HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES

Date: October 26, 2026

Agenda Item: K.3a

Board Goal: N/A

Subject: Consideration and possible approval of the One-Year Contract Extension for Bulk Fuel Purchase – SC Fuels

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer
Cassandra Behr, Director of Transportation
Anston Shockley, Director of Purchasing

A. Purpose of Agenda Item:
☒ **Action needed** ☐ **Information only** ☐ **Receive input**

B. Authority for This Action:
☒ **Local Policy:** ☐ **Law or Rule:** ☐ **N/A**
CH – Purchasing and Acquisition

C. Goal or Need Addressed: To purchase fuel for district vehicles

D. Summary:
☒ **Previous board action relating to this item:** Original contract approved October 2021.
☒ **Future action anticipated:** Transportation and Purchasing will issue a new RFP in the Spring Semester before the expiration of the one-year extension.
☒ **Background information:** An RFP was issued in the summer of 2026. The responses received were inaccurate and did not provide the district with adequate information to choose a vendor. The RFP was cancelled and a vendor was not awarded. To ensure the district had fuel, we reached out to our current vendor and requested a one-year extension.

E. Comments Received:
☒ **Cabinet** ☐ **DLT** ☐ **FBOC** ☐ **Teacher Org. Reps.** ☒ **Other:** Transportation Dept

F. Administrative Recommendation: Administration recommends approval of the one-year contract extension.
Advantages and benefits of this proposal: SC Fuels is our current vendor.

G. Fiscal Impact and Cost: Estimation of $1,400,000 - Dependent upon fluctuation fuel prices
☒ **Budget** ☐ **Bond** ☐ **Grant/Special Funds**: ☐ **Other:**
☐ **Budget Amendment Needed**
Prior Year Spending for this item/service: $1,120,000
Bid / Contract Information: RFP #27-082101VL Bulk Fuel
Reasons for rejecting alternatives: N/A
Future/Ongoing: A new RFP will be issued in the spring semester.

H. Monitoring and Reporting Time Line:
Person responsible for evaluating this decision or action: Max Cleaver, Cassandra Behr
Evaluation method and timeline: N/A
Next report to the Board: N/A

I. Suggested Motion:

I move that the Hays CISD Board of Trustees approve the one-year contract extension for the purchase of bulk fuel from SC Fuels for an estimated amount not to exceed $1,400,000, and authorize the Superintendent to negotiate and execute a satisfactory contract extension, as presented.