forward to your timely response and appreciate your attention to this request. Should it have been directed to the wrong agency or department, please advise or pass it along to the appropriate custodian. Thank you for your cooperation.

Thank you,

Teagan Walsh

The Data Branch Research Team

Where these records go: The Data Branch is building a national reference for public purchasing to help agencies compare vendor pricing and purchasing activity. Learn more at thedatabranch.com/app, try it out at thedatabranch.app, and feel free to share it with your team so they can benefit from the app as well.

A simpler option: Send your complete purchase order list, payment register, or vendor list to contribute@thedatabranch.com. We will handle the matching and update this request accordingly.

Questions or feedback: Contact support@thedatabranch.com for help with our requests or the app. Our team reviews this inbox daily.

INTERNAL REF: 88921de3-98aa

From: [PARENT NAME REDACTED] <[EMAIL ADDRESS REDACTED]
Sent: Thu, Oct 8, 2026 at 1:25 PM
To: Eric Martzolf emartzolf@lisle202.org

[SENSITIVE STUDENT INFORMATION REDACTED].
[SENSITIVE STUDENT HEALTH INFORMATION REDACTED]

I would like a detailed listing of all prior safety-related incidents. Consider it a FOIA request.

As a matter of fact, you can consider this a student records request for [STUDENT NAME REDACTED]'s student file and a FOIA for ALL email and written communications concerning my child while at [SCHOOL NAME REDACTED] and since he's been at [SCHOOL NAME REDACTED]. Send them to this email address within the statutorily required timeline.

From: [PARENT NAME REDACTED] <[PARENT EMAIL REDACTED]>
Sent: Friday, October 9, 2026 11:07 AM
To: [PARENT EMAIL REDACTED] <[PARENT EMAIL REDACTED]>; Keith Filipiak kfilipiak@lisle202.org
Cc: Eric Martzolf emartzolf@lisle202.org; Janet Diaz jdiaz@lisle202.org; [PARENT NAME REDACTED] <[PARENT EMAIL REDACTED]>
Subject: Re: Student Records and Freedom of Information Act Requests

Keith,

In your response regarding the no-trespassing order, I would like a few additional items:

1. Any written or email correspondence with the Lisle Police Department specifically regarding the order and any prior alleged threats my child made to Lisle staff members for the entirety of his enrollment in any Lisle 202 school (preschool through current)

[PARENT NAME REDACTED]

From: [PARENT NAME REDACTED] <[PARENT EMAIL REDACTED]>
Sent: Tuesday, October 20, 2026 11:18 AM
To: Keith Filipiak kfilipiak@lisle202.org
Cc: [PARENT NAME REDACTED] <[PARENT EMAIL REDACTED]>; Eric Martzolf emartzolf@lisle202.org; Janet Diaz jdiaz@lisle202.org
Subject: Re: Student Records and Freedom of Information Act Requests

Keith,

I revise my initial request and would like only email and written communications (the same requested records as before, including any: *emails and written communications concerning [STUDENT NAME REDACTED], including correspondence with the Lisle Police Department*), within [STUDENT NAME REDACTED]'s assignment at the Lisle High School campus.

[PARENT NAME REDACTED]