Policy 4077
Amended
November 8, 2023
First Reading
October 14, 2026
Second Reading
November 11, 2026

POLICY 4077

Course Disclosure Statements – Secondary

A. Each course offered to students in grade 6-12 shall have a Course Disclosure Statement.

B. Course Disclosure Statements shall be updated at the beginning of each trimester, contain accurate information, and be available to parents and students at the beginning of each course.

C. Course Disclosure Statements shall contain information and guidelines consistent with Box Elder School District Policies and individual school student handbooks.

D. Course Disclosure Statements shall contain at least the following information:

1. A brief description of the course including major course goals;

2. A list of books, videos, etc., other than District adopted texts that will be used in the course;

3. A statement on attendance and tardiness and the impact of such on citizenship grades;

4. A statement on grading that may include:

   a. A grading scale; (see Policy 4103 Grading Policy Grades 8-12)

   b. Weighting of assignments, quizzes, tests, etc.

   c. A statement on make-up work, extensions, interventions and evidence of relearning prior to re-takes;

5. A statement on or a listing of class rules and/or expectations;

6. A statement on any optional fees associated with the course;

7. A statement offering accommodations for qualifying individuals with disabilities;

8. Notation of how to contact the teacher and when she/he is available to meet with parents and/or students;

9. A statement that the teacher may provide students with food including additives if the teacher obtains permission from the student's parents at the start of each trimester. See Policy 5054 Prohibited Food Additives.

E. In addition to the required information listed in Section D, teachers are encouraged to include suggestions for success in the course, encouragement to students, and other information to help students be successful.