Minutes of Regular Meeting
September 22, 2026

Board of Trustees
Collin County Community College District

Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Tuesday, September 22, 2026, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Jay Saad presiding. Trustees in attendance were Mr. Justin Adcock, Ms. Cathie Alexander, Mr. Glenn Callison, Mr. Andrew Hardin, Ms. Deanna Kuykendall, Dr. Raj Menon, Mr. Jim Orr, Mr. Jay Saad, and Ms. Staci Weaver.

CALL TO ORDER: 5:35 p.m., Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION
Chair Saad adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 *et seq*., to wit at 5:36 p.m.

Section 551.071 Consultation with Attorney
a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality
b. Consultation with the college's General Counsel regarding pending litigation in Cause No. 4:24-cv-584 and No. 26-40012

Section 551.072 Deliberation Regarding Real Property
a. Discuss the purchase, exchange, lease, or value of property available around existing college campuses and financing of potential future campus projects in the college's service area

Section 551.074 Personnel Matters
a. Discuss appointment, employment, evaluation, reassignment, duties, discipline, or responsibilities of college employees

RECONVENE REGULAR MEETING: 7:00 p.m., Board Room 139, CHEC.

1. Pledges of Allegiance

WELCOME STUDENT VISITORS

PRESENTATIONS
1. Recognition of Employees on the Occasion of their Retirement - Dr. Neil Matkin, District President

PUBLIC COMMENT
There was no public comment.

Approval of the September 22, 2026 Consent Agenda

2026-09-C1 Approval of the Minutes of the August 25, 2026 Special Called Public Hearing on the Proposed Tax Rate, and the August 25, 2026 Regular Meeting

On motion of Trustee Menon, and second of Trustee Weaver, the September 22, 2026 Consent Agenda was approved by a vote of 9-0.

CONSIDERATION OF ACTION ON AGENDA ITEMS
2026-09-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies
This being a first reading of Local Board Policies, no action was required.

2026-09-2 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies
Discussion: Trustee Hardin, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board Policies.

The motion was approved 9-0 as presented.

2026-09-3 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of an Amendment to the Architectural Design Contract Issued to PBK Architects, Inc. to Provide Design Services for the New Health Sciences Center at the Frisco Campus
Discussion: Trustee Menon, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation to approve an amendment to the architectural design contract issued to PBK Architects, Inc. to provide design services for the new Health Sciences Center at the Frisco Campus.

The motion was approved 9-0 as presented.

2026-09-4 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of an Amendment to the Guaranteed Maximum Price Contract Issued to McCarthy Building Companies, Inc. for the Construction of the New Health Sciences Center at the Frisco Campus
Discussion: Trustee Menon, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation to approve an amendment to the Guaranteed Maximum Price contract issued to McCarthy Building Companies, Inc. for the construction of the new Health Sciences Center at the Frisco Campus.

The motion was approved 9-0 as presented.

2026-09-5 Report Out of the Finance and Audit Committee and Consideration of Approval of a Budget Amendment to the Architectural Design Contract Issued to PBK Architects, Inc. to Provide Design Services for the New Health Sciences Center at the Frisco Campus

Discussion: Trustee Weaver, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation to approve a budget amendment to the architectural design contract issued to PBK Architects, Inc. to provide design services for the new Health Sciences Center at the Frisco Campus.

The motion was approved 9-0 as presented.

2026-09-6 Report Out of the Finance and Audit Committee and Consideration of Approval of a Budget Amendment to the Guaranteed Maximum Price Contract Issued to McCarthy Building Companies, Inc. for the Construction of the New Health Sciences Center at the Frisco Campus

Discussion: Trustee Weaver, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation to approve a budget amendment to the Guaranteed Maximum Price contract issued to McCarthy Building Companies, Inc. for the construction of the new Health Sciences Center at the Frisco Campus.

The motion was approved 9-0 as presented.

2026-09-7 Report Out of the Finance and Audit Committee and Consideration of Approval of the Revised Audit Plan for Fiscal Year 2026 and the Proposed Audit Plan for Fiscal Year 2027

Discussion: Trustee Weaver, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation to approve the revised Audit Plan for fiscal year 2026 and the proposed Audit Plan for fiscal year 2027.

The motion was approved 9-0 as presented.

2026-09-8 Consideration of Approval of the Bid Report for September 22, 2026

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for September 22, 2026 which included one new contract and one contract revision:

New Contract		
Purchase Request #1	$	1,000,000
Promotional Products		
Contract Revision		
Purchase Request #2		400,000
Temporary Personnel Services		

Total	$ 1,400,000

On motion of Trustee Orr, and second of Trustee Menon, this item was approved by a vote of 9-0.

PUBLIC COMMENT
There was no public comment.

INFORMATION REPORTS
Fiscal Year 2025-2026 Employee Grievances Summary Report
Personnel Report for September 2026
Quarterly Purchase Order Report June-August 2026
Quarterly Grant Report June-August 2026
Monthly Investment Report as of August 31, 2026
Quarterly Investment Report as of August 31, 2026
AECOM Monthly Report for August 2026

PRESIDENT'S AND BOARD ANNOUNCEMENTS
Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

ADJOURNMENT
Chair Saad adjourned the meeting of the Board of Trustees of Collin County Community College District at 7:38 p.m.