

MINUTES
Capitan Board of Education
Regular Board Meeting
September 21, 2026

The Board of Education of the Capitan Municipal School met in Regular Session in Room 101 of the Administration Building and virtually at 6:00 pm.

I. Introduction

A. Call to Order/ Roll Call – Mr. Greer, Board President, called the session to order at 6:00 pm. Roll Call was taken.

1) **Ascertain a Quorum** – Mr. Greer ascertained that there was a quorum with the following members present:

Zeke Greer	President
Dennis Rich	Vice President
Wes Hacker	Secretary
Cynthia Black	Member
Arrived at 6:20 pm	
Brett McInnes	Member

Staff attending the meeting in person included Heather Gutierrez—Superintendent, Jamie Shepperd – Chief Financial Officer, Caitlin Whitley--Administrative Assistant, Tyson Rush – Secondary Principal, Briana Gibson – Elementary Principal, Vicki Beets – Director of Student Services, Shane Shepperd – Director of Operations, Maintenance and Transportation, Leslie Shepperd – Nova Coordinator, Michelle Stearns – Teacher, Sarah Lee – Instructional Coach, Stacy Wren – Region IX Technology Supervisor.

Guests and Staff are given the option to view all meetings virtually on the District Facebook and YouTube channel.

B. Pledge of Allegiance – Mr. Greer led the pledge to the United States Flag and the official salute to the New Mexico Flag.

C. Prayer – Mr. Greer offered a prayer over the meeting.

D. Approval of Agenda – Ability to float items within the agenda (Action)

A motion to approve the agenda with the ability to float items within the agenda as presented, was offered by Mr. Rich seconded by Mr. Hacker. The motion passed with a 4-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black -- Yes

E. Approval of Minutes from the August 3, 2026 Special Board Meeting (Action)

A motion to approve the August 3, 2026, Special Board Meeting minutes, as presented was offered by Mr. Rich, seconded by Ms. Black. The motion passed with a 4-0 voice vote as follows:

Mr. Greer -- Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

F. Approval of Minutes from the August 10, 2026 Special Board Meeting (Action)

A motion to approve the August 3, 2026, Special Board Meeting minutes, as presented was offered by Ms. Black, seconded by Mr. Rich. The motion passed with a 4-0 voice vote as follows:

Mr. Greer -- Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

G. Approval of Minutes from the August 17, 2026 Regular Board Meeting (Action)

A motion to approve the August 17, 2026 Regular Board Meeting minutes, as presented was offered by Mr. Rich, seconded by Mr. Hacker. The motion passed with a 4-0 voice vote as follows:

Mr. Greer -- Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

II. Presentations/Recognitions

A. Student Data Presentations

- 1) Capitan Elementary School-Briana Gibson.** Ms. Gibson presented the BOY data for Capitan Elementary school.
- 2) Capitan Middle/High School-Tyson Rush.** Mr. Rush presented the BOY data for Capitan Middle and High Schools.
- 3) Special Education Student Performance and Program Data-Vicki Beets.** Ms. Beets presented the BOY data for the Special Education Program.

III. Finance

A. Discussion and Possible Action on the following items:

- 1) *Cash Balance Report
- 2) *MTD Expenditures in Check Voucher Report
- 3) *Payroll Fund Totals
- 4) *Budget Adjustment Requests
- 5) *Utility Comparison
- 6) * Large Donations
- 7) * Approval of Consent Agenda Items (Action)

Mrs. Shepperd presented the items from the consent agenda. A motion to approve the consent agenda as presented was offered by Mr. Rich, seconded by Mr. Hacker. The motion passed with a 5-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes Mr. McInnes -- Yes

IV. Public Comment (Limited to 3 minutes per individual or 5 minutes per group and must pertain to posted Board Items)

None

V. Board Items

A. Old Business

- 1. None**

B. New Business

- 1) Discussion of Capitan Elementary Pre-K staff professional development opportunity for Conscious Discipline National Conference (Discussion)**

The board, Mrs. Gutierrez and Ms. Gibson had a discussion Pre-K staff going to the National Conference for Conscious Discipline. No action was taken, this was a discussion only item.

2) Discussion and possible approval of purchase of 20 ProBook laptops for CMS/CHS Computer Science class (Discussion/Action)

A motion to approve the purchase of 20 ProBook laptops for CMS/CHS Computer Science class, as presented was offered by Mr. Rich, seconded by Mr. McInnes. The motion passed with a 5-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes Mr. McInnes – Yes

3) Discussion and possible approval of purchase of 55 ProBook laptops for CMS/CHS Junior and Senior dual credit and advance placement students (Discussion/Action)

A motion to approve the purchase of 55 ProBook laptops for CMS/CHS Junior and Senior dual credit and advance placement students, as presented was offered by Mr. Rich, seconded by Ms. Black. The motion passed with at 5-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes Mr. McInnes – Yes

4) Discussion and possible approval of purchase of Stryker Sync Badge communication devices for all district employees from Vocera Communications, Inc. (Discussion/Action)

A motion to approve the purchase of Stryker Sync Badge communication devices for all district employees from Vocera Communications, Inc., as presented was offered by Mr. McInnes, seconded by Mr. Hacker. The motion passed with at 5-0 vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes Mr. McInnes – Yes

5) Discussion and possible approval of purchase of Wi-Fi equipment for all route and activity buses from MNJ Technologies Direct, Inc. (Discussion/Action)

A motion to approve the purchase of Wi-Fi equipment for all route and activity buses from MNJ Technologies Direct, Inc., as presented was offered by Mr. McInnes, seconded by Mr. Rich. The motion passed with a 5-0 vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes Mr. McInnes -- Yes

6) Discussion and possible approval of purchase and installation of cellular fire alarm communicator for Agriculture building and district system inspection from Johnson Controls. (Discussion/Action)

A motion to approve the purchase and installation of cellular fire alarm communicator for Agriculture building and district system inspection from Johnson Controls, as presented was offered by Mr. Hacker, seconded by Mr. Rich. The motion passed with a 5-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes Mr. McInnes -- Yes

7) Discussion and possible approval of purchase of Operations Service Pickup (Discussion/Action)

The board discussed the purchase of Operations Service Pickup and a motion to postpone an action was offered by Mr. Rich, seconded by Mr. Hacker. The motion to postpone passed with a 5-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes Mr. McInnes – Yes

8) Discussion and possible approval of purchase of replacement route bus (Discussion/Action)

A motion to approve the purchase of replacement route bus, as presented was offered by Mr. Rich, seconded by Mr. McInnes. The motion passed with a 5-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes Mr. McInnes – Yes

9) Discussion and possible approval of purchase of replacement activity bus (Discussion/Action)

A motion to approve the purchase of replacement activity bus, as presented was offered by Ms. Black, seconded by Mr. Hacker. The motion passed with a 5-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes Mr. McInnes – Yes

10) Discussion and possible approval of amendment to SRO employment contract (Discussion/Action)

This amendment to SRO employment contract that will allow the SRO the ability to work over time. A Motion to approve amendment to SRO employment contract, and ratify at October Meeting, was offered by Ms. Black, seconded by Mr. McInnes. The motion was passed with a 5-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes Mr. McInnes -- Yes

VI. Public Comment (Limited to 3 minutes per individual or 5 minutes per group and must pertain to posted Board Items)

None

VII. Superintendents Report – Mrs. Gutierrez

A. Personnel Update

- Custodians
- Bus Drivers

B. Current Enrollment Report:

a. CMS Total: 450

- CES: 204
- CMS: 104
- CHS: 142

C. Upcoming Events

- 1. End of Quarter 1 October 2**
- 2. Homecoming October 2**
- 3. Parent Teacher Conference October 5-8**
- 4. 40th Day October 14**

VIII. Executive Session – Title IX Update

- A.** Limited Personnel Matters as permitted under § 10-15-1(H)(2), specifically for Superintendent to update Board on appeal of determination involving discrimination allegations against licensed employee.
- B.** Personally Identifiable Student Information permitted under § 10-15-1(H)(4), specifically for Superintendent to update Board regarding District's compliance with Public Records Act Requests involving Student's education records.

- C. A motion to dismiss to a 5-minute break and resume into Executive Session was made at 8:06 pm by Mr. Rich, seconded by Ms. Black. The motion passed with a 5-0 Roll Call vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes Mr. McInnes – Yes

D. Report on Executive Session

“Matters discussed in closed session were limited to those specified in the notice of the meeting and a motion for closed meeting. No action was taken in the closed session.” A motion to reconvene into open session at 8:50 pm was offered by Mr. Rich, seconded by Mr. Hacker. The motion passed with a 5-0 Roll Call vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes Mr. McInnes – Yes

IX. New Agenda Items for Next Meeting

- a. None

X. Adjournment – President Greer

A motion to adjourn at 8:51 pm was made by Mr. Hacker, and seconded by Mr. McInnes. The motion passed with a 5-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes Mr. McInnes -- Yes

APPROVED:

President, Zeke Greer

Secretary, Wes Hacker