Benjamin School District 25
Business Services

ACTION ITEM

PALS LEASE AMENDMENT

Background

PALS Care has requested additional office space in the District's facilities to support its ongoing operations. The requested space, Office Room 146, is located in an area of the building that is currently vacant and not being utilized for District programming or operations.

Proposed Lease Amendment

An amendment to the existing PALS Lease Agreement establishing the following terms:

- **Designated Space**: Room 146, provided in its existing, unfurnished condition.
- **Monthly Rental Rate**: $100 per month.
- **Lease Term**: One school year, with the option for annual renewal upon mutual written agreement.
- **District Flexibility:** The District retains the right to reclaim the office space at any time with fourteen (14) calendar days' written notice.
- **Existing Agreement:** All other provisions of the current PALS Lease Agreement remain unchanged.

Recommendation

The Administration recommends that the Board of Education approve the amendment to the existing PALS Lease Agreement, authorizing the use of Room 146 at a monthly rental rate of $100, subject to the terms and conditions outlined above.