

MINUTES OF THE WBOE POLICY COMMITTEE
Superintendent's Conference Room
October 6, 2026

CALL TO ORDER: Ms. Williamson called the meeting to order at 4:33 PM.

IN ATTENDANCE: Erin Williamson, Chair; Lynn Piascyk, Megan Conatser, Steven Lawrence, Board of Education Members; Christopher Montini, Superintendent and Mary Vincitorio, WEA Liaison.

PUBLIC COMMENT: None

The Committee reviewed the following policies:

- ♦ 3524.1 Pesticide Application, Regulation and Form no changes on policy. On regulation add “R” to number and in #4 delete “each” and change to “The”. Submit for 30-day review.
- ♦ 3541 Transportation. There was general consensus that this should be reviewed with the current owner/operators and transportation coordinator as significant changes have occurred since 2014.
- ♦ 3541.5 Transportation Safety Complaints no changes, submit for 30-day review.
- ♦ 3542.1 Purpose and Facilities change “Business Manager” to “Director of Business Services/Operations” in 2nd and 3rd paragraphs and delete the “s” after “Principal” in the 3rd paragraph. Submit for 30-day review.
- ♦ 3542.22 Food Service Personnel - Code of Conduct no changes, submit for 30-day review.
- ♦ 3542.31 Free or Reduced Price Lunches – first paragraph, first sentence delete “needy”. 2nd paragraph add “/guardians after “parents” in first and second sentences. 6th paragraph change “his/her” to “their”. Page 2, 2nd paragraph, 1st sentence, delete “his/her” after “or” and change “he/she” to “their” and delete the “s” in “knows”. Submit for 30-day review.
- ♦ 3542.41 Food Service 2nd paragraph change “Business Manager” to “Director of Business Services/Operations”. 3rd paragraph, 1st sentence add “,” after “programs”. Add “R” before policy number on regulation. Submit for 30-day review.
- ♦ 3542.42 Finance (Food Service) 1st paragraph, 1st sentence, add “,” after “utilities”. Under “Approval of Menu Prices”, 1st sentence, delete “items” add “regular lunch meals”, delete “annually” after “education”, delete “and otherwise” after “approval”. Submit for 30-day review.
- ♦ 3542.43 Charging (Food Service) replace current policy with CAFE suggested policy. 1st paragraph, delete “and School Breakfast Program (SBP)”. Under Provision of Meals, 1st bullet, 2nd sentence, delete (breakfast or lunch). First bullet under “Preventing Meal Charges...” add “upon request” at end of 1st sentence following “languages”. Page 2, under “Delinquent Debt”, 2nd bullet, 1st sentence, change “.” to “,” after “meals”. Under “Implementation”, 1st sentence delete “his/her” before designee. No changes on suggested regulation. Submit for 30-day review.
- ♦ 3543.13 Mail and Delivery no changes, submit for 30-day review.

PUBLIC COMMENT: None

Meeting Adjourned: 5:33 PM