MINUTES
Pendleton School District 16R Board of Directors
WORK SESSION
October 6, 2026
8:00 a.m. | District Office | 107 NE 10th Street, Pendleton, OR 97801

Present: Anne Keeler, Board Chair
Beth Harrison
Jill Pace
Ryan DeGrofft
Patrick Gregg
Michelle Jones, Director of Business Services
Matt Yoshioka, Assistant Superintendent
Ronda Thornburg, Executive Secretary
Michelle Jensen, PhD, Superintendent

Absent: Mason Murphy (without prior notice)
Ryan Lehnert (without prior notice)

The meeting was in person and offered virtually.

1. **Opening and Call to Order** *Board Chair*
Chair Keeler welcomed everyone and called the work session to order at 8:00 a.m.

1.1. Pledge of Allegiance
The group stood and recited the Pledge of Allegiance.

1.2. Meeting Audio/Video Recorded
Chair Keeler stated that this meeting is being audio and video-recorded.

2. **OSBA Bylaws & Governance Changes** *Board Chair*
2.1. OSBA Executive Summary
2.2. Resolution to Amend the 2024 OSBA Bylaws

To prepare for the upcoming OSBA Roadshow, where you can ask questions, Chair Keeler presented the OSBA Executive Summary and the 2026 Bylaws Amendment Resolution for a vote in November. She shared what she learned at the Rural Caucus Meeting and the changes they are making to work more efficiently and effectively.

3. **Long Range Facility Planning Committee** *Michelle Jensen*
A committee charge DRAFT document was presented to the Board for discussion. It establishes the purpose, basis for establishment, committee members, meetings, communication and decision-making, and the committee charge. The intent is that we want to ensure that what is given to the committee for work and their charge is what we want when they deliver their recommendation on or before August 15, 2027. The committee also reviewed a DRAFT application and how to recruit committee members.

4. **Enrollment Report** *Matt Yoshioka*
October 1 is the starting point for tracking enrollment. Mr. Yoshioka provided information by building, with notes pertaining to each school. Mr. Yoshioka was available for questions.

5. **Policies – First Read** *Rebecca Marshall*
5.1. EBBA – Student Health Services

DRAFT

Senate Bill 2948 (2025, now is ORS 342.458) added language regarding nurse delegation. This update reflects the new language.

The Pendleton School District does not currently employ any nurses. This policy does not apply to IMESD nurses or the Student Based Health Services nurses working in the Pendleton School District.

6. **Policies – First Read** *Matt Yoshioka*

6.1. JEC – Admissions

This update simplifies the language around student ages for admission/enrollment. It removes the proof of birth examples which refer to a birth certificate, hospital record, or baptismal record, although we still require proof of age. It also updates the language around what would qualify a student as being a resident student (military, foster, homeless).

7. **Review Agenda – October 12, 2026 Regular Board Meeting** *Board Chair*

Director DeGrofft asked for clarification on policy deletion.
Chair Keeler inquired about the "approve" under Business Services.

8. **Public Comment** *Board Chair*

No comments.

9. **Information**

9.1. OSBA Regional Roadshow – October 26, 2026 Pendleton Convention Center, 5:30 p.m.

Most board members will be attending.

9.2. OSBA Annual Convention – November 12-14, 2026 Portland Marriott Downtown Waterfront

No board members are attending.

10. **School Visit Report**

Adopt-A-School Assignments:

PELC – Ryan DeGrofft
McKay – Beth Harrison
Sherwood – Pat Gregg
Washington – Jill Pace
SMS – Mason Murphy
PHS – Ryan Lehnert
All Schools – Anne Keeler

Director DeGrofft toured the PELC and learned how many non-school district services are located in the building. The "success" room is more proactive than reactive. As teachers get to know their students, they schedule students to go to the room, and throughout the year, students use it less and less.

Director Harrison toured McKay, where different spaces have been repurposed. She will be actively involved in the walk to school day tomorrow, October 7, walking with students from Community Park to McKay School.

Director Gregg attended soccer games at PHS and the back-to-school night at SMS.

11. **Adjournment** *Board Chair*

With no further business brought forward for the good of the order, the meeting adjourned at 8:47 a.m.

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Anne Keeler, Board Chair	Michelle Jensen, PhD, Superintendent
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Ronda Thornburg, Executive Secretary	Date