

Consider Approval of  
Construction Documents and Procurement Method for  
the Big Country Elementary Freezer Addition

1. Background:

The SWISD Child Nutrition Department has a need for additional freezer and cooler capacity at Big Country Elementary. Due to the addition of the evening feeding program and the existing freezer and cooler size the Big Country Elementary kitchen staff cannot efficiently store the amount of meals they are serving on a daily basis.

2. Process:

District staff contacted Pfluger Architects to create the drawings and specifications for this project. Pfluger is one of the District's pre-approved architects that were selected to work on an as-needed basis. District Staff and Pfluger have met to discuss needs and expectations, and Pfluger has prepared Construction Documents.

In addition, District Staff and Pfluger have discussed and agreed that the Request for Competitive Sealed Proposal procurement method offers the best value to the District on this project.

Request for Competitive Sealed Proposal selection criteria is as follows:

|                                                    |                    |
|----------------------------------------------------|--------------------|
| Relevant Experience / Current and Past Performance | (30 points)        |
| Project Management Ability                         | (20 points)        |
| <u>Price</u>                                       | <u>(50 points)</u> |
| Total                                              | (100 points)       |

3. Fiscal Impact:

The budget for this project is approximately \$483,000. The cost of this project will be funded by Child Nutrition fund balance and 2023 Bond funds.

4. Recommendation:

That the Board approves the Construction Documents that have been presented by Pfluger Architects and the use of Competitive Sealed Proposal as the procurement method.

5. Required:

Board action.