



Meeting Date:	October 27, 2026
Agenda Topic:	RFP#2610-06 Bulk Fuel (Unleaded, Bio Diesel & Diesel)
Type of Item:	Consent
Guiding Outcome:	Responsible Fiscal Stewardship
Summary:	This item requests approval of RFP #2610-10 Bulk Fuel (Unleaded, Bio Diesel & Diesel)
Background Information/ Previous Board Action:	RFP #2110-14 Addendum 1 (Bulk Fuel) was awarded on November 16, 2021 and is due to expire on October 31, 2026. RFP#2610-06 Bulk Fuel (Unleaded, Bio Diesel & Diesel) was issued on September 5, 2026. Two hundred twenty-four (224) vendors were notified of this proposal. Responses were received from three (3) vendors on October 8, 2026. The term of this award will from the date of award through October 31, 2027 with an option to auto-renew for four (4) one-year extensions. The final expiration would be October 31, 2031.
Potential Operational Impact:	Passage will allow the Transportation Department to expedite purchases and develop a delivery schedule for unleaded, diesel, and bio diesel fuel.
Potential Financial Impact	The cost will be borne by the Transportation Department.
Recommendation (Consent or New Business Only):	It is recommended that RFP #2510-13 Propane Fuel and Services be awarded to Offen Petroleum, LLC.
Division:	Business & Administrative Services
Department:	Purchasing
Staff Member(s) Responsible:	Cindy Willis, Director of Purchasing Vicki Garcia, Executive Director of Financial Operations Amy Pierce, Senior Buyer
Attachments:	RFP #2610-06 Bulk Fuel (Unleaded, Bio Diesel & Diesel) Vendor Evaluation