

Hitchcock Independent School District

BOARD OF TRUSTEES

Meeting Date: **October 26, 2026**

Presented by: **Dr. Darryl J. Henson, Superintendent of Schools**

Subject: **TASB Recommendations for Board Policy Updates:
DGBA(LOCAL), DMA(LOCAL), EEP(LOCAL), FNG(LCOAL), and
GF(LOCAL)**

Consent Agenda

BACKGROUND INFORMATION:

TASB has provided five proposed policy changes to align Hitchcock ISD's local policies with our current District of Innovation plan. Four policies would be revised, and one would be deleted. These drafts are being presented for Board consideration and have not yet been adopted.

The proposed revisions to DGBA(LOCAL), which covers employee grievances; FNG(LOCAL), which covers student and parent grievances; and GF(LOCAL), which covers public complaints, would require that a district employee who is the subject of a complaint receive notice and a sufficient opportunity to submit a written response. That response would be included in the complaint record. These three policies would also remove "or designee" from provisions assigning duties to the Superintendent, including responsibilities for Level Two review and preparation for a Board appeal. The three-level grievance process would remain in place. GF would also clarify that certain appeals must first go through the applicable specialized complaint process. The changes from "ten" to "10" are wording edits only and do not change the length of those deadlines.

The proposed revision to DMA(LOCAL), which covers required staff development, would state that the district is exempt under its District of Innovation plan from the requirement for the Board to annually review the State Board for Educator Certification's professional-development clearinghouse and annually approve the district's professional-development plan. It would also remove the policy's listed requirements that the plan follow the clearinghouse recommendations, explain any differences, and include a required-training schedule. The Superintendent would still recommend a professional-development plan for district employees. This change does not eliminate staff training.

TASB also proposes deleting EEP(LOCAL), the lesson-plan policy. That policy currently requires teachers to provide instructional plans or course syllabi to administration and parents before each semester, provide additional copies on request, and calls for procedures to post the plans or syllabi on the district website. Deleting this LOCAL policy would remove those specific provisions; it would not, by itself, eliminate instructional planning or every other applicable requirement.

BOARD ACTION REQUIRED:

I move that the Board approve the Texas Association of School Boards recommended updates to board policies DGBA(LOCAL), DMA(LOCAL), EEP(LOCAL), FNG(LCOAL), and GF(LOCAL) as presented.

POLICY AUTHORIZATION:

DGBA(LOCAL)
DMA(LOCAL)
EEP(LOCAL)
FNG(LCOAL)
GF(LOCAL)

CONTACT PERSON:

Dr. Darryl J. Henson, Superintendent

FUNDING SOURCE:

N/A

ENCLOSURES:

DGBA(LOCAL)
DMA(LOCAL)
EEP(LOCAL)
FNG(LCOAL)
GF(LOCAL)