

Buffalo-Hanover-Montrose Schools
School Board Meeting
Monday, September 28, 2026
Regular Meeting
Board Room
214 - 1st Ave NE
Buffalo, MN 55313
7:00 PM

MINUTES

1. CALL TO ORDER by Chair Bob Sansevere at 7:00 PM AND ROLL CALL

Present: Bob Sansevere, Sheila Smude, Amanda Lawrence, Adam Bjorklund, Mike Honsey, Matt Hoffman

Absent: Angie Greig

2. PRELIMINARY ACTIONS

A. Pledge of Allegiance

B. Approval of Agenda

Honsey/Bjorklund to approve

Motion carried 6-0

3. COMMUNICATIONS

A. Student Council Report

Eli Koch, Student Council Representative to the BOE

Youngest BOE student rep as a sophomore. Fall sports in full swing; new event – B1 Bison Night; overview of homecoming.

B. Proud Of

- Brandon Rodenwald, 2026 BHS Graduate, named Wright County Journal-Press' Male Athlete-of-the-Year for 2025-26.

C. Board Calendar Dates

- Monday, October 12, 2026, Board Workshop 4:30 PM NES Media Center
- Monday, October 26, 2026, Public Comment Session *if needed* 6:30 PM Board Room
- Monday, October 26, 2026, Board Meeting 7:00 PM Board Room

4. CONSENT AGENDA

A. Personnel

APPOINTMENT – All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:

1. Tara Cade, LTS Special Education Teacher at Buffalo Community Middle School, effective September 30, 2026 and ending January 4, 2027. This appointment is contingent upon receipt of appropriate licensure.
2. Jacquelyn Jerde, LTS ELD Teacher at Montrose Elementary School of Innovation and Hanover Elementary School, effective September 14, 2026 and ending on or about January 5, 2027. This appointment is contingent upon receipt of appropriate licensure.
3. Sheila Kingry, LTS 3rd Grade Teacher at Tatanka Elementary STEM School, effective September 14, 2026 and ending October 30, 2026.

4. Ellen Minor, Occupational Therapist Districtwide, effective October 5, 2026. This is a replacement for McKenna Buerck.
5. Kristen Steiskal, ECSE Teacher at Parkside Elementary School, effective September 8, 2026. This is a replacement for Jill Loomis.
6. Arliss Wallenta, Title I Teacher .395 FTE at St. Francis Xavier School, effective August 24, 2026 and ending June 4, 2027.
7. Julien Brown, ECSE ESP Districtwide, effective August 31, 2026. This is a replacement for Sara Mart.
8. Kirsten Carr, ESP at Buffalo Community Middle School, effective August 31, 2026. This is a replacement for Dustine Jerde.
9. Ruth DeLacey, ESP at Parkside Elementary School, effective August 31, 2026. This is a replacement for Sarah Uecker.
10. Kristi Dorrel, ESP at Northwinds Elementary School, effective August 31, 2026. This is a replacement for Anna Carlson.
11. Tanya Farnick, KidKare Supervisor at Montrose Elementary School of Innovation, effective August 31, 2026.
12. Juliet Garcia Hernandez, KidKare Assistant at Montrose Elementary School of Innovation, effective August 31, 2026.
13. Aiden Gosiak, ESP at Buffalo High School, effective August 31, 2026. This is a replacement for Julie Harvey.
14. Presley Grzybowski, ESP at Hanover Elementary School, effective August 31, 2026. This is a replacement for Margaret Beck.
15. Markus Hermann, KidKare Supervisor at Hanover Elementary School, effective August 31, 2026.
16. Dustine Jerde, ESP at Buffalo Community Middle School, effective August 31, 2026. This is a replacement for Amy Maatz.
17. Mallory Johnson, KidKare Assistant at Tatanka Elementary STEM School, effective August 31, 2026.
18. Miley Kalkbrenner, KidKare Assistant at Tatanka Elementary STEM School, effective August 31, 2026.
19. Jayda Knutson, KidKare Supervisor at Northwinds Elementary School, effective August 31, 2026.
20. Karly Kulberg, KidKare Assistant at Parkside Elementary School, effective August 31, 2026.
21. Rylee Larkin, ESP at Buffalo High School, effective August 31, 2026. This is a replacement for Andrea Salonek.
22. Maria Matz, ESP at Buffalo High School, effective August 31, 2026. This is a replacement for Morgen Horvath.
23. Jill McAlpine, ESP at Parkside Elementary School, effective August 31, 2026. This is a replacement for Jennifer Bohn.
24. Hannah McCarthy, KidKare Assistant at Parkside Elementary School, effective August 24, 2026.
25. Morgan Mielke, KidKare Assistant at Parkside Elementary School, effective August 31, 2026.
26. Karen Moline, KidKare Supervisor at Hanover Elementary School, effective August 31, 2026.
27. Lauren Ness, KidKare Assistant at Hanover Elementary School, effective August 31, 2026.
28. Connor Nordvall, ESP at Buffalo High School, effective September 11, 2026. This is a replacement for Christie Mastey.
29. Roger Odell, LTS ESP at Parkside Elementary School, effective August 31, 2026 and ending November 16, 2026.
30. Debra Pasco-Rodondi, ESP Districtwide, effective August 31, 2026. This is a replacement for Rebekah Cook.
31. Mira Prell, KidKare Assistant at Northwinds Elementary School, effective August 31, 2026.
32. Annabelle Rabe, KidKare Assistant at Hanover Elementary School, effective August 31, 2026.
33. Sarah Schaar, KidKare Supervisor at Montrose Elementary School of Innovation, effective August 31, 2026.
34. Chloe Skoglund, KidKare Supervisor at Hanover Elementary School, effective August 31, 2026.
35. Lori Steinhibel, KidKare Supervisor at Parkside Elementary School, effective August 31, 2026.
36. Nevaeh Varhol, KidKare Assistant at Tatanka Elementary STEM School, effective September 21, 2026.
37. Ashley Wesolowski, ESP at Parkside Elementary School, effective September 11, 2026. This is a new position.

RESIGNATION/RETIREMENT/TERMINATION – Approve the following resignations/retirements/terminations:

1. Vienna Bechtold, AVID Tutor at Buffalo Community Middle School, termination effective June 4, 2026.
2. Cassie Brady, Nutrition Services Assistant at Northwinds Elementary School, resignation effective August 25, 2026.
3. Dana Broadhead, AVID Tutor at Buffalo Community Middle School, resignation effective June 4, 2026.
4. Alexa Brown, ESP Districtwide, resignation effective June 4, 2026.

5. McKenna Buerck, Occupational Therapist Districtwide, resignation effective June 5, 2026.
6. Janessa Cardinal, ECCE Classroom Assistant at Parkside Elementary School, resignation effective September 25, 2026.
7. Kirsten Carr, ESP at Buffalo Community Middle School, resignation effective August 31, 2026.
8. Ashley Claycomb, ESP at Montrose Elementary School of Innovation, resignation effective June 4, 2026.
9. Haily Drewes, KidKare Assistant, resignation effective August 21, 2026.
10. Olivia Flatten, KidKare Assistant, resignation effective August 18, 2026.
11. Ashley Garcia Hernandez, KidKare Assistant, resignation effective August 21, 2026.
12. Edith Gonzalez Estrada, AVID Tutor at Buffalo Community Middle School, termination effective June 4, 2026.
13. Elise Lanie, ESP at Parkside Elementary School, resignation effective October 12, 2026.
14. Amelia Pence, KidKare Assistant at Hanover Elementary School, resignation effective August 20, 2026.
15. Danika Rosenau, KidKare Assistant, resignation effective August 7, 2026.
16. Saylor VanLith, KidKare Supervisor, resignation effective August 21, 2026.

TRANSFER/CHANGE IN ASSIGNMENT – Approve the following transfers/changes in assignment:

1. Rayna Anderson, KidKare Assistant at Northwinds Elementary School, increase from 7.5 to 15 hours/week effective August 31, 2026.
2. Jonathon Annen, ESP at Buffalo Community Middle School and Districtwide, increase from 35 to 37.5 hours/week effective August 31, 2026.
3. Sadie Bienias, KidKare Assistant at Northwinds Elementary School, decrease from 21.25 to 15 hours/week effective August 31, 2026.
4. Rebecca Commerford, ECCE Assistant at Discovery Elementary School and Hanover Elementary School, decrease from 13.75 to 3 hours/week effective August 31, 2026.
5. Heidi Culshaw-Floer, ESP at Buffalo High School and Districtwide, decrease from 35.5 to 31.25 hours/week effective August 31, 2026.
6. Liam Dixon, ESP Districtwide, increase from 38.75 to 40 hours/week effective August 31, 2026.
7. Aiden Gosiak, ESP at Buffalo High School, increase from 30 to 31.25 hours/week effective August 31, 2026.
8. Rhona Henderson, ESP at Parkside Elementary School, decrease from 36.5 to 32.5 hours/week effective September 8, 2026.
9. Lilah Herzog, KidKare Assistant at Parkside Elementary School, increase from 15 to 16.25 hours/week effective August 31, 2026.
10. Ella Hunter, KidKare Assistant at Northwinds Elementary School, increase from 7.5 to 12.5 hours/week effective August 31, 2026.
11. Kelsey Koodie, KidKare Assistant at Hanover Elementary School, increase from 5 to 11 hours/week effective August 31, 2026.
12. Keziah Koodie, KidKare Assistant at Northwinds Elementary School, increase from 7.5 to 9 hours/week effective August 31, 2026.
13. Rylee Larkin, transfer from ESP at Buffalo High School 30 hours/week to ESP at Buffalo Community Middle School 32.5 hours/week, effective September 28, 2026.
14. Jamie Lemke, ESP at Discovery Elementary School, increase from 22.5 to 23.75 hours/week effective August 31, 2026.
15. Sara Mart, ESP at Buffalo Community Middle School and Districtwide, increase from 33.75 to 40 hours/week effective August 31, 2026.
16. Chad Miller, transfer from Custodian at Buffalo High School to Head Engineer at Tatanka Elementary STEM School, effective September 22, 2026. This is a replacement for James Ingram, contingent on boiler license.
17. Becky Niskanen, ESP at Buffalo Community Middle School, increase from 15 to 35 hours/week effective August 31, 2026. This is a replacement for Jody Bremer.
18. Roger Odell, LTS ESP at Parkside Elementary School, decrease from 33.75 to 32.5 hours/week effective September 1, 2026 and ending November 16, 2026.
19. Michelle Painschab, ESP Districtwide, increase from 30 to 36.25 hours/week effective August 31, 2026.
20. Maci Provo, KidKare Assistant at Montrose Elementary School of Innovation, increase from 10 to 25 hours/week effective August 31, 2026.
21. Beth Ristow, ESP at PRIDE Transitions, increase from 30 to 31.25 hours/week effective September 14, 2026.
22. Allison Ross, KidKare Supervisor at Parkside Elementary School, decrease from 27.5 to 25 hours/week effective August 31, 2026.

23. Daniel Ross, KidKare Supervisor at Tatanka Elementary STEM School, increase from 27.5 to 32.5 hours/week effective August 31, 2026.
24. Carter Schmidt, transfer from KidKare Supervisor to Lead Supervisor at Montrose Elementary School of Innovation, effective August 24, 2026. This is a replacement for Ashley Stuart.
25. Cameron Schrepfer, ECSE ESP, increase from 24 to 25.75 hours/week effective August 31, 2026.
26. Louise Sorvala, ESP, transfer from Parkside Elementary School 31.25 hours/week to Buffalo Community Middle School 32.5 hours/week, effective September 21, 2026. This is a replacement for Kirsten Carr.
27. Pauline Thaemert, ESP Districtwide, decrease from 12.5 to 11.25 hours/week effective August 31, 2026.
28. Dana Weber, ESP, transfer from Tatanka Elementary STEM School to Montrose Elementary School of Innovation, effective September 28, 2026. This is a replacement for Ashley Claycomb.

LEAVE OF ABSENCE – Approve the following requests for leave of absence:

1. Tamra Bjorklund, ESP at Hanover Elementary School, request for leave of absence effective September 25, 2026 and ending October 23, 2026.
2. Rebecca Burmeister, ECSE Teacher, request for leave of absence effective August 24, 2026 and ending October 12, 2026.
3. Kristin Grangroth, ESP at Northwinds Elementary School, request for leave of absence effective August 31, 2026 and ending October 2, 2026.
4. Andrea Lund, ESP at Parkside Elementary School, request for leave of absence effective August 31, 2026 and ending November 16, 2026.
5. Mary Stettner, 5th Grade Teacher at Tatanka Elementary STEM School, adjustment to leave of absence to effective August 24, 2026 and ending November 23, 2026.
6. Madelynn Thomas, ESP at Northwinds Elementary School, adjustment to leave of absence to effective April 6, 2026 and ending October 13, 2026.
7. Marie Torkelson, Nutrition Services Assistant at Buffalo High School, request for leave of absence effective August 31, 2026 and ending October 2, 2026.

CONTRACT – Approve the following Agreements:

1. Agreement between Independent School District 877 and School Nutrition Services Personnel, effective July 1, 2026 through June 30, 2028.
2. 2026-2028 Agreement between the Board of Education Independent School District 877 and District 877 Administrators' Association.

B. Check Disbursements

Payroll checks # 9000199663 through 9000201037, and 207023 through 207051 amounting to 2,444,760.76. P-card disbursement checks 0000000000 to 0000000000, totaling \$0.00. Bill-pay wires 8100002608 through 8100002634. Employee reimbursement checks 9100006679 through 9100006717 and Accounts Payable checks 412395 through 412675 for the period of August 3, 2026 – September 21, 2026 as follows:

01	GENERAL FUND	3,102,758.65
02	FOOD SERVICE	246,401.82
04	COMMUNITY SERVICE	175,786.12
05	CAPITAL OUTLAY	759,692.54
06	NEW BUILDING	3,007,330.81
07	DEBT SERVICE	0.00
09	ACTIVITY FUND	40,748.03
16	ALTERNATIVE FACILITIES	0.00
45	POST EMP BENEFITS IRREV TRU	40,783.24
47	DEBT REDEMPTION	0.00
51	ACTIVITIES	1,400.00
	TOTAL	\$7,374,901.21

C. Electronic Fund Transfers

A list of the electronic fund transfers occurring in the official depositories (for the period of Aug 14 - Sept. 20) is as follows:

Date	Vendor & Purpose	Amount
08/14/26	District #877 Employees – Employee Payroll	\$ 395,417.56
08/14/26	IRS USA Tax Pmt – Federal Taxes	121,896.27
08/14/26	MN Public Employees Retirement Association	39,435.57
08/14/26	MN Teachers Retirement Association	32,873.28
08/14/26	WEX – Flex/Health Insurance	1,143.30
08/17/26	Cash Management Service Fee	15.08
08/17/26	Educators Benefit Consultants – Deferred Annuities	16,760.31
08/17/26	MN Dept. of Revenue – State Taxes	20,466.63
08/17/26	WEX – Flex/Health Insurance	1,520.00
08/18/26	Delta Dental – Dental Insurance	9,530.42
08/18/26	WEX – Flex/Health Insurance	1,055.50
08/19/26	District #877 Employees – Employee Reimbursement	1,972.66
08/19/26	MN Dept. of Revenue – Sales Taxes	412.00
08/20/26	Alerus	924.50
08/20/26	WEX – Flex/Health Insurance	392.27
08/21/26	Delta Dental – Dental Insurance	3,012.05
08/21/26	WEX – Flex/Health Insurance	410.52
08/24/26	Delta Dental – Dental Insurance	15,069.31
08/24/26	WEX – Flex/Health Insurance	325.30
08/25/26	WEX – Flex/Health Insurance	48.00
08/25/26	WEX – Payment	2,123.25
08/27/26	WEX – Flex/Health Insurance	551.20
08/28/26	District #877 Employees – Employee Payroll	1,198,788.11
08/31/26	Delta Dental – Dental Insurance	11,624.91
08/31/26	MN Dept. of Revenue – State Taxes	68,914.30
08/31/26	MN Public Employees Retirement Association	40,115.81
08/31/26	WEX – Flex/Health Insurance	10,303.81
09/01/26	Educators Benefit Consultants – Deferred Annuities	58,932.53
09/01/26	HealthPartners - Health Insurance	884,119.91
09/01/26	WEX – Flex/Health Insurance	961.14
09/01/26	Xcel Energy – Utility	607.50
09/02/26	District #877 Employees – Employee Reimbursement	2,463.02
09/02/26	eBay	(128.34)
09/02/26	MN Teachers Retirement Association	260,882.98
09/02/26	WEX – Flex/Health Insurance	6,458.34
09/03/26	WEX – Flex/Health Insurance	(157.74)
09/04/26	eBay	10.65
09/08/26	BMO Corporate MasterCard – P-Card	259,803.14
09/08/26	Delta Dental – Dental Insurance	13,496.46
09/08/26	IRS USA Tax Pmt – Federal Taxes	397,086.62
09/08/26	WEX – Flex/Health Insurance	89.20
09/08/26	Xcel Energy – Utility	863.03
09/09/26	FeePay - Community Ed Fee	799.00
09/09/26	WEX – Flex/Health Insurance	1,567.86
09/10/26	WEX – Flex/Health Insurance	312.50
09/11/26	US Bank MasterCard – P-Card	4,439.01
09/11/26	WEX – Flex/Health Insurance	276.78
09/14/26	Delta Dental – Dental Insurance	5,553.46
09/15/26	District #877 Employees – Employee Payroll	1,231,238.34
09/15/26	IRS USA Tax Pmt – Federal Taxes	403,634.90
09/15/26	MN Public Employees Retirement Association	43,695.15
09/15/26	MN Teachers Retirement Association	265,555.02
09/15/26	WEX – Flex/Health Insurance	296.00
09/16/26	Cash Management Service Fee	19.59
09/16/26	District #877 Employees – Employee Reimbursement	2,207.98
09/16/26	Educators Benefit Consultants – Deferred Annuities	59,929.58
09/16/26	MN Dept. of Revenue – State Taxes	68,050.90
09/16/26	WEX – Flex/Health Insurance	12,167.29
	Total	\$ 5,980,333.72

D. Minutes - August 24, 2026 Regular Meeting

Lawrence/Bjorklund to approve
Motion carried 6-0

5. ACTION ITEMS

A. Resolution Accepting Donations/Grants

Bob Sansevere, Chair

THEREFORE, BE IT RESOLVED that the School Board of Buffalo-Hanover-Montrose Schools, ISD #877, accepts with appreciation the contributions detailed on the attached document in the amount of \$17,622.07.

Honsey/Hoffman to approve
Motion carried 6-0

B. 2026 Payable 2027 Proposed Levy Certification

Ryan Tangen, Director of Finance and Operations

MDE is continuously making changes. Current projected total levy is \$22,712,808.35, an increase of 2.28%. Numbers still subject to change. Recommend to approve at the “maximum” to allow for implementation of corrections made by MDE to our district levy. Budget and Levy (Truth in Taxation) hearing will be held at 7:00 PM during the board meeting on December 14.

Bjorklund/Smude to approve

Motion carried 6-0

C. Final Reading of Policy 721 - Uniform Grant Guidance

Ryan Tangen, Director of Finance and Operations

Lawrence/Honsey to approve

Motion carried 6-0

6. REPORTS

A. Out-of-Country Trip: FACS to Italy June 2027

Mary Celest Thell, BHS Family & Consumer Science Teacher

The purpose of this trip is to provide students with the opportunity to explore Italy’s rich culinary history, examine current culinary trends, and gain firsthand experience in the preparation of authentic scratch-made food items. Sending 13 students from Buffalo and partnering with STMA who has 8 students. Still working on getting a male chaperone.

7. COMMITTEE REPORTS

AL: NWSISD

SS: Community Ed Council, Construction Committee, Admin Asst Negotiations

AB: Admin Asst Negotiations, SW Metro

BS: ESP Negotiations

8. SUPERINTENDENT'S REPORT

B1 Bison Night – thank you Coach Litterer, Nick Guida, Mark Mischke, Paul Downer, and everyone who was involved in creating an opportunity where seniors met incoming kindergarteners at the 50 yard line.

9. ADJOURN

Hoffman/Smude moved to adjourn at 7:35 PM

Motion carried 6-0

Respectfully Submitted,

Adam Bjorklund, Clerk
ISD 877 Board of Education