

TO: KRESA Board of Education

FROM: Sandy Barry-Loken, Executive Director of Communications & Community
Engagement

RE: Request for Approval to Purchase Black and White Copier

DATE: October 2026

The Kalamazoo RESA Print Center's high-volume black and white production copier, purchased in 2018, has reached its maximum life for parts availability effective October 31, 2026. Due to the demand on this machine and its essential role in maintaining service for the Print Center, we are requesting approval for a replacement machine.

After evaluating options for a new machine, we recommend the purchase of the Ricoh Pro 8410S for \$49,167.09, set at MiDEAL pricing. This proposal includes installation, training, and a maintenance agreement and will be funded using budget dollars allocated for new equipment in the Print Center budget.