

Destination: **Columbus, Ohio**

Date by which response is needed: 10/31/26

Total Cost of Transportation: To be determined by transportation office

Total Cost of Lodging: \$1,500

3. Meals (List all meals included in the trip. Please note how many meals will be participants' responsibility).

**Friday Dinner = Order in pizza and wings ----- Saturday breakfast provided by hotel
-----Saturday lunch = Chipotle**

Total Cost of Meals: _____ \$1,000 _____

4. Are there any supplementary activities? Are entry fees required?

NONE

Total Cost of Activities: _____ N/A _____

Calculation of Event Expenses:

1. Transportation: _____ **TBD** _____

2. Lodging: _____ **\$1,500** _____

3. Food: _____ **\$1,000** _____

4. Event Fees: _____ **\$0** _____

5. Other: _____ **\$0** _____

Total: _____ \$2500 plus Transportation using school bus _____

5. What Arrangements have been made for administering necessary medications to students while on this trip?
Yes, conversations have been completed with the school nurse.

6. What arrangements have been made for dealing with emergency situations? Who will be responsible for all medical information sheets? How will the forms be stored and transported?

All pertinent medical information is listed within final forms that is accessed by coaches. The team will travel with a med kit. Athletic trainers will be on site during scrimmage.

7. If tour guides are involved, what liability insurance do they carry?
N/A

8. How is the trip related to the educational program of the District?

Trip is an extracurricular activity it is not part of any educational program with the school.

9. In what ways will the students benefit? How will the District benefit?

N/A for athletic Trip

10. How will the trip be evaluated to determine the extent to which these benefits were realized?

N/A for athletic Trip

11. How many students in total? Are any students experiencing academic problems? What previous experience has the staff member had in conducting overnight or extended field trips? What other staff members will be going?

25 Coaches/students will be traveling to Columbus. As a head coach I have had many successful overnight trips before including 7 straight years of trips to Florida during christmas break. We have taken over night trips to the Hoosier's gym as well.

Staff Attending:

Steve Mehalik

John Silva

Evan Lentz

Josh Backo

12. How many chaperones, in addition to staff members, will be going? What are their names and affiliations with the students?

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John Silva

Evan Lentz

Josh Backo

All staff members have completed their coaches tool chest, BCI and fingerprinting. Staff also has all been board approved to coach for the winter season.

13. Will any school days be missed? If so, how many? How will teachers be advised in advance that the students will be out of school? How will missed work be made up? What special assistance will be provided to students with academic problems?

N/A - No School will be missed

14. Estimated cost to the organization and how is this trip funded? How are the funds collected and safeguarded? How will any shortfall be made up or excess funds used?

The trip will cost approximately \$2500. All funds are located with our Basketball team account through the athletic department. Any excess costs will be covered through the team account.

Date of Submission to Principal/Athletic Director: October 12, 2026

Signature of Principal/Athletic Director indicating endorsement:

Two handwritten signatures in black ink. The first signature is written in a cursive style, appearing to start with a capital 'J'. The second signature is also in cursive, appearing to start with a capital 'S'.

Approved by Superintendent Date

Date Approved by Board of Education