LISLE HOME & SCHOOL ORGANIZATION
HSO Council Meeting Agenda
October 14, 2026 7:00 p.m.
Lisle Elementary School

HSO Council Executive Board:
Hilda Valdivia-Llanes, President
Tamara Rotelli, Treasurer
Elina Puzon, Jr. Treasurer
Heather Lick, Recording Secretary
Alissa Drake, Corresponding Secretary

HSO Council Members:
Lexi Gilbert, LEHSO President
Anna Pechin, LEHSO Council Delegate
Kim Kidd, LJHHSO President
Jennie Gentile, LJHHSO Council Delegate
Irene Panos-Evert, LHSHSO President
Kristina Jezewski, LHSHSO Council Delegate

HSO Council School District & School Board Representatives:
Keith Filipiak, Superintendent
Pam Ahlmann, School Board President
Paula DiDominico, School Board Rep.
Kate Foster, School Board Rep.
Heather Novosel, School Board Rep

I. Administrative Items

A. Call to Order

B. Approve **September 9, 2026 Minutes**

II. District Reports

A. Superintendent Report

B. School Board Report

III. HSO Council Executive Reports

A. President Report

1. Welcome Packets
2. **HSO Branding**
3. Games of Chance Fundraising
4. By-Laws Review

B. Vice-President Report (given by President)

1. Membership
2. Fundraising Ideas

C. Treasurer Report

D. Corresponding Secretary Report

1. Canva

E. Recording Secretary Report

IV. Unit Delegate Reports

A. Elementary School (LEHSO)

B. Junior High School (LJHHSO)

C. Senior High School (LSHSHSO)

V. Committee Updates

A. Directory

VI. General Business

A. Old Business

B. New Business

1. Multi-Cultural Night Committee
2. Fun Run Committee
3. By-Laws Committee

C. Adjournment

LISLE HOME & SCHOOL ORGANIZATION
HSO Council Meeting Minutes
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Heather Novosel, School Board Rep

I. Administrative Items

A. Call to Order at 7:01 p.m.

B. **Attendees**: Hilda Valdivia-Llanes, Tamara Rotelli, Elina Puzon, Alissa Drake, Lexi Gilbert, Anna Pechin, Kim Kidd, Jennie Gentile, Rachel Shuette, Kristina Jezewski, Dr. Keith Filipiak, Melissa **Absent:** Heather Lick, Irene Panos-Evert

C. Approve **May 19, 2026 Meeting Minutes**

1. **Motion to approve: Lexi Gilbert, Seconded: Kim Kidd. Approved.**

II. District Reports

A. Superintendent Report

1. Dr. Filipiak - Great start to the year, 96% of freshmen at orientation, nationally ranked high school, things continue to go well. During Vision 202, LES parents requested getting some extra curricular activities for elementary students. This year, Lisle Park District partnered with LES and they are starting an art program to begin adding extracurricular activities. In the spring they may offer a sports club. Jr. High brought back 8th grade DC trip. If you have other ideas, speak with your principals. Westway was bought by First Students. Buses on time for the most part. Dr. Filipiak thinks the fun run is a good idea, perhaps partner with the park district and have it done at the High School campus. Ms. A**hl**mann wanted us to know that a board ~~seat~~ election is coming up and if anyone is interested they can check out the District website, under the Board of Education heading, with ~~all the~~ details and resources.

B. School Board Report

1. (None present)

III. HSO Council Executive Reports

A. President Report - Hilda Valdivia-Llanes

1. Goals for 2026-2027

a) Creating and documenting procedures, helps maintain history and handing things over, creating HSO gmails to use the drive for all documents by January. Any committees that have a gmail send all info to Hilda, social media accounts we need to get a handle on as well - presidents to gather all theirs and share with Hilda, need handle/passwords for all, need security questions to verify members wanting to join. Bank statements going to the district office. Any committee that raises funds - they need to maintain minutes. Council working on file standardization

b) Need to fill out facilities request forms for the District and send them to the principal. Mailed approval by the business office.

c) Membership: We want new people to feel welcome. All units are to create a welcome packet with welcome letter, Robert Rules of order cheat sheet, list of all committees and activities, at a glance calendar, sheet for QR code for membership, box tops, and social media pages. We are going to brainstorm more on how to gain more members. We will be taking a look at events and fundraisers since the district calendar is full. Need to consider how events can overlap with other groups. Looking to cut/move/consolidate events, and will be taking a look at the sustainability of fundraisers.

(1) Question: Give butter, “Who’s team are you on?”, confused, need clarification

(2) ~~ChK~~ristina: Blurb of who joins and who actually runs things showing that it’s not the 10 in this room, it’s a lot more people doing lots of things

(3) Concern: that the younger grades think that if you sign up as a member you are signing up for volunteer hours. Perhaps clarify that becoming a member is not signing up to volunteer.

(4) Motion to establish formal organizational and record retention policies: Kim Kidd; seconded Lexi Gilbert. Motion Approved.

2. Mission Statement

a) Vision statement amended - strike kindergarten to replace with early childhood

The Lisle Home and School Organization is a 501(c)(3) non-profit organization powered entirely by parent volunteers. We operate with a singular, shared focus:

Our Mission: To enrich the educational experience of every student in Lisle District 202 by fostering active collaboration among families, educators, and administration to fund programs that inspire learning and build community.

Our Vision: To cultivate a deeply connected school community where every student in Lisle District 202 is empowered, supported, and inspired to reach their full potential from early childhood through graduation.

b) **Motion to approve Mission and Vision Statement: Alissa Drake; Seconded Kim Kidd. Mission and Vision Statement as indicated above APPROVED.**

3. **HSO Branding**

a) New logos passed out, Lexi asked for individual files for each logo, make folder for drive to share PDF/jpeg. Include on Canva as part of Branding kit.

b) **Motion to approve logos: Lexi Gilbert; Seconded: Kim Kidd**

B. Vice-President Report (given by President) - Hilda Valdivia-Llanes

1. Membership

a) At 41%! Very exciting! Need to push more at all units to encourage families to join.

2. Fundraising Ideas

a) The only fundraiser for Council is the spring flower sale. We need to get a fundraiser this year. Fun Run suggested, get the whole district involved students/teachers/parents, done by classroom, set an amount to raise by grade, possible foundation to sponsor color powder, prizes. Could get food trucks. Will need to establish a committee and collaborate with all schools and the District Office.

b) Other idea multicultural night with BPAC, families showcase their culture w/ poster boards, passport book for kids to get stamps, and have cultural performances intermixed with student/family open mic performances.

All agree these are good ideas.

C. Treasurer Report - Tammy Rotelli

1. Budget Proposal

a) Budget amended to remove "Amazon Smile" from Revenue line item. Motion to approve: Melissa Lamkin; Seconded: Lexi Gilbert

D. Corresponding Secretary Report - Alissa Drake

1. Canva: The HSO Council is creating a Canva Pro account using our non-profit status. The account will be through Council; all unit Presidents and Corresponding Secretaries will have access. Creation of marketing and advertising materials will now be in one place; ask District for Lisle 202 branding guidelines so similar colors and fonts can be used for our materials.

2. District Webpage - Council will be updating the Parents link webpage using our standard language, new logos, etc.

E. Recording Secretary Report -None

IV. Unit Delegate Reports

A. Elementary School (LEHSO) - Anna Pechin

1. First meeting was 1hr 45 minutes long. A lot new attendees, explained all the basics, very welcoming, new attendees asked questions. The types of volunteers were explained - there are Event Chairs, Event Planning, Day of Event Volunteers. LEHSO were able to add slide to the curriculum night presentation. New business - Susie is working on community events vs dances; nothing in place yet. Dr. Schreiber created a yearbook committee that a parent volunteer will run with students. LES is using the same company as the Jr High yearbook and the price will be $16 for a hard cover yearbook instead of $36 that was paid last year for a soft cover year book. LEHSO is creating a ROAR store to reward students who get ROAR tickets. They are still working through details. Toni Kalck was voted in as the new recording secretary. Back to school bash is scheduled for September 20th, Fall Resale will be on October 3rd. Adults night out currently scheduled for November 14. Venue is up in the air (date may change). The Adults Night Out is looking for new chairs for next year. The next LEHSO meeting is 10/7.

B. Junior High School (LJHHSO) - Jennie Gentile

1. School year has started well, big cross country turn out, big band turn out, needed to move meetings. Need volunteers for resale and concessions. Currently, the only fundraiser is Trivia Night, so they need another fundraiser. Trivia Night is moving to Basecamp this year. Tables can be 4, 6, or 8 people. Basecamp has everything for trivia night so there will not be a need to make up questions. Hoping for a good turnout. It will be in April 2027.

C. Senior High School (LSHSHSO) - Kristina Jezewski

1. The High School HSO has not met yet. First meeting is tomorrow, 9/10/26. Back to School Bash was poorly attended - probably due to rain. Given low attendance, three food trucks made no money. People who showed up weren't talked to. Homecoming upcoming 9/19. 50/50 raffle at games - LSHSHSO possibly asking Boosters to take over raffle. Curriculum night went great. Possible author visits being considered as an event.

V. Committee Updates

A. Mum Sale

1. No update. LSHSHSO will find out tomorrow at meeting.

B. Directory - Melissa Lamkin

1. Will begin discussing with the District next week to get this moving. Directory will most likely be going out late October. In previous years, due to the complexity of getting a good membership list, the directory was sent to everyone. With GiveButter, it should be easier to create a list of paid members, since receiving the Directory is a benefit of being a paid member. Melissa suggested highlighting committee members in directory and perhaps also including the at a glance calendars.

    a) Motion to provide the directory to only paid members was approved unanimously by show of hands.

VI. General Business

A. Old Business-NONE

B. New Business-Next meeting the establishment of Bylaws Review Committee will be discussed. Bylaws are due to be revised. Committee work to begin in January

C. Adjournment at 8:15 p.m.

1. Motion to Adjourn: Tammy Rotelli; Seconded: Kristina Jezewski.

Minutes taken by Alissa Drake, Lisle HSO Council Corresponding Secretary;

Revised by Hilda Valdivia-Llanes, Lisle HSO Council President

LISLE HSO COUNCIL TREASURER'S REPORT

October 2026

1. The cash balance as of September 9, 2026 is $7,120.41
2. Annual Report notice was submitted to the Secretary of State on 9/12/2026
    a. Paperwork was updated and submitted to reflect the organization's president's change from Lindsay Dunbar to Hilda Valdivia-Llanes.
    b. The organization's Annual Report was also filed in the same envelope.
    c. The processing fee was submitted jointly on check #2201 for $15.00. $5.00 was the processing fee to update the president's name and $10.00 was the processing fee for the annual report.
3. Follow-Up Request was received for check verification for the 2026 Senior Scholarships.
    a. 2026 HSO Scholarships: $13,500 in scholarships were awarded to 18 seniors from the Class of 2026 in the amount of $750 each. Last year (2025) $12,000 were awarded to 14 seniors from the Class of 2025 in the amount of $850 each.
    b. Council contributed: $4,500. Confirmed checks written to: Megan B. (Check #2174, $750), Erin B. (Check #2175, $750), Chloe C. (Check #2176, $750), Peter E. (Check #2177, $750), Reagan G. (Check #2178, $750), Charlie G. (Check #2179, $750), Kayley H. (Check #2180, $750), Ethan H. (Check #2181, $750), Colin K. (Check #2182, $750), Shoaib K. (Check #2184 ((Voided Check #2183)), $750), Anya K. (Check #2185, $750), Emily L. (Check #2186, $750), Sarah M. (Check #2187, $750), Emma R. (Check #2188, $750), Kaitlyn S. (Check #2189, $750), Haley D. (Check #2190, $750), Elizabeth H. (Check #2191, $750), Hunter C. (Check #2192, $750).
    c. LHS contributed: $4,500 (Check #1793 $4,000, *missing $500 contribution*)
    d. LJHS contributed: $1,000 (Check #2477 $1,000, *increased original budgeted contribution from $800*)
    e. LES contributed: $3,500 (Check#2115, $3,000, *increased original budgeted contribution with Check #2120, $500.00*)
4. Directory Pull 6.1.26-10.5.26
    a. The current total for membership contributions for this year is $2,835!

Old News

1. HSO Membership on Give Butter went live July 1, 2026 (to coordinate with school fees).
2. Thank you to all who made the Annual Audit Wednesday, August 12, 2026!
    - Unit Splits-
        - 2025-2026 Membership Splits (run 6/1/25-5/31/26 as that is the membership period for 2025-2026 to join and pay): ***$4,969.26 Total***
            - 2025-2026 Student Enrollment-
                - LES: 725 students (48%)
                - LJH: 352 students (23%)
                - LHS: 439 students (29%)
                - *Total Enrollment: 1,516 students (100%)*
        - 2025-2026 Restaurant Nights: ***$668.21 Total*** *(15% decrease from 2024-2025SY)*
            - Pizza Deposit: $100

        - Lil' Pops: 196.20
        - Portillos, $225.69
        - Panda Express $82.03
        - Chipotle, $64.49
    - 2025-2026 Insurance: ***$513.20 Total***
        - United States Liability Insurance (renewed), $222.80 (May 2026) and $290.40 (November 2025)
    - Quickbooks Fees, $115/month Sept 25-July 26, Aug 26- $140: ***$1,405 Total***
    - Professional Services: ***$1,325.40 Total***
        - Lauterbach & Amen, LLP (Accountant), $1,000
        - Secretary of State (Annual Report Filed), $10.00
        - Secretary of State (Annual Report Filed). $14.00
        - iPad, $301.40
    - Question regarding Shopify:
        - *In the HS HSO notes it was stated Council has a split with LHS? Tammy needs more information on this please* ☺
3. ***Approved*** 2026-2027 Lisle Home and School Organization Council Budget