College District faculty, staff, students, and administrators serve the College District and participate in governance through membership and involvement in College District-recognized academic, governance, and strategic planning committees and task forces.

Statement of Shared Governance at Collin College

Shared governance in higher education refers to the structures and processes through which stakeholders have regular opportunities to include their voices in the discussion of important issues, policies, and major decisions. Shared governance at Collin College encourages the good-faith commitment and engaged participation of stakeholder groups in a structured approach to initiating and considering issues that further the college's mission and leads the college toward achieving strategic goals and master plan priorities. Such a model of governance requires the trust of all parties and can further build that trust through collaborative engagement.

Stakeholders include, but are not limited to, the college's Board of Trustees, faculty from a cross-section of disciplines, administrators, staff, and students. Differences in the influence of each voice in informing the decision-making process should be determined by the responsibility of the matter at hand. For example, faculty are primarily responsible for determining curriculum, while students have stronger influence with regard to student activity fees.

Collin College leadership acknowledges the importance of shared governance and recognizes the threshold conditions for high-functioning shared governance presented in the Association of Governing Boards Board of Directors' Statement on Shared Governance. The shared governance process will be reviewed periodically with the Board to ensure the effectiveness of the process and the engagement of stakeholder groups through the Academic, Governance, and Strategic Planning Council (AGS) or the appropriate council, committee, or task force.

Pursuant to state law, shared governance at Collin College will not be construed to diminish the authority of the governing Board of Trustees to make final decisions in the best interest of the institution, students, and taxpayers.

Statutory Establishment of Faculty Council

In accordance with state law, only the Board of Trustees may establish Faculty Council at Collin College. The establishment of Faculty Council will comply with the following statutory requirements:

1. Faculty Council will reflect adequate representation from various campuses or designated divisions throughout the College District.
2. Each elected member of Faculty Council will be a Collin College faculty member.

3. The number of members serving on Faculty Council will not exceed sixty (60) and representation will be in compliance with this policy.

Faculty Council's role is advisory only and Faculty Council may not be delegated final decision-making authority on any matter. Faculty Council will represent the entire faculty of the College District and advise the District President and the administration regarding matters related to the general welfare of the College District.

Faculty Council may not issue any statement or publish a report using the College District's official seal, trademarks, or resources funded by the College District on any matter not directly related to Faculty Council's duties to advise the District President and the administration.

Representation and Appointment to Faculty Council

The District President or designee will appoint the president, vice president, and secretary of Faculty Council.

The appointed Faculty Council president will preside over Faculty Council meetings and will represent Faculty Council in official communications with the District President or the administration.

The District President or designee will also appoint members of Faculty Council in accordance with this policy. Faculty Council will hold elections each April. Elections will allow for half of the elected members of Faculty Council to serve staggered two-year terms. Faculty Council elections will result in representation consisting of at least two members from various campuses or designated divisions throughout the College District. For each position elected to Faculty Council by campuses or designated divisions, the District President will appoint at least one faculty member by campus or designated division.

~~For those members of Faculty Council serving or elected in the spring semester of 2025, the District President may continue the current positions held and ratify the elected positions and may include additional appointees, if needed, to ensure adequate representation for the upcoming 2025-2026 academic year~~.

Faculty Council Service

Service on Faculty Council is an additional duty of the faculty member's employment at the College District. Members of Faculty Council are not entitled to compensation or reimbursement of expenses for their role as officers or members of Faculty Council, unless the expense is on behalf of and approved by District President or designee.

Faculty Council Term Limits

A member of Faculty Council who is appointed by the District President or designee may serve up to six consecutive one-year terms.

A member of Faculty Council who is appointed by the District President or designee may only be re-appointed after the second anniversary of the last day of the member's most recent term on Faculty Council.

A member of Faculty Council who is elected serves a two-year term, staggered in a manner that allows approximately one-half of the elected members of Faculty Council to be elected each year.

A member of Faculty Council who is elected may only be re-elected after the second anniversary of the last day of the member's most recent term on Faculty Council.

Removal from Faculty Council

Any member of Faculty Council may be immediately removed from Faculty Council for failing to conduct the member's responsibilities in accordance with Board policy or within Faculty Council's parameters, failing to attend Faculty Council meetings, or engaging in other misconduct.

Any member of Faculty Council member may be removed on the recommendation of both the corresponding campus provost and the senior vice president of campus operations and only upon final approval by the District President.

Faculty Council Meetings, Agendas, and Broadcast of Meetings

In the Faculty Council Procedures Manual, Faculty Council will adopt rules for establishing a quorum for its meetings.

Faculty Council will conduct all of its meetings, at which a quorum, is present in a manner that is open to the public and in accordance with procedures in the Faculty Council Procedures Manual that are prescribed by or approved by the District President or designee.

At least seven ~~No later than the seventh~~ College District business days before a Faculty Council meeting, the following items will be posted on the College District's website:

1. An agenda for the Faculty Council meeting with sufficient detail to indicate discussion items or action items on which a vote may take place; and
2. Any curriculum proposals reviewed by Faculty Council that will be discussed or voted on at the Faculty Council meeting.

If Faculty Council calls a meeting related to a vote of no confidence regarding the College District or an administrator of the College District, the names of each Faculty Council member in attendance at that Faculty Council meeting must be recorded in the minutes of the meeting.

If Faculty Council calls a meeting related to policies related to curriculum or academic standards, the names of each Faculty Council

member in attendance at that Faculty Council meeting must be recorded in the minutes of the meeting.

Faculty Council open meetings where more than fifty percent (50%) of members of Faculty Council are in attendance will be broadcast over the internet via live video and audio. The broadcasts of Faculty Council meetings over the internet will be through the College District's website.

Freedom of Association

This policy may not be construed to limit a faculty member from exercising the faculty member's right to freedom of association protected by the United States Constitution or the Texas Constitution.

Student Solicitation

"Student solicitation" will mean the sale or offer for sale of any property, goods, or services, whether for immediate or future delivery, and the receipt of or request for any gift or contribution by a student or registered student organization.

Permitted Solicitation

Student solicitation will be permitted in or on premises owned or controlled by the College District only if the solicitation does not violate a sole-source vendor contract clause and the student solicitation is:

1. The sale or offer for sale of any newspaper, magazine, or other publication in an area designated in advance by the vice president of student and enrollment services or designee for the conduct of such activity;
2. The sale or offer for sale of any merchandise, food, or nonalcoholic beverages in an area designated in advance by the vice president of student and enrollment services or designee for the conduct of such activity;
3. The collection of membership fees or dues by registered student organizations at the organizations' meetings scheduled in accordance with College District policy and procedures on use of facilities; [See FLA]
4. The collection of admission fees for the exhibition of movies, performances, or other programs that are sponsored by a student or registered student organization and scheduled in accordance with College District policy and procedures on the use of facilities; [See FLA]
5. The sale of raffle tickets by a registered student organization that can present to the vice president of student and enrollment services or designee written evidence from the Internal Revenue Service that the organization has been granted an exemption from taxation under 26 U.S.C. 501(c)(3);
6. The collection of in-kind donations by a registered student organization;
7. The sale of personal items by students; or
8. The sale of items by a registered student organization to its own members.

Any student solicitations by a registered student organization must be on behalf of or for the benefit of a registered student organization or an organization granted an exemption from taxation under 26 U.S.C. 501(c)(3).

Student solicitation must comply with law and College District policies and procedures. No student solicitation will be conducted on the grounds, sidewalks, or streets of any property either owned or controlled by the College District, except as approved by the vice president of student and enrollment services or designee.

Any other sales or solicitations by groups, agencies, or individuals external to the College District will not be considered as a student solicitation and are not allowed on campus under this policy.

Time Limit

No student or registered student organization will solicit under this policy for more than the time limit established by administrative regulations for each fiscal year.

Exception

If approved by the vice president of student and enrollment services or designee, solicitations intended to raise funds to respond to a declared disaster or emergency are not subject to the established time limit.

Fundraising and Use of College District Name

Only authorized students or registered student organizations will be allowed to sponsor and engage in student solicitation and/or fundraising activities under the name of the College District. All such activities will be compatible with the mission and objectives of the College District and will be approved by the vice president of student and enrollment services or designee in accordance with procedures developed for that purpose. [See GF(LOCAL)]

Conduct During Solicitation

Student solicitation made pursuant to the terms of this policy must be conducted according to the following:

1. The student solicitation will not disrupt or disturb the regular academic or institutional programs being conducted in buildings or on property owned or controlled by the College District.
2. The student solicitation will not interfere with the free or unimpeded flow of pedestrian and vehicular traffic on sidewalks and streets and at places of ingress and egress to and from buildings owned or controlled by the College District.
3. The student solicitation will not harass, threaten, or intimidate the person or persons being solicited.

Sanctions

If, after a reasonable investigation, the campus provost, vice president of student and enrollment services, or designee determines that a student solicitation is being conducted in a manner that violates this policy, the campus provost, vice president of student and enrollment services, or designee may prohibit the offending student

or registered organization from soliciting on the campus for such period or periods of time determined to be appropriate.

A student determined to be in violation of this policy will be subject to disciplinary measures as described in policies FM and FMA. In the case of a registered student organization, the vice president of student and enrollment services or designee may revoke the registered status of the organization in accordance with policy FKC.

Distribution of Literature

Written or printed materials, handbills, photographs, pictures, films, tapes, or other visual or auditory materials not sponsored by the College District will not be sold, circulated, distributed, or posted on any College District premises by any College District student or registered student organization [see FKC], except in accordance with this policy.

The College District will not be responsible for, nor will the College District endorse, the contents of any materials or literature distributed by students or registered student organizations that are not sponsored by the College District.

Materials distributed under the supervision of instructional personnel as a part of instruction or other authorized classroom activities will not be governed by this policy.

[For distribution of materials in College District facilities and common outdoor areas by nonstudents and organizations that are not registered student organizations, see GD]

Limitations on Content

Nonschool materials or literature will not be distributed by students or registered student organizations on College District property if:

1. The materials are obscene. Obscenity is a writing, visual image, or performance as defined in Section 43.21 of the Texas Penal Code (or successor provisions).
2. The materials contain defamatory statements. Defamation is a false statement of fact about another individual that holds the individual up to hatred, ridicule, or contempt and that is not otherwise privileged. If the defamed person is a private individual, the question is whether the speaker knew or should have known that the statement was false. If the defamed person is a public official or public figure, the question is whether the statement was made with knowledge of the falsity or with reckless disregard of the truth.
3. The materials advocate imminent lawless action and is intended to incite or produce such action.
4. The materials contain a true threat, which is a serious expression of an intent to commit an act of unlawful violence to a particular individual or group of individuals. The speaker of a true threat need not intend to inflict actual harm; the question is whether the speaker consciously disregarded a substantial risk that the communications would be viewed as threatening violence.

5. The materials constitute intimidation, which is a type of true threat where a speaker directs a threat to a person or group of persons with the intent of placing the victim(s) in fear of bodily harm or death.

6. The materials constitute fighting words, which are personally abusive epithets that when addressed to ordinary citizens, are, as a matter of common knowledge, inherently likely to provoke a violent reaction.

7. The materials constitute harassment, which means material that is (i) hostile, threatening, or intimidating, (ii) directed at a specific person or persons, and (iii) is sufficiently severe, pervasive or persistent, and objectively offensive that it would cause an ordinary and reasonable person to fear violence or bodily harm or creates an objectively hostile or threatening campus environment that unreasonably interferes with the person's ability to access or participate in a College District activity, program, service, or privilege.

8. The materials constitute discriminatory harassment based on membership in a protected class recognized under state or federal law and is sufficiently severe or pervasive to create an objectively hostile campus or academic environment that unreasonably interferes with or diminishes another individual's ability to participate in or benefit from an activity, program, service, or privilege provided by the College District. [See DIAA, DIAB, FFDA, and FFDB for examples of unlawful harassment based on membership in a protected class.]

9. The materials constitute nonpermissible selling or nonpermissible student solicitation. [See FI]

10. The materials infringe upon intellectual property rights of the College District. [See CT]

Time, Place, and Manner Rules

The vice president for student and enrollment services or designee will designate times, locations, and means by which materials or literature that are appropriate for distribution, as provided in this policy, may be made available or distributed by students or registered student organizations to students or others in College District facilities and in areas that are not considered common outdoor areas.

Distribution of the materials will be conducted in a manner that:

1. Is not disruptive; [See FLB]

2. Does not impede reasonable access to College District facilities;
3. Does not result in damage to College District property;
4. Does not coerce, badger, or intimidate a person;
5. Does not interfere with the rights of others; and
6. Does not violate local, state, or federal laws or College District policies and procedures.

The distributor will clean the area around which the literature was distributed of any materials that were discarded or leftover.

Petitions, Handbills, and Literature

This section is covered in the campus provost's office at each campus.

Each petition, handbill, or piece of literature submitted for approval for distribution will include the name of the person or organization wanting to distribute it.

A person or organization will be prohibited from publicly distributing on College District property any nonschool literature that is obscene or libelous or that contains nonpermissible solicitation. Distribution of nonschool literature will be conducted so as not to interfere with the free and unimpeded flow of pedestrian and vehicular traffic or disturb or interfere with academic or institutional activities.

A person or organization will not distribute nonschool literature by accosting individuals or by hawking or shouting. The distributor will ensure the area around which the nonschool literature was distributed is clean and free of discarded or leftover materials.

Signs

For the purposes of this policy, "sign" will be defined as a billboard, decal, notice, placard, poster, banner, or any kind of hand-held sign; and "posting" will be defined as any means used for displaying a sign.

"Nonpermissible sign" will mean a sign that contains material that is obscene, libelous, or includes nonpermissible solicitation and/or is larger than 11 inches by 17 inches, unless authorized by the director of student life.

A person or organization will not post a nonpermissible sign. [See FI and GD]

A student, registered student organization, department, or community member may publicly post a sign on College District property in areas or locations designated by the assistant director of student

engagement in conjunction with the campus provost and the campus manager of facilities or in common outdoor areas as allowed by policy GD. No object other than a sign may be posted on College District property.

Before publicly posting a sign on College District facilities (outside of common outdoor areas), a student or registered student organization will:

1. Deliver a copy, photograph, or description of the sign to be posted.
2. Provide pertinent information including:
    a. The name and phone number of the student, registered student organization, department, or community member;
    b. The proposed general location for posting the sign;
    c. The length of time the sign will be posted; and
    d. The signature of the student, authorized representative, and/or adviser.

Rules

Upon receipt, the appropriate student engagement office staff will ensure that the pertinent information listed above is included and that the following guidelines are applied:

1. Approved items, with a maximum size of 11 inches by 17 inches will be posted neatly on appropriate bulletin boards by student engagement office personnel, subject to space availability;
2. Each item to be posted will receive an approval stamp dated and signed by student engagement office personnel;
3. Materials will generally be approved for a maximum period of four weeks; and
4. Materials that do not conform to these posting guidelines will be subject to immediate removal.

A sign will not be:

1. Attached to:
    a. A shrub or plant;
    b. A tree, except by string to its trunk;
    c. A permanent sign installed for another purpose;

d. A fence or chain or its supporting structure;

e. A brick, concrete, or masonry structure; or

f. A statue, monument, or similar structure.

2. Posted:

a. On or adjacent to a fire hydrant;

b. Outside of a common outdoor area; or

c. In a College District building, except on a bulletin board designated for that purpose.

Removal

The student life office will remove all signs no later than one week after the expired approval stamp date. A sign posted or attached in accordance with the provisions of this policy will not be removed by anyone without permission from the director of student life.

Classroom Bulletin Boards

Bulletin boards located inside and directly outside each classroom will be under the jurisdiction of the campus provost on each individual campus or designee.

Expressive Activities by Students or Registered Student Organizations in Common Outdoor Areas

Common outdoor areas are designated as areas for expressive activities by students or registered student organizations.

For purposes of this policy, the terms “expressive activities” and “common outdoor areas” are defined in GD(LOCAL).

Students and registered student organizations may engage in expressive activities in common outdoor areas, unless:

1. The person’s conduct is unlawful (i.e. obscenity, defamation, incitement of lawless action, true threats, fighting words, or intimidation as defined above in this policy);

2. The use would constitute an immediate and actual danger to the peace or security of the College District that available law enforcement officials could not control with reasonable efforts;

3. The use would materially or substantially disrupt or disturb the regular academic program or other College operations;

4. The use would result in damage to or defacement of property;

5. The material constitutes harassment, which means material that is (i) hostile, threatening, or intimidating, (ii) directed at a specific person or persons, and (iii) is sufficiently severe, pervasive or persistent, and objectively offensive that it would cause an ordinary and reasonable person to fear violence or

bodily harm or creates an objectively hostile or threatening campus environment that unreasonably interferes with the person's ability to access or participate in a College District activity, program, service, or privilege; or

6. The material constitutes discriminatory harassment based on membership in a protected class recognized under state or federal law and is sufficiently severe or pervasive to create an objectively hostile campus or academic environment that unreasonably interferes with or diminishes another individual's ability to participate in or benefit from an activity, program, service, or privilege provided by the College District. [See DIAA, DIAB, FFDA, and FFDB for examples of discriminatory harassment based on membership in a protected class.]

Consistent with Section 51.9315(g) of the Texas Education Code, the College may not take action against a registered student organization or deny a registered student organization any benefit on the basis of a political, religious, philosophical, ideological, or academic viewpoint expressed by the organization or of any expressive activities of the organization. The prohibition on harassment in this policy applies, however, when the words or conduct satisfy the definition of harassment as stated in items (5) and (6) above.

Students or registered student organizations need a College District reservation for the exercise of expressive activities in common outdoor areas of the College District.

Students and registered student organizations will reserve a space to assemble in the common outdoor areas of the College District. Once a person or group reserves a certain space in a common outdoor area for assembly or expressive activities, it is not available for another person's or group's use or reservation at the same time. Therefore, any person or group using or occupying the space without a reservation must yield control of the space in time to permit any user with a reservation to begin using the space promptly at the beginning of the reserved time.

In addition, when outdoor space is being used, even on a temporary basis, for College District business, operations, events, an educational function, or a research function, it is not part of the common outdoor area available for use for others' expressive activities.

Reservations for assembly or expressive activities in the common outdoor areas of the College District may be made through the Conference Services Department on a form prescribed by them or through a request sent to reserveCOA@collin.edu. If the expected

attendance at an assembly or expressive activity is 15 or more people, advance notice and a reservation of no less than two weeks is required. Individuals are encouraged to seek a reservation of a space that is suited to their assembly's anticipated size.

Time, Place, and Manner Rules for Common Outdoor Areas

In addition to the specific rules addressed in this policy for Distribution of Literature, expressive activities by students or registered student organizations in common outdoor areas are subject to all of the time, place, and manner rules listed in GD(LOCAL).

Facilities Use

Other than the use of common outdoor areas, the facilities of the College District will be made available to students or registered student organizations [see FKC] when such use does not conflict with use by, or any of the policies and procedures of, the College District. The requesting students or registered student organization will pay all expenses incurred by their use of the facilities in accordance with a fee schedule developed by the Board.

The use of and the distribution of materials in College District common outdoor areas are subject to the policies set out in GD.

Requests

To request permission to meet in College District facilities, interested students or registered student organizations will submit a request through Cougar Connect with the Office of Student Engagement in accordance with administrative procedures.

The students or the registered student organization making the request will indicate that they have read and understand the policies and rules governing use of College District facilities and that they will abide by those rules.

Students and registered student organizations may, and are encouraged to, reserve a space to assemble in the common outdoor areas of the College District. Once a person or group reserves a certain space in a common outdoor area for assembly or expressive activities, it is not available for another person or group's use or reservation at the same time. Therefore, any person or group using or occupying the space without a reservation must yield control of the space in time to permit any user with a reservation to begin using the space promptly at the beginning of the reserved time.

Approval

The assistant director of student engagement will approve or reject the request in accordance with provisions of and deadlines set out in this policy and administrative procedures, without regard to the religious, political, philosophical, ideological, academic viewpoint, or other content of the speech likely to be associated with the student's or registered student organization's use of the facility.

Approval will not be granted when the official has reasonable grounds to believe that:

1. The College District facility requested is unavailable, inadequate, or inappropriate to accommodate the proposed use at the time requested;
2. The applicant is under a disciplinary penalty or sanction prohibiting the use of the facility;
3. The proposed use includes nonpermissible solicitation [see FI];
4. The proposed use would constitute an immediate and actual danger to the peace or security of the College District that available law enforcement officials could not control with reasonable efforts;
5. The applicant owes a monetary debt to the College District and the debt is considered delinquent;
6. The proposed activity would disrupt or disturb the regular academic program;
7. The proposed use would result in damage to or defacement of property or the applicant has previously damaged College District property; or
8. The proposed activity would constitute an unauthorized joint sponsorship with an outside group.

The assistant director of student engagement will provide the applicant a written statement of the grounds for rejection if a request is denied.

Identification

Students or registered student organizations distributing materials on campus or using College District facilities will provide identification when requested to do so by a College District representative or College District police officer.

Additionally, as required by state law, any currently enrolled student is required to present proof of identity or College District issued identification card on request by a College District employee or public official on the campus who is engaging in an official duty.

Violations of Policy Regarding Common Outdoor Areas

Failure to comply with this policy and procedures regarding use of College District common outdoor areas, College District facilities, or distribution of literature will result in appropriate administrative action, including but not limited to, the suspension of the individual's or organization's use of College District facilities and/or the

confiscation or discarding of nonconforming materials. A student or registered student organization who fails to comply with or violates this policy may be disciplined under applicable procedures provided by other College District policies and rules, including the student handbook, and may referred to the Dean of Students Office for disciplinary action.

Interference with Expressive Activities in Common Outdoor Areas

Students or registered student organizations that interfere with the expressive activities permitted by this policy will be subject to disciplinary action in accordance with the College District's discipline policies and procedures [see DH, FM, and FMA].

Appeals

With the exception of disciplinary decisions processed under Policies FM and FMA, a student who is aggrieved by a violation of this policy or by an administrative decision under this policy may file a complaint and seek review in accordance with DGBA(LOCAL) or FLD(LOCAL), as applicable. Unless there is an extension or exigent circumstances, the appeal will be heard within ten (10) College District business days of the filing of the appeal.

Use of Facilities and Grounds by Students and Registered Student Organizations

The facilities and grounds of the College District will be made available to students or registered student organizations [see FKC] when such use does not conflict with use by, or any of the policies and procedures of, the College District. The requesting students or registered student organization will pay all expenses incurred by their use of facilities in accordance with a fee schedule developed by the Board.

Requests

To request permission to meet or host a speaker in College District facilities, interested students or registered student organizations will file a written request through OrgSync with the Office of Student Engagement in accordance with administrative procedures.

The students or the registered student organization making the request will indicate that they have read and understand the policies and rules governing use of College District facilities and that they will abide by those rules.

Approval

The assistant director of student engagement will approve or reject the request in accordance with provisions and deadlines set out in this policy and administrative procedures, without regard to the religious, political, philosophical, ideological, academic viewpoint, or other content of the speech likely to be associated with the student's or registered student organization's use of the facility.

Approval will not be granted when the official has reasonable grounds to believe that:

1. The College District facility requested is unavailable, inadequate, or inappropriate to accommodate the proposed use at the time requested;
2. The applicant is under a disciplinary penalty or sanction prohibiting the use of the facility;
3. The proposed use includes nonpermissible solicitation [see FI];
4. The proposed use would constitute an immediate and actual danger to the peace or security of the College District that available law enforcement officials could not control with reasonable efforts;
5. The applicant owes a monetary debt to the College District and the debt is considered delinquent;
6. The proposed activity would disrupt or disturb the regular academic program;
7. The proposed use would result in damage to or defacement of property or the applicant has previously damaged College District property; or
8. The proposed activity would constitute an unauthorized joint sponsorship with an outside group.

The assistant director of student engagement will provide the applicant a written statement of the grounds for rejection if a request is denied.

Announcements and Publicity

In accordance with administrative procedures, all students and registered student organizations will be given access on the same basis for making announcements and publicizing their meetings and activities.

Violations of Policy Regarding Use of Facilities

Failure to comply with this policy and associated procedures regarding the use of facilities will result in appropriate administrative action, including but not limited to, confiscation of nonconforming materials, suspension of a student's or registered student organization's use of College District facilities, and/or other disciplinary action in accordance with the College District's discipline policies and procedures [see FM and FMA].

Interference with Expression

Faculty members, students, or registered student organizations that interfere with the expressive activities permitted by this policy will be subject to disciplinary action in accordance with the College

District's discipline policies and procedures [see DH, FM, and FMA].

Appeals Decisions made by the administration with respect to students or registered student organizations in accordance with this policy may be appealed in accordance with DGBA(LOCAL) or FLD(LOCAL), as applicable.

Publication This policy and associated procedures must be posted on the College District's website and distributed in the student handbook. They must also be distributed to students at orientation.