

Mid-Valley Special Education Cooperative

Executive Advisory Board Meeting

Wednesday, March 6, 2013

1304 Ronzheimer Avenue

St. Charles, IL 60174

The Mid-Valley Special Education cooperative Board met in Regular Session on Wednesday, March 6, 2013 at the Mid-Valley Special Education Cooperative, Administration Building.

Call to Order

Dr. Schlomann, Board Chairman called the meeting to order at 9:06 a.m.

Roll Call

Upon roll call the following members were also present: Dr. Barshinger, Superintendent D101; Dr. Stirn, Superintendent D301; Dr. Schuler, Superintendent D302; and Dr. Mutchler, Superintendent D304.

Also present: Special Education Administrative Liaisons/Designees from the member districts, MVSEC Coordinators, Dr. Carla Cumblad, Mid-Valley Executive Director, Sue Caddy, Mid-Valley Director of Business and Human Resources Services; and Bonnie Carlson Mid-Valley Executive Assistant.

Approval of Agenda

Dr. Schlomann called for the Approval of the Agenda. Dr. Mutchler moved and Dr. Stirn seconded the motion. Approval of the Agenda was confirmed by unanimous roll call vote.

Public Comment

One citizen presented a public comment regarding OT/PT personnel matters.

Consent Agenda

- 4.1 Approval of Minutes, Executive Board Meeting, February, 2013
- 4.2 Approval of Closed Session Minutes, February, 2013
- 4.3 Approval of Bills, February, 2013
- 4.4 Approval of Payroll, February, 2013
- 4.5 Financial Report, February, 2013
- 4.6 Approval of Audit Engagement Contract

Dr. Schlomann called for the Approval of the Consent Agenda. Dr. Barshinger moved and Dr. Stirn seconded the motion. Approval of the Consent Agenda was confirmed by unanimous roll call vote.

Information

- 5.1** Student and Staff Enrollment, Enrolled for February, 2013
Dr. Cumblad reported the enrollment and staffing report for February to the Board. Programs and staffing are where they are expected to be. Decreases are due to students aging out in the transition programs.
- 5.2** Administrative Liaison Meeting Minutes, February 19, 2013
Dr. Cumblad shared the Administrative Liaison Meeting Minutes, February 19, 2013 with the Board. Highlights included a discussion of program changes, OT/PT consultative services, shared professional development, and NIU partnerships.
- 5.3** Finance Committee Minutes, February 14, 2013
Sue Caddy shared the minutes from the Finance Committee. All budgets were reviewed and will be presented at the Board workshop later in the day.
- 5.4** Report on Institute Day Activities, March 1, 2013
Dr. Cumblad presented information about the March 1st, Institute Day. Activities featured members of the MVSEC staff.
- 5.5** Freedom of Information Request, Legal Fees for January and February
Sue Caddy reported the three Freedom of Information requests: (a) Invo Healthcare Associates requesting information about the vendors providing bids for OT/PT services. This item was denied. (b) TASC requested the same information and was denied. (c) TASC also requested financial documents which were provided. The total staff time/funds devoted to these tasks was \$140. Attorney’s fees for January and February to date were \$1,405. The Board requested an updated version of FOIA legal fees to date.
- 5.6** Change in Board Meeting Date from April 10 to April 3, 2013, 9:00 a.m.
Dr. Cumblad reminded the Board the the April 10th meeting has been changed to April 3, 2013, 9:00 a.m.
- 5.7** Change in Public Hearing from April 10 to April 3, 2013, 8:00 a.m.
Dr. Cumblad reminded the Board the the April 10th public hearing has been changed to April 3, 2013, 8:00 a.m.
- 5.8** The following Spring Recognition Dates were given to the Board:

Business Partner Breakfast	April 18, 2013, 9:00 a.m.
Transition Graduation	May 24, 2013, 8:30 a.m.
End-of-Year Celebration	May 13, 2013, 3:30 – 5:30 p.m.
MJC Graduation	May 31, 2013, 12:00 p.m.

For Discussion

- 6.1** Calendar of Advisory Board Meetings
A draft of Board meeting dates were presented to the Board for discussion.
- 6.2** Review of Proposals for Occupational and Physical Therapy Services
Dr. Cumblad opened six sealed proposals for Occupational and Physical therapy services. The organization and location of the company were noted. The administration will review each proposal for thoroughness and present them again to the Board for their review at the April 3 regular Board meeting.

For Action

7.1 Approval of the Unified School Calendar Guidelines

Dr. Mutchler motioned and Dr. Stirn seconded to approve the Unified School Calendar Guidelines. Motion was passed by unanimous roll vote.

7.2 Approval of the Personnel Report, February 2013

Dr. Stirn motioned and Dr. Schuller seconded to approve the Personnel Report, February 2013. Motion was passed by unanimous roll vote.

7.3 Recommended Administrator Contract Renewal

Dr. Stirn motioned and Dr. Mutchler seconded to approve the Recommended Administrator Contract Renewals. Motion was passed by unanimous roll vote.

Adjourn to Closed Session

- (1) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. (ILCS 120/2(c)(12))*
- (2) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2 (c) (1)*

Motion to move to Closed Session: Motion was made by Dr. Mutchler and seconded by Dr. Stirn at 9:42.

Closed Session

Dr. Schlomann called for a motion to return to Open Session.

Return to Open Session

Open Session began at 10:06. Motion made by Dr. Schuler and seconded by Dr. Stirn. By consensus the motion carried 5-0 Ayes.

Action Possible

None

Adjournment

Motion made by Dr. Mutchler and seconded by Dr. Stirn. By consensus the motion carried 5-0 Ayes.

The meeting was adjourned at 10:07 a.m.

Chair of the Mid-Valley Board