Policy 4115
Adopted
January 14, 2026
First Reading
October 14, 2026
Second Reading
November 11, 2026

POLICY 4115

Grading: Course Grade Replacement

A. Definitions

1. The following definitions apply within this policy:

   a. "Comparable course" means a teacher-led course that fulfills the same graduation credit requirements as the original course and aligns with a majority of the same Core Standards, strands, or essential learning objectives as the ~~a~~ course for which a student seeks to improve a grade. It does not include a course that a student completes through the packet method. A course is comparable only if it is housed within the same department or CTE cluster as the original course.

   b. "Course" means a course that a student is enrolled in and either completes or withdraws from but still receives a grade.

   c. "Course component" means a quarter, term, or other defined grading interval within a course.

   d. "Grade replacement" means credit a student earns by retaking a teacher-led course for a letter grade to improve a previous grade, which

      1) may raise the student's grade point average if the new grade is higher, and

      2) replaces the lower grade on the student's transcript.

   e. "Highest grade" means a grade that reflects the higher grade of

      1) a course and a repeat of the course or

      2) a course and a comparable course.

   f. "Original credit" means credit a student earns through the successful completion of a course for the first time.

g. “Packet” means a collection of instructional materials and assessments used to receive credit through the packet method.

h. “Packet method” means an educational approach where:

1) a high school student receives a collection of instructional materials from the District or an institution or organization;

2) the high school student works through the materials independently with minimal or no direct instruction from a teacher; and

3) assessment is primarily based on completion of assignments within the instructional materials.

i. “Recurring course” means a course that a student takes more than once to

1) further the student’s understanding and skills in the course subject (such as journalism or band), or

2) satisfy a different credit requirement that the course may fulfill, such as an art class that fulfills an elective requirement and an art requirement.

j. “Replacement credit” means a pass-fail credit a student earns for a course the student did not pass or complete, which

1) does not affect the student’s grade point average and

2) allows the student to fulfill high school graduation requirements.

k. “Student” means an individual enrolled in the District in grade 9, 10, 11, or 12.

l. “Teacher-led” means a course led by a licensed educator who directs the instructional process and manages the delivery of the Core Standards and provides direct feedback and assessment of student mastery.

Utah Admin. Rules R277-705-2 (February 9, 2026)
Utah Admin. Rules R277-717-2 (April 7, 2026)
Utah Admin. Rules R277-717-3(3)(d) (April 7, 2026)
Utah Admin. Rules R277-469-2(13) (December 8, 2025)
Utah Code § 53E-3-501(7)(a) (2025)

B. Course Grade Replacement

1. A student may, to improve a course grade received by the student, repeat the course one or more times or enroll in and complete a comparable course. A grade for an additional unit of a recurring course does not change a student's original course grade under this policy.

2. Repeating a Course

   a. If a student repeats a course, the District:

      1) Shall adjust, if necessary, the student's course grade and grade point average to reflect the student's highest grade and exclude a lower grade.

      2) Shall exclude from the student's permanent record the course grade that is not the highest grade.

      3) May not otherwise ~~indicate~~ show on the student's current record that the student repeated the course.

3. Improving a Grade with a Comparable Course

   a. In order to improve a grade under this policy through completion of a comparable course, the student must inform the District at the time of enrollment in the comparable course of the intent to enroll in the course for improving a course grade. Upon receiving such notice, the District shall confirm whether the comparable course fulfills the same credit requirements as the course that the student intends to replace. A course may not be approved for grade replacement if the replacement course is in a different subject area or instructional discipline than the original course, regardless of whether both courses satisfy elective credit requirements. Subject to th~~eat~~ determination that the course qualifies as a comparable course, the District shall, when the student ~~upon~~ enroll~~sment~~ in the comparable course, update the student's current record and grade point average to reflect the highest grade between the course and the comparable course and exclude the lower grade and corresponding course. The District may not otherwise ~~indicate~~ show the course or comparable course for which the student did not receive the highest grade on the student's record.

4. Improving a Grade for a Course Component

   a. A student may repeat an individual course component to improve the grade for that specific period, provided the course structure allows for such separation. (A

student may not be required to complete portions of a course in which the student has already demonstrated mastery by earning a passing grade as a condition for grade replacement of a failed term or component.) If a student repeats an individual course component, the District shall replace the original grade earned for that component with the higher grade and shall recalculate the final grade of the course to reflect improvement.

5. Packet Method Prohibited for Grade Replacement

   a. A student may not use the packet method to replace a previous course grade. (The packet method may be used to obtain original credit or replacement credit as set forth in Policy 4104 Grading- Packet Credit.)

Utah Code § 53E-3-501(7)(c), (d) (2025)
Utah Admin. Rules R277-705-3 (9), (10) (February 9, 2026)
Utah Admin. Rules R277-717-3 (April 7, 2026)