Accessibility 157

SPARK Weekly: Staff Edition

October 13 to October 15



✨ Campus and Staff Celebrations

Our Cougars are making progress, and your daily efforts are helping them succeed!

- **Reading:** Mrs. Blair recognized Igo for leading the district in Beanstack student participation at approximately 90% and reaching **Trailblazer status**! Berry Creek leads in total reading minutes, Jarrell continues building participation, and Double Creek is gaining momentum. Continue encouraging daily reading and helping students log their minutes.
- **IXL:** Igo received a district shout-out! Students are reaching proficiency—a SmartScore of 80—on an average of 1.5 skills per week. Let's continue supporting students toward our campus goal of two mastered skills each week.
- **Attendance:** Our housekeeping update recognized Igo for leading the district with an average attendance rate of 95%. Thank you for encouraging attendance and partnering with families.
- **Hispanic Heritage Door Contest:** Congratulations to **Mrs. Sendejas**, our contest winner! Thank you to everyone who helped students celebrate Hispanic heritage through creative, meaningful displays.
- **Staff Members of the Month:** Congratulations to **Mrs. Maughan—Lower Grades; Mrs. Copple—Upper Grades; and TA Payan!** We appreciate your contributions to our students and campus.

Growth Day Teacher Shout Outs

A. Flores • Alba • Braden • Coopple • Copeland • Cox • David • Griggs • Hall • Humes • Maughan • Merkey • Morton • Nemec • Newman • Rector • Redman • Robinson • Rodriguez • Sendejas • Shine • Smith • Veliz • Verhaalen • Ward • Wingard • Womack

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Upcoming Dates and Activities

- October 13: Parent-Teacher Conference Day. Cycle 1 final grades and standards-based report cards are due by 8:00 a.m. Vector compliance training must also be completed by this date.
- October 14: Soldiers will visit for story time with Pre-K from 7:30–8:45 a.m. and Kindergarten from 9:55–11:00 a.m. (Select the Book you want them to Read)
- October 15, 5:00–6:00 p.m.: Hispanic Heritage Celebration. Share the event information with families and encourage participation.
- October 19: Gabe's Igo PLC support visit.
- October 23: District Pink Out game. Any pink shirt is welcome!
- October 30, 5:00–8:00 p.m.: Igo Fall Festival, including Pumpkin Chunking!
- Wear Pink Every Wednesday in October

Pumpkin Chunkin Family Challenge
Teachers, share this opportunity with students and families through your classroom newsletters and ParentSquare. Interested families are invited to work together to design and build a catapult that can launch a mini pumpkin and bring their creation to the Fall Festival on October 30.

Student Safety and Behavior Support

Consistent support begins with teaching, modeling, practicing, and reteaching expectations. Use calm language, concise directions, appropriate choices, and positive acknowledgment while considering each student's age, developmental needs, and applicable IEP or Section 504 supports. Help students regulate before discussing behavior, and avoid arguments, power struggles, and repeated warnings.

For minor, non-dangerous attention-seeking behavior, strategically reduce attention while continuing to monitor and teach. Never ignore unsafe behavior, significant distress, or a need for immediate support. Routine crying, frustration, or task refusal should first receive appropriate classroom support. Request administrative assistance when behavior creates a safety concern, significantly disrupts instruction, or exceeds classroom supports.

When assistance is needed, call the office rather than texting. Provide your location and a specific description so the office can determine urgency and connect you with appropriate support. Follow established campus emergency procedures for immediate safety concerns.

Maintain active supervision throughout the campus by scanning, moving, interacting, and addressing concerns early. At recess, spread out across assigned areas and review boundaries and safe play.

Regularly practice bathroom routines that support privacy, personal space, cleanliness, and a prompt return to class.

Document incidents objectively, including what occurred before the behavior, the response provided, and the outcome. The assigned administrator will coordinate the investigation, updates, and follow-through.

Updated Role Descriptions and Reminders

Clear responsibilities help us connect students and staff with the appropriate support.

- **Campus administration:** Coordinates significant behavior responses, incident investigations, disciplinary decisions, and related parent follow-up.
- **School counselors and CIS**: Mrs. Boswell, Mrs. Vinet, Alison and McKenna provide counseling, emotional support, and appropriate interventions for students needing additional assistance beyond classroom strategies.
- **District police officer:** Officer Herring supports safety and law-enforcement concerns within established district responsibilities. Routine student discipline remains an administrator's responsibility. **Call the office for behavior support.**

Mrs. DeJesus — Title III Family and Community Liaison
Mrs. DeJesus supports emergent bilingual and immigrant students and families through bilingual outreach, newcomer transitions, school navigation, family engagement, and connections to approved community resources. Following required training and coordination, she may also provide approved supplemental academic support.

Teachers remain responsible for academics, behavior, student progress, and classroom communication. Her liaison services supplement required campus services. Parent-teacher conferences remain the teacher's responsibility; any assignment for her to interpret at an ARD or other high-stakes meeting must follow the district's approved language-access process and qualification requirements.

Use the appropriate form to request support:

- Teacher Support Request Form
- Principal or Campus Leader Support Request Form

Any campus leader may submit the campus leader form. Mrs. Leyva prioritizes requests based on student and family needs, urgency, and the purpose of Title III services.

Review the complete Roles and Responsibilities Document for additional guidance.

Staff Responsibilities

Read campus and district newsletters each week, track deadlines, and act on updates. Seek clarification when needed and share relevant information with your team. Enter absences in Frontline promptly, request a substitute when required, and follow campus notification procedures





🧡 Counselor's Corner

Sparking student of the week will begin Monday, August 31st. Teachers will nominate one boy and one girl for the month. I will announce the boy and girl in the cafeteria on Monday and make it a big deal. Every Friday, we will celebrate the Sparkling Students.

• First Friday of the month - Announcement on Monday - Certificates on Friday
• 2nd Friday - Lunch Bunch with Boswell
• 3rd Friday - Morning Greeters
• 4th Friday - 15 minute free time and prize in Boswell's office

Next week, we will also begin our character word of the month, Friendship. Every week, my Wednesday video will be about Friendship. In addition, the bulletin board will have things and there will be posters in hallways.

Mrs. McLemore's Corner

- **Lunch Schedule:** Thank you for your flexibility with the new first-grade lunch schedule. Any grade level impacted by overlapping cafeteria arrivals and departures may adjust its entry by

two minutes, when possible, to help alleviate congestion.



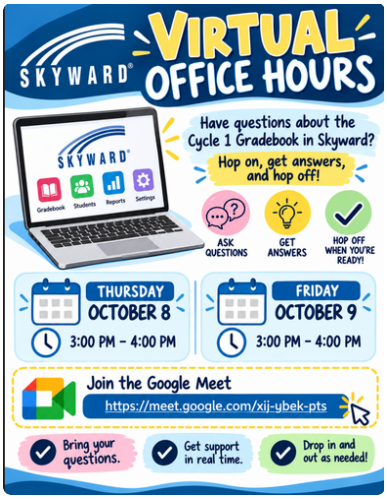
- **Bus Dismissal:** Bus dismissal is looking much better—thank you! Fifth grade, please consider beginning your transition at 3:00 p.m. to reduce cross traffic with Pre-K and kindergarten. Please reinforce that our youngest students need space and the opportunity to board first.
- **Bus Expectations:** Please remind students that bus cameras record both video and audio, allowing us to review actions and conversations. Drivers have expressed concerns about excessive horseplay and inappropriate behavior. Riding the bus is a privilege, and unsafe or repeated inappropriate behavior may result in suspension of bus privileges.
- **Cafeteria Expectations**: We greatly appreciate everyone covering lunch duty! Please reinforce voice level zero when entering and exiting the cafeteria. I will contact individual teachers to coordinate assigned seating for students who need additional support following expectations. Assigned seating may also be used during fifth-grade morning cafeteria time when socializing becomes disruptive.
- **Instructional Time—Grades 3–5:** Our current data calls for focused, purposeful instruction every day. Brain breaks and unstructured downtime are not options during instructional blocks. Please plan engaging lessons and efficient transitions that maximize learning time. Every instructional minute counts, and your preparation and consistency are essential to student progress.
- **Bathroom Expectations:** **Please reinforce respectful restroom use and implement a bathroom sign-in/sign-out procedure so we can track student use and address concerns**. **Custodians have had to clean feces from urinals and restroom floors**. These conditions affect everyone who uses the space. Please remind students to use fixtures appropriately, keep restrooms clean, and promptly report any concerns to an adult. **This type of behavior is unacceptable and very concerning, please speak with your students**.Thank you for supporting our custodial team and helping maintain clean, safe restrooms.

📣 Mrs. Waggoner's Corner

Waggoner Hub: Please just send me an email for supplies and paper. Trying to see what the hiccup is with everyone getting an error code.

We are searching for vendors and food trucks interested in participating in our upcoming Fall Festival. If you know anyone willing to donate candy, volunteer, or rent a vendor spot to help us raise money for our school, please let me know. Thank you!





Registrar Corner

~ Standard Based Report Cards Due October 13th by 8AM ~
~ 1 Cyc final grades Grades are due October 13th by 8AM ~

Need assistance? Take advantage of the Virtual Office Hours. Check out the flyer below.

Coach's Corner

☀️ IGNITING THE SPARK
🔥 Spark Spotted: Maughan
Loved seeing Maughan use student whiteboards to check for understanding and respond in the moment!

🔥 **Spark Spotted: Lopez**
Loved hearing students in Ms. Lopez's room explain their thinking and put their ideas into words!

🔥 **IXL Shout-Out to Igo!**

IXL recognized Igo! Students are averaging 1.5 skills at proficiency (SmartScore 80) each week. Our goal is 2 — we're getting there! 🎉



✨ Spark Finders: Abigail Rodriguez and Kimberleigh Smith found last week's hidden Spark! 🔥

👀 See something great happening?
See a classroom win? Send it my way! 📸

📌 4 THINGS TO KNOW THIS WEEK

1. Priority TEKS Tracker: Check Back In
New Q&As and clarifications are in the tracker. Take another peek!

2. Assessment Dates Are on Your Calendar
Calendar invites include testing windows and Eduphoria + Data Wall deadlines. 🗓️

3. Questions? Ask Before PLC
Questions about PLC or prework? Ask your team lead, facilitator, or me before we meet.

4. Protecting Student Privacy During Data Conversations
Never display or announce individual student assessment scores to the class, whether high, low, or in between. This includes exit tickets, DBAs, end-of-unit or module assessments, and Eduphoria reports showing student names and scores.
DO: Review individual results privately. Use class time to discuss overall patterns, misconceptions, strategies, and next steps.
DON'T: Project identifiable scores, announce who passed or failed, or publicly compare student performance.
WHY: Publicly sharing scores can embarrass students, invite comparisons, and change how classmates perceive them. Even recognizing a high score may make a student uncomfortable.
GROWTH TRACKERS: Keep using student growth trackers and celebrating progress! Public displays should show classwide or genuinely anonymous progress, not identifiable individual performance. Student-specific data belongs in private conversations.
Remember: Celebrate growth publicly. Discuss individual scores privately.

👀 WHAT WE'RE LOOKING FOR

Learning Targets: Posted, Visible & Aligned
Keep those "We Will" statements posted, current, visible to students, and matched to what they're actually learning that day.

📚 PLC CORNER

Protecting Our Time
PLC time is short. Come with prework done and what you need so we can jump right in!

💡 **TRY THIS: FACT OR FIB SHOWDOWN**

A quick way to build factor fluency + reasoning: students decide which statements are facts and which one is the fib. 🎯

👉 Open Fact or Fib Showdown

💭 **CAMPUS FOCUS: ANOTHER LENS**

Through a Student's Eyes

Walk into your room like a student: Would I know what I'm learning, why it matters, and what success looks like? 🧩

📊 **DATA + PACING**

Updated Assessment Cut Points

Continue using the updated STAAR-aligned cut points when reviewing assessment data.

👉 Assessment Cutpoint Reference

🔗 **RESOURCES + SUPPORT**

Strong Tier 1: Where Our Work Comes Together

Less raising hands, more all-student participation. Less assigning, more modeling. Less hoping, more checking.

📚 **Social Studies Resource - 👉 View the October Social Studies Newsletter**

🗓️ **INSTRUCTIONAL DATES**

Oct. 12 • No School / Campus Closed

Oct. 13 • Parent-Teacher Conference Day

Check your calendar invites for upcoming assessment windows and data deadlines.

A little detail is hiding in this week's update. Spot it? Send me what you found. 😉

Attendance Corner

✨ KEEP THE SPARK GOING! ✨

Mrs. Sendejas' and Mrs. Newman's classes continue to be in the lead for our October Perfect Attendance Challenge! But there are still so many days left in the month—it's ANYONE'S GAME! 🎉

Remember, the winning classroom(s) will earn:

🎟️ Every student: A FREE wristband for the Fall Festival

🎁 Teacher(s): A GIFT CARD

Keep talking with your students about the importance of perfect attendance and arriving at school ON TIME. We have already seen such a positive difference this year, and it's because of your encouragement and support!



⭐ PERFECT ATTENDANCE – INDIVIDUAL STUDENTS

I also want to celebrate our students who have had perfect attendance so far this month! Here's the breakdown by grade:

🏆 5th Grade – 40 STUDENTS!!
They are leading the challenge!
4th Grade – 36 students – Not far behind 5th!
3rd Grade – 31 students
1st Grade – 30 students
Kindergarten – 27 students
2nd Grade – 24 students
Pre-K – 10 students

🎉 That's a total of 201 students with perfect attendance so far this month!
These 201 students are making our slogan look SO GOOD:

🌟 BE HERE EVERY DAY & ON TIME! 🌟
Let's keep encouraging our students, celebrating their success, and keeping that SPARK going all month long! 🔥



🩺 Nurse's Corner

When a student is hurt or involved in an incident at school, please follow these steps:

1. **Contact the nurse and briefly explain what occurred. The nurse may come to the classroom, or the student may be sent to the nurse's office, as appropriate.**
2. **Ensure the student is evaluated by the nurse**, even if the student appears to be fine.
3. Based on the **nature and severity of the injury**, the nurse will notify administration when needed and provide a brief, factual account of the incident.
4. Depending on the **nature and severity of the injury**, the nurse may contact the parent/guardian and document the communication.
5. **Follow up with the parent/guardian before the student goes home.** Keep the conversation short, simple, and factual: what occurred, the actions taken, and that the student was evaluated by the nurse.
6. If you speak with the parent/guardian by phone, **document the communication before leaving for the day.**

Timely, factual communication helps us care for our students and maintain the trust of our families.



Igo Elementary Info

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Phone: 512-746-4805
Facebook: https://www.facebook.com/IESCougars/
Twitter: @iescougars

Front Office Staff

Principal: Dr. Leslie Vazquez-Nieves
Assistant Principal: Isabel McLemore
Counselor: Natalie Boswell
Administrative Assistant: Kayla Waggoner
Registrar: Sequoia Martinez
Attendance: Malinda Hughes
Receptionist: Luis Romero

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Igo Elementary
Igo is using Smore to create beautiful newsletters

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