



Child Nutrition Office • 728 Comal Ave. White Settlement, TX 76108
www.wsisd.com

POLICY: Student Unpaid Meal Charges and Courtesy Meal

Dear Parents/Guardians,

Student lunch meals are funded through federal programs, which include specific guidelines for how and when courtesy meals may be provided. The district provides a courtesy meal at no charge to students who have reached the meal charge limit and do not have funds to purchase a meal. Please review the information below regarding meal charges, courtesy meals, and options for managing your student's meal account.

Meal Charges and Courtesy Meals

Students may charge up to two meals when their meal account has insufficient funds. Once this limit is reached, students who do not have funds to purchase a meal will receive a courtesy meal at no charge:

- Courtesy Breakfast: Cereal, milk, and fruit
- Courtesy Lunch: Turkey sandwich, fruit, vegetable, and milk

Students with documented allergies will receive an appropriate courtesy meal that accommodates their allergies.

Students with a negative account balance may still purchase meals or snacks with cash.

Managing Your Student's Meal Account

We encourage parents/guardians to create an account at www.schoolcafe.com. Through School Café, you can:

- Monitor your student's meal account balance and purchases
- Receive low balance alerts
- Set up automatic payments using a debit or credit card

Cafeteria managers will also email weekly reminders to parents/guardians of students with low or negative account balances. Please keep an eye on your spam or junk folder as these reminders sometimes get flagged as spam or junk.

Free or Reduced-Price Meals

If you believe your family may qualify for free or reduced-price meals, please submit an application at www.schoolcafe.com.

Please contact the Child Nutrition Department with any questions or if you need assistance managing your student's meal account or completing an application.

Best Regards,

Adam Whitten
Director of Child Nutrition