Board of Education Information

To: Board of Education

From: Matt Rich

Date: October 20, 2026

Re: Approve Refrigerant Testing for Primary HVAC System 2

Recommendation:

It is the recommendation of the Superintendent to approve Trane to complete refrigerant leak testing for Primary HVAC System 2 for Winfield Primary at a cost of $14,776.

Background Information:

Over the years we have had challenges with the Primary HVAC system maintaining temperature in the winter. Trane claims the refrigerant is low within the system and this is potentially due to a leak. When we last did this during the winter, it took several days to evacuate the system, in the end, it was an internal Trane component that was leaking the refrigerant. Since we see the system low again with this different set of units, we need to test to see if there is a leak in this system due to piping or Trane components. We are working to do this ahead of winter so we don't experience the slow implementation time we did last time and that students and teachers aren't impacted during instructional periods with a lack of heat.